



PUBLIC WORKS COMMITTEE

March 11, 2015

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Durkin, Councilor C. Soltysiak, Councilor K. Farrell and Councilor K. McGlonn
- **Committee members absent:** Councilor J. Mixon.
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Mayor E. Foley, Public Works Director T. Frank, Police Chief A. DiValentino, Engineer M. Eisold

Public Comment: None.

Reports

- **Public Works Director:** A written report was provided with the monthly meeting materials. Public Works Director T. Frank wanted to discuss the issue of salt. He stated that in the second to last storm they were very low on salt but since then have secured 100 tons. Abington had used cinders in the last storm so the Public Works Department is currently in the process of sweeping those cinders off of the street. Public Works Director T. Frank stated that Penn DOT did go down the north bound side of York Road repaving potholes and hopefully will be going down the south bound side of York Road. Public Works did fix the pot hole on Rydal Road.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Eisold stated that the Retaining Wall for the Public Works Yard was recently completed. The 4th quarter sanitary sewer report was completed at the end of February and was sent to Cheltenham. Engineer M. Eisold has contacted two manufactures of the manhole inserts to minimize the amount of water goes into the manholes.

New Business

1. **H2O Sewer Relining Update** – Engineer M. Eisold stated that Phase 1 has been completed and with the weather that has taken place Phase 2 had to wait until March 12th to be started.
2. **Liquid Fuel Allocation Received** – Borough Manager G. Locke stated that the Borough did receive the payment and it was placed in the bank yesterday.

- 3. 2015 Paving Project Authorization to Advertise** – A motion was made by Chairperson J. Conners, seconded by Vice President R. Bunker to move the authorization to advertise the 2015 Paving Project to full Council.

Motion passed 6-0

- 4. 2015 Paving Project Boucher & James Engineer Proposal** – A motion was made by Chairperson K. Farrell, seconded by Vice President R. Bunker to move the 2015 Paving Project Engineering Proposal submitted by to full Council.

Motion passed 6-0

- 5. Street Light Installation** - Borough Manager G. Locke stated that they have prepared letters to send out to six residents on Maple Street as well as two residents on Hillside Avenue regarding the installation of a street light and receive feedback from those residents. There is money budgeted for this street light installation. The second light is on Greenwood Avenue and has been worked on for years and PECO stated that the Borough will have to install that light themselves. This light on the is corner of Greenwood Avenue by the Drake Tavern. This pole was hit and replaced and was finally determined to be the Borough's responsibility. The Borough will be replacing this light.
- 6. Street Light Operational Status** – Borough Manager G. Locke stated that they have recently noticed a lot of street lights out throughout Jenkintown Borough. Borough Manager G. Locke does believe that this is because of the weather and wants to handle it as quickly as possible. Public Works Director T. Frank is preparing an evaluation of all the street lights like he has in previous years and each light will be addressed as needed.
- 7. Parking on Walnut Street** – Borough Manager G. Locke stated that there has been discussion over the past few years regarding the cars that park on the side walk along Walnut Street. The residents that own the homes do call occasionally to talk about this. The homeowners are responsible for the sidewalk and do not like the cars parking on their sidewalk due to the homeowners having to fix the cracks. Borough Manager G. Locke stated that the homeowners would like to have this discussed at committee meetings. Borough Manager G. Locke will be checking with Solicitor S. Kilkenny about paying for four inches of concrete when these sidewalks need replaced to allow for an eight inch sidewalk.
- 8. Proposed Parking Kiosk** – Borough Manager G. Locke stated that the Borough is ready to order the parking kiosk because it takes 8 weeks to deliver. Although it has already been discussed, Borough Manager G. Locke wanted to inform the committee that this purchase will be made soon. This parking kiosk will be electric and a color led screen that will allow the upcoming events placed on this screen.
- 9. Proposed Parking Garage** – Councilor J. Conners stated that Borough Manager G. Locke has been working with Earl Armitage from Pennoni regarding the Parking Garage project and putting a deck on the garage. Borough Manager G. Locke stated that they weren't engineered plans but concept plans and showed the different ways the parking garage could look. Earl is currently out of the office but will be discussing the parking garage when he returns. As of now it is currently looking to be approximately \$22,000-\$25,000 per parking stall on the second and third level. Once Borough Manager G. Locke receives all information he will bring it back to the committee.

Old Business

- 1. Public Works Yard Wall Repair** – Councilor J. Conners stated that the wall repair is completed and are currently looking to replace the fence that used to be inside the parking lot around the Public Works Yard Wall.

2. **2015 Paving Project – Liquid Fuels/Loan Paving, PECO Electric/Gas** - Councilor J. Conners discussed that the loan was approved and the Borough will be getting the \$400,000 loan from Republic Bank. Engineer M. Eisold shared documents regarding the bid process with those on the committee.
3. **Utility Infrastructure Schedule** – Borough Manager G. Locke stated that PECO underground electric project will finish tomorrow, March 12th, and will be leaving town until their second phase which starts in April. This phase does not call for road closures. Public Works Director T. Frank stated that he had spoken to Joe Gallagher from AQUA and they are currently waiting for PECO to finish their work on West Avenue. The Borough will be meeting with all of the utilities then create a comprehensive plan to show all of the progression.
4. **Rt 611 Retiming/Repaving Project** - Councilor J. Conners stated that Penn DOT plans to re-time the traffic lights on Rt 611. This is a complete Montgomery County Project. They plan to start in May in Horsham and be in Jenkintown by mid-July. Penn DOT has stated that if a manhole needed a riser the Borough would have to pay for it.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Durkin, the motion to adjourn the meeting passed unanimously.