



PUBLIC WORKS COMMITTEE

March 9th, 2016

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak, Councilor J. Mixon, and Councilor M. Ashton Young.
- **Committee members absent:** None
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Public Works Foreman J. Riggins, and Police Chief A. DiValentino.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins wanted to highlight that nineteen potholes have been filled due to the snow and the winter months. Public Works has approximately 300 gallons of brine on hand, 95 tons of salt and 2450 pounds of sodium chloride on hand. Also Public Works Foreman J. Riggins highlighted that the steering wheel in the backhoe has been repaired. President D. Panoce asked if the gazebo would be painted in the near future. Public Works Foreman J. Riggins informed President D. Panoce that it would be painted around August before the Annual Festival of the Arts.
- **Engineer:** No Report.

New Business

1. **2016 Paving Project - Update** – Chairperson J. Conners stated that the initial letters for the replacement and repair of the curbs and sidewalk went out in September. The follow up official notice went out in January of this year, and most residents are preparing for the work to be completed. Chairperson J. Conners also wanted to highlight that himself, Director of Finance B. Lucy, Borough Manager G. Locke and Pennoni Associates Khal Hassan sat down for a meeting to go over the specifics of the paving program. They went over the speed humps, materials, crosswalks and so forth.
2. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that the staff attended class in February and wanted to note that the submittal deadline is April 15th. Chairperson J. Conners stated that this is not something that the Borough wants to miss out on and will continue to keep on their radar for submittal. This Grant is to replace approximately fifty handicap ramps. The Borough contracted Boucher & James to file the grant for this project.

3. **Road Salt & Brine Update** – Chairperson J. Conners confirmed that Public Works Foreman J. Riggins relayed the numbers during the Public Works Report. They can also be found in the Public Works Report in Dropbox.
4. **Storm Report** – Chairperson J. Conners stated that Public Works Foreman J. Riggins has provided the storm report in dropbox. 2800 gallons of brine was used in the past two storms and approximately three tons of salt.
5. **Permission to Advertise 2016 Road Paving Project – Motion to full council** – Chairperson J. Conners made a motion, seconded by Councilor K. Farrell, to move the permission to advertise the 2016 road paving project to full council.
6. **Public Works Foreman NECEPT Certification** – Chairperson J. Conners wanted to highlight that Public Works Foreman J. Riggins did receive his NECEPT Certification which stands for North East Center for Excellence in Paving Technology.

Old Business

1. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work may not be completed this year.
2. **TAP Grant Streetscape - Submitted** – Chairperson J. Conners stated that the TAP Grant application has been filed and the Borough is currently waiting to hear back. This is to extend the streetscape on York Road from Cherry Street to Cloverly Avenue.
3. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only two residents have not complied. The Borough has moved ahead with enforcement actions in the form of Citations to those properties. There are 17 homes that have contracts to have the concrete work completed in the early spring this year. The Borough has extended the compliance date to these property owners until April 30th to have their concrete work completed.
4. **Street Light Installation (Knock downs – York Road & West Avenue)** - Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road and the Borough is waiting for the light heads to be placed on them. The lights on West Avenue have not been completed yet as the Borough was shipped the wrong lights, but will soon have the correct poles and will install them as soon as they are received.
5. **LED Procurement Project Update** – Keystone Lighting Controls will be the company to calculate the Borough's estimated savings by switching over to the LED lights. The Borough has received a proposal from Johnson Controls to audit the installation of the lights. This amount is not to exceed \$16,000. The audit has since been approved at the Council meeting and the Borough is currently waiting on the audit to be completed and returned to the Borough.
6. **2015 Paving Punchlist** – Chairperson J. Conners highlighted that there is eight to ten minor things regarding the 2015 paving project that must be completed before General Asphalt can receive the second and final payment. Borough Manager G. Locke is currently working with General Asphalt to have them in the Borough as soon as the weather breaks.

7. **Sanitary Sewer Evaluation / Report on Video Inspection – Boucher & James Engineering –**
Chairperson J. Conners stated that Boucher and James is in the process of reviewing the tapes and offering recommendations. Once more information is received Chairperson J. Conners will forward it along.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor K. Farrell, the motion to adjourn the meeting passed unanimously.