



PUBLIC WORKS COMMITTEE

May 11th, 2016

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. McGlenn, Councilor K. Farrell and Councilor M. Ashton Young.
- **Committee members absent:** Councilor J. Mixon
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Mayor E. Foley, Public Works Foreman J. Riggins, Police Chief A. DiValentino and Engineer M. Saylor.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins wanted to highlight that the Public Works Department had to replace an alternator in one of the trucks. The Department has also cleaned up the Public Works Garage and has also painted the garage. Public Works Foreman J. Riggins stated that they have disassembled the brine tank and are preparing for summer.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Saylor highlighted that the sanitary sewer report was submitted to Borough Manager G. Locke for review. Engineer M. Saylor wanted to quickly highlight the report. She has color coded the lines in red (extreme priority), orange (high priority), yellow (priority), green (low priority). Engineer M. Saylor created her report off of a budget of \$110,000 per year for 10 years. This would cost the Borough a total of 1.1 million dollars, but would reline all of the sanitary sewer. The Engineers review also did not recommend joint repair with gel or a sleeve or spot repair. The lining is expected to last 20 years if it is a good lining. The lining is a trenchless repair, which means they would go through the manhole and line the pipes. The CDBG Grant application was submitted Friday, April 15th and will be awarded at the end of May.

New Business

1. **2016 Paving Project - Update** – Chairperson J. Conners stated the advertisement has been placed and will run for two consecutive weeks. Later this month the Borough will be holding a meeting with Pennoni to discuss the details and the bid packages of the 2016 Paving Project.
2. **2040 Montco Implementation Grant** – Chairperson J. Conners stated that the Borough will be applying for the Montco 2040 Implementation Grant. This grant would be used towards the 20% match of the TAP Grant. This grant will be a yearly grant that the Borough can apply for each year.

3. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant will be awarded in late May. This Grant is to replace approximately fifty handicap ramps. Once more information is received Chairperson J. Conners will update the committee.
4. **Parking on Walnut Street Sidewalk** – Chairperson J. Conners stated that they had a discussion regarding this matter during last months meeting. The Borough did put up “No Parking” signs in front of both 517 and 519 Walnut Street and have also painted the curb yellow, who have appeared to discuss this matter. The problem with this section of Walnut Street is not only is it a state road, but some homeowners on this street do not want “No Parking” signs in front of their property. Since the painting of the curb and the signage that was placed the Borough has not heard a complaint from either of these property owners.
5. **Traffic Concern at Johnson Street and Hillside Avenue** – Chairperson J. Conners wanted to highlight that the Borough has been receiving several complaints from residents and business owners that people are going the wrong way on Hillside Avenue at Johnson Street. Hillside Avenue is a one way from York Road to Johnson Street but cars mistakenly try to go to York Road there. The Borough’s Traffic Engineer, Pennoni Associates, observed the conditions and is providing a drawing for pavement markings for that section of Hillside Avenue. There is proper signage in that area, but these pavement markings will continue to alert the drivers that that section is a one way.

Old Business

1. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work may not be completed this year.
2. **TAP Grant Streetscape - Submitted** – Chairperson J. Conners stated that the TAP Grant application has been filed and the Borough is currently waiting to hear back. This grant will be awarded May 30th. This is to extend the streetscape on York Road from Cherry Street to Cloverly Avenue.
3. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only two residents have not complied. The Borough has moved ahead with enforcement actions in the form of Citations to those two properties. There are three homes that have contracts to have the concrete work completed in the early spring this year. The Borough has extended the compliance date to these property owners until April 30th to have their concrete work completed. This timeline has since expired, but Borough Manager G. Locke requests that he reaches out to these property owners before citations are written.
4. **2015 Paving Punch List – 99% Complete** – Chairperson J. Conners stated that the only remaining item is the double yellow line on Greenwood Avenue. Borough Manager G. Locke stated that this will be completed when the weather breaks.
5. **Street Light Installation (Knock downs – York Road & West Avenue)** - Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road and are completed but they have since been knocked down due to an automobile accident. The lights on

West Avenue have not been completed yet as the Borough was shipped the wrong lights, but will soon have the correct poles and will install them as soon as they are received.

- 6. LED Procurement Project Update** – Chairperson J. Conners stated that the Borough is still within the audit phase, which includes counting all of the street lights in the Borough. The Borough has received an interactive map showing each streetlight, the wattage, and pictures of the pole and the light head. Once more information is received Chairperson J. Conners will update the committee.
- 7. Sanitary Sewer Evaluation / Report on Video Inspection – Boucher & James Engineering** – Chairperson J. Conners stated that the Sanitary Sewer Evaluation was discussed during Engineer M. Saylor's report.
- 8. Decorative Crosswalks** - Chairperson J. Conners stated that the decorative crosswalks at Greenwood Avenue and Leedom Street have been installed and look great. The one crosswalk that needed to be completed on Leedom Street at West Avenue has also been completed.

Adjournment: On motion of Vice President R. Bunker, seconded by Councilor K. McGlenn, the motion to adjourn the meeting passed unanimously.