



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING
December 14th, 2015
6:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor C. Soltysiak, Councilor J. Conners, Councilor K. McGlonn, Councilor K. Farrell, Councilor M. Golden, Councilor C. Durkin, Councilor J. Mixon, and Councilor M. Marlowe.
 - **Council members absent:** Councilor T. Danilak and Councilor L. Durkin.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Director of Finance B. Lucy, Public Works Foreman J. Riggins, Solicitor S. Kilkenny, and Engineer M. Saylor.
4. **Approval of Minutes: November 23th 2015:** On motion of Councilor C. Durkin, seconded by Councilor M. Marlowe, the motion approving the minutes from the November 23th, 2015 meeting of Borough Council passed unanimously.
5. **Approval of Payrolls dated November 25th and December 10th in the amount of \$184,671.67* and Invoices totaling \$73,516.79. *Includes sick buy back for Police Department.** On motion of Vice President R. Bunker, seconded by Councilor J. Conners, the motion approving payrolls and invoices passed unanimously.
6. **Public Comment:** Debra Slone of 309 Nice Avenue wanted to know how Sara Whitney was placed on the agenda to be approved as a Junior Councilor. President D. Pancoe explained that the Borough has created a partnership with the school to allow two high school students to sit in as Junior Councilors. Sara is the new junior councilor for this school year.
7. **Presentations:**

Resolution #2015-17 - Shade Tree Commission will be postponed until the January 25th council meeting.
8. **Committee Reports**
 - **Administration and Finance:** No Report due to no meeting taking place in December.
 - **Building, Zoning and Revitalization:** No Report due to no meeting taking place in December.
 - **Public Safety** No Report due to no meeting taking place in December.
 - **Public Works:** No Report due to no meeting taking place in December.
 - **Jenkintown School District:** Councilor K. Farrell stated that there has been no new updates.
 - **Jenkintown Community Alliance:** Councilor C. Soltysiak confirmed that the JCA will be holding a meeting Friday December 18th at 7 am setting the agenda for the January 7th meeting.

- **Multi-Municipal Group:** Councilor M. Golden stated that he did not attend the DVRPC dinner. President D. Pancoe did attend the gathering and had a great time. The 50th anniversary dinner highlighted eight counties in Pennsylvania and New Jersey and had approximately 300 attendees.
9. **Engineers Report:** A written report was provided with the monthly meeting materials. Engineer M. Saylor highlighted that the man hole inserts have all been installed. She will be working with Public Works Foreman J. Riggins to order five inserts that have been defective. Harrisburg has granted the waiver for the 2015 Paving Project but are waiting for the waiver to be presented in writing.
 10. **Solicitor's Report:** Solicitor S. Kilkenny stated that Alyson Fritzges will be leaving Sean Kilkenny's office and that we will be sad to see her leave.
 11. **Mayor's Report:** No Report Given.
 12. **Police Chief's Report:** A written report was provided in Dropbox. Police Chief A. DiValentino wanted to highlight that the Police Station will be collecting for Toys for Tots. Unwrapped toys can be dropped off at the Police Station for donations. Police Chief A. DiValentino also wanted to highlight that he spoke before Salem Baptist yesterday and was thankful for the warm welcome that he was given. Police Chief A. DiValentino wanted to note that the Police Department has always been open to the use of Narcan, which reverses the effects of a drug overdose, and they do not have it at the station due to the cost of Narcan. Narcan will now be funded by the county, therefore the Police Department will be having Narcan at the station as well as with the two on-duty patrol officers.
 13. **Public Work's Report:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins highlighted that the leaf collection for this year has started and is going well. This will continue until the middle of December. The Public Works Department has also made 2700 gallons of brine and will be preparing for the winter to begin.
 14. **Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manger G. Locke wanted to highlight that the Borough has been making great headway on the concrete repairs and are only down to one or two homeowner that has not responded and/or stated that they will not take care of the repairs.

ORDER OF BUSINESS

1. **2016 Budget:** Vice President R. Bunker made a motion, seconded by Councilor M. Golden to adopt the 2016 operating budget as presented and advertised.

Motion passed 10-0

2. **Resolution #2015-18 Police Contract:** President D. Pancoe made a motion, seconded by Vice President R. Bunker to approve Resolution #2015-18 adopting the terms of the Police Contract between Jenkintown Borough and the Jenkintown Police Department which will be in effect from January 1st 2016 until December 31st 2019.

Motion passed 10-0

3. **Ordinance #2014-6: 2016 Tax Levy:** Vice President R. Bunker made a motion, seconded by Councilor M. Golden to adopt Ordinance #2015-6 setting the tax levy for 2016.

Motion passed 10-0

4. **Compensation for Unused Vacation Time:** President D. Pancoe made a motion, seconded by Councilor C. Durkin to issue financial compensation in the amount of \$3,461.54 to Borough Manager G. Locke. This represents two weeks' vacation time that he was unable to use in 2015.

Motion passed 10-0

5. **2016 Meeting Schedule:** President D. Pancoe made a motion, seconded by Councilor J. Conners to adopt the 2016 Council and Committee Schedule as presented.

Motion passed 10-0

6. **Resolution #2015-14 Appointment of Auditor:** Vice President R. Bunker made a motion, seconded by Councilor J. Conners to approve Resolution #2015-14 to appoint Barbacane, Thorton, and Company as the General Auditors for the 2015 Fiscal Year.

Motion passed 10-0

7. **Resolution #2015-15 TAP Policies and Procedures:** Councilor K. Farrell made a motion, seconded by Councilor C. Durkin to approve Resolution #2015-15 approving the Policies and Procedures for the TAP Grant.

Motion passed 10-0

8. **Resolution #2015-16 Appointment of Sara Whitney:** President D. Pancoe made a motion, seconded by Councilor M. Golden to appoint Sara Whitney to the Jenkintown Borough Council as a Junior Councilor.

Motion passed 10-0

9. **H2O Project Audit:** President D. Pancoe made a motion, seconded by Councilor M. Golden to approve the H2O Project Audit.

Motion passed 10-0.

NEW BUSINESS AND DISCUSSION:

EXECUTIVE SESSION

ADJOURNMENT: On motion of Councilor C. Durkin, seconded by Councilor M. Marlowe, the motion adjourning the meeting passed unanimously.

