



PUBLIC SAFETY COMMITTEE

September 9th, 2015

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson K. Farrell called the meeting to order.

Attendance:

- **Committee members present:** Chairperson K. Farrell, Councilor J. Conners, Councilor C. Soltysiak, Councilor K. McGlenn, Councilor C. Durkin, and Councilor J. Mixon
- **Committee members absent:** None.
- **Others present:** Borough Manager G. Locke, Public Works Foreman J. Riggins, Mayor E. Foley, and Police Chief A. DiValentino.

Public Comment: None.

Reports

- **Police Department** - A written report was provided with the monthly meeting materials. Police Chief A. DiValentino wanted to highlight that School opened on the 8th without any reports of problems. The Police Department is prepared for the Arts Festival on September 21st. On October 17th the Police Department is planning a Drug Take Back Day. Finally, Police Chief A. DiValentino stated that the police department was prepared for the Pope's visit to Philadelphia. There will be extra staff on that whole weekend to accommodate the crowd.
- **Second Alarmers** - No Report
- **Pioneer Fire Company** – Fire Chief J. Connolly reported that both fire departments are prepared for the Pope's visit as well.
- **Independent Fire Company**- Fire Chief J. Connolly reported that Independent received their antique engine today. They bought back their old 1935 Engine from a private seller in Texas.

New Business

1. **Borough Parking Sub-Committee Update** – Borough Manager G. Locke stated that he met with Carolyn Hirsch and the Agreements for the Parking lot were signed. The Borough has obtained 22 parking spots on the lot from 6pm to 6am at 207 Leedom Street. This lot will be free parking for residents and patrons. Borough Manager G. Locke wanted to inform the Borough that plan for a surface lot is now on hold.
2. **Fire Company Budget Discussions** – Fire Chief J. Connolly stated that both Departments have started their Budgets for 2016. Councilor K. Farrell asked that the Fire Departments have a rough budget to present for the Fire Commission meeting.

3. **Police Department Contract Negotiations Underway** – Chairperson K. Farrell reported that the Police Department contract negotiations are underway. The second meeting will be held here at Borough Hall on September 29th at 5pm. This is for the Police Contract that expires December 31st.
4. **Fire Commission Meeting** – Chairperson K. Farrell confirmed that the Fire Commission meeting will be on September 23rd at 7pm at Borough Hall.

Old Business

1. **Controlled Pedestrian Crosswalk** – Chairperson K. Farrell stated that the Borough has hit a road block for the Pedestrian Crosswalk at York Road and Summit Avenue. The Borough's Traffic Engineer, Pennoni, believes that it is unlikely to get a controlled light there due to the traffic count that took place. Borough Manager G. Locke stated that Earl Armitage from Pennoni will be setting up a meeting with PennDOT to discuss the Borough's options for controlled crosswalks.
2. **School Zone Safety Lights Update** – Borough Manager G. Locke has stated that the lights have passed the environmental study and is currently on the second phase, which is a safety study. There is four phases total but the environmental phase is the longest. Borough Manager G. Locke would still like to leave this item on the agenda as he will be receiving information in the near future. The Borough does need to pass a resolution at full Council for permission to have the traffic signal approved by PennDOT. A motion was made by Councilor C. Durkin, seconded by Councilor J. Conners to send the resolution pertaining to the approval of the traffic signal by PennDOT to full Council.
Motion passed 6-0
3. **Proposed Surface Parking Lot 117 York Road** – Borough Manager G. Locke stated that Midgard was not allowed to tear the building down to create the surface lot at 117 York Road because they based the mortgage off of the rent that the building would produce. Borough Manager G. Locke stated that he was unsure of the next step Midgard was planning to take.
4. **Fire Department Training Update** – Chairperson K. Farrell stated that both Departments have handed in all of their trainings to date. The Borough is currently going through all training and compiling a spreadsheet of all the data.
5. **Parking Lot/Pioneer Request for Driveway Apron** – Chairperson K. Farrell stated that the apron was brought up at the Fire Commission Meeting in preliminary discussion. Pioneer is working on getting more information regarding the apron and will be bringing it to the next Fire Commission Meeting. Once Chairperson K. Farrell receives the information, she will forward it along to the Committee and Council.
6. **Assistance to Firefighters Grant Update** – Chairperson K. Farrell stated that more information will be brought to the next Fire Commission Meeting. Once Chairperson K. Farrell receives the information, she will forward it along to the Committee and Council. Fire Chief J. Connolly stated that they packs have been ordered and they are waiting for the bill for payment.

Adjournment: On motion of Chairperson K. Farrell, seconded by Councilor J. Conners, the motion to adjourn the meeting passed unanimously.



Memorandum

To: Kieran Farrell, Chair Public Safety

Fr: George Locke, Borough Manager

Re: School Zone Safety Light Schedule

The Safety submittal was approved by PennDOT without any comments, which is great news! The flashers are scheduled to be replaced next summer based on the requirements of the funding. We are now moving onto the detailed design working with PennDOT's traffic unit. Below is the current project schedule with PennDOT:

Design Schedule

July 2015 - Safety Approval

September 2015 - Traffic unit approval -- signal/flasher Construction/Permit Plan Approval (2 months)

October 2015 - Constructability Submission (1 month)

November 2015 -- Right of Way Clearance

November 2015 -- Utility Clearance

December 2015 - PS&E Submission (2 months)

February 2016 - Advertise

March 2016 - Open Bids (Let Date)

Typically 60-90 days for agreements to be executed

Construction Schedule

May/June 2016 - Contractor NTP

Summer 2016 - 60 Days for material supply and construction

30 day test period (August 2016)

120 Guarantee Period (February 2017)

Also, we will need the Borough to execute a resolution (TE-160 Form) that we will provide a sample of. Would you like this resolution to go through the Public Works Committee or straight to Council?

Information provided by Earl W. Armitage III, P.E. Pennoni Associates

JENK 020000

MEMORANDUM

TO: George K. Locke BCO
Borough Manager/ Fire Marshal
Borough of Jenkintown

FROM: Earl W Armitage III, P.E.
Transportation Division Manager

DATE: May 11, 2015

RE: Midblock Pedestrian Crossing Feasibility Analysis
York Road (SR 0611) between Greenwood Avenue (SR 2021) &
Washington Lane
Borough of Jenkintown, Montgomery County, PA

George,

As per your request, we completed a preliminary assessment of installing a signalized pedestrian crossing on York Road (SR 0611) between the signalized intersections of Greenwood Avenue (SR 2021) and Washington Lane. We did not complete a full traffic signal warrant analysis as part of our assessment, which would include traffic and pedestrian volume counts for a typical day, evaluation of all 9 traffic signal warrants including a review of the accident history at this location. We focused our assessment on the intersection of York Road (SR 0611) and Summit Avenue as requested. Currently, Summit Avenue is stop controlled and traffic is restricted to turning right onto York Road to head in the southbound direction.

Our assessment was completed in accordance with the Manual of Uniform Traffic Control Devices (MUTCD) and PennDOT Publication 46 – Traffic Engineering Manual and Publication 212, Subchapter D related to Highway Traffic Signals. Below is a summary of findings.

A traffic signal for pedestrians could not be installed at the intersection with York Road and Summit Avenue because of the intersections proximity to the existing signalized intersection with Greenwood Avenue. There is less than 300 feet between Summit Avenue and Greenwood Avenue. Additional signage was installed on York Road in the vicinity of the Hiway Theater to direct pedestrians to the signalized crossing of York Road at Greenwood Avenue.

Since the pedestrian signal warrant was not satisfied for the intersection at York Road and Summit Avenue, we considered a “mid-block” pedestrian crossing between Summit Avenue and Washington Lane. This would be similar to the existing signalized pedestrian crossing located on York Road between Vista Road and Homestead Road in the Borough.

In order for a mid-block pedestrian crossing to be considered by PennDOT, the following minimum pedestrian volumes specified in the MUTCD would need to be satisfied based on the roadway characteristics of York Road:

1. For each of any 4 hours of an average day, at least 75 pedestrians cross York Road at this location, or...
2. For 1 hour of an average day, at least 93 pedestrians cross York Road (SR 0611) at this location.

Please note that the pedestrian volumes above are for a traffic signal to be considered. There are other factors that would be considered by PennDOT including sight distances, proximity to an existing signalized intersection, and vehicle queues/back-ups. Due to the high traffic volumes of 26,943 vehicles per day and vehicle queues on York Road from the signal at Washington, it is highly unlikely that PennDOT would approve a new traffic signal between Greenwood and Washington Lane for pedestrians. The vehicle queues from the existing traffic signals often extend beyond the potential locations for a traffic signal.

An alternative to a full traffic signal is a flashing warning device such as a rectangular rapid flashing beacon (RRFB). This would also need to be evaluated against the warrants if the Borough were interested in considering a flasher for pedestrians.

If the Borough would like to further evaluate or consider another pedestrian crossing on York Road between Greenwood and Washington, I would recommend that a meeting be scheduled with PennDOT's traffic unit to discuss the alternatives in more detail.