



PUBLIC WORKS COMMITTEE

June 8th, 2016

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. McGlenn, Councilor K. Farrell and Councilor M. Ashton Young.
- **Committee members absent:** Councilor J. Mixon
- **Others present:** President D. Pancoe, Vice President R. Bunker, Councilor C. Whitney, Borough Manager G. Locke, Mayor E. Foley, Public Works Foreman K. Riggins, Police Chief A. DiValentino, Engineer K. Hassan and Engineer M. Saylor.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins wanted to highlight that the Public Works Department has picked up a lot of lawn and leaf debris due to all of the rain and wind. The Public Works Department has replaced 31 traffic signs and is expected to double within the next few months. Mark Fregoni has received his CDL permit and will be taking his road test in a month or two. Public Works Foreman K. Riggins has been in continuous communication with PECO regarding the power outages. This work will hopefully be completed next week.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Saylor highlighted that she will be closing out the 2015 Paving Project with PennDOT early next week. Also, Engineer M. Saylor has been going to the ongoing sanitary sewer meetings in Cheltenham with the Philadelphia Water Department. The sanitary sewer flow will be submitted at the end of this month for the second quarter. The MS4 Report was submitted on time at the end of last month.
- **Sanitary Sewer Report/Evaluation:** Chairperson J. Conners highlighted that this was the report that was done by Boucher & James. Last year the Borough had all of their sanitary sewers video taped and Boucher & James put together a report of the findings. The report Boucher & James put together recommended that the Borough line the entire sanitary sewer system over the next ten years with a budget of approximately \$110,000 per year, or 1.1 million in total. Chairperson J. Conners stated that the Borough has since received a copy of all of the video and himself along with Borough Manager G. Locke and Public Works Foreman J. Riggins have been reviewing the tapes and will be putting their recommendations together once the review is complete. Chairperson J. Conners did highlight that the repairs would be done without having to excavate the streets.

New Business

- 1. 2016 Paving Project - Update** – Chairperson J. Conners stated the paving project did have the pre-construction meeting as well as their bid opening meeting and although the prices were competitive General Asphalt has come in the lowest. There is a 30 day review before the company is allowed to pave. President D. Pancoe had a question regarding the discrepancies in the bids. Most of the discrepancy appeared when it came to the price of the base repair. Khal Hassan, the Borough's Traffic Engineer from Pennoni, stated that the each bid is "apples to apples" when you compare them because they are all bidding on the exact same thing. However, he believes that the reason they are so different is because some bidders know the town and how much work may need to be done as where others never have been in the town before. Even though the bid documents stated that in previous years not much sub base repair was needed some bidders still put in that there may need to be a lot of work. Engineer K. Hassan stated that he couldn't have been more pleased with the way the bids came in and that he believes they came in at very good costs.

Chairperson J. Conners made a motion, seconded by President D. Pancoe, to issue the intent to award the 2016 paving project to General Asphalt.

Motion passed unanimously with a quorum of Full Council.
- 2. Storm Inlet Relocation** - Chairperson J. Conners wanted to discuss the storm inlets at the intersection of Rodman Avenue and Myrtle Avenue. With the Borough paving Rodman Avenue on this year's paving program, as required by the state, the handicap ramps and crosswalks need to be replaced. Borough Manager G. Locke has looked into many ways to try and make the current handicap ramps work, however none of these options are feasible. Instead, the Borough will be replacing all three inlets at this intersection, not only allowing for the maximum use of these inlets, but also to allow for the correct installation of the Borough's handicap ramps and crosswalks. The Borough will be videotaping these inlets then the Borough will be contracting with Passerini Construction to replace these inlets within the next few weeks.
- 3. Accessible Handicap Ramps – 2016 Paving Project** – Chairperson J. Conners highlighted that there are four ramps that are completed and six ramps left to go. The final six ramps will be installed by Nick Siravo & Sons.
- 4. Concrete Repair (2016 Paving Project)** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work and that he is hopeful that all of the work will be completed before the paving program begins.
- 5. Speed Hump Research** – Chairperson J. Conners informed the committee that during May's council meeting, Councilor L. Durkin brought up a question regarding the speed humps around Jenkintown and how they may not be built to code. After Pennoni did research of all the speed humps in town, Engineer Earl Armitage, confirmed that all of the speed humps within Jenkintown are code compliant.
- 6. Borough wide Sanitary Sewer I&I Evaluation** – Chairperson J. Conners stated that this agenda item was discussed during the Boucher & James Sanitary Sewer Report.
- 7. Completed FEMA/PEMA Jonas Reimbursement Request** – Chairperson J. Conners highlighted that the Borough will be receiving approximately a \$14,000 check from FEMA and PEMA to reimburse the Borough for the winter storm Jonas at the end of January.

Old Business

1. **Johnson Street and Hillside Avenue Signage & Striping Plan** – Chairperson J. Conners wanted to highlight that the Borough has been receiving several complaints from residents and business owners that people are going the wrong way on Hillside Avenue at Johnson Street. Hillside Avenue is a one way from York Road to Johnson Street but cars mistakenly try to go to York Road there. The Borough's Traffic Engineer, Pennoni Associates, observed the conditions and has provided a drawing for pavement markings for that section of Hillside Avenue. There is proper signage in that area, but these pavement markings will continue to alert the drivers that that section is a one way.
2. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work will probably not be completed this year.
3. **TAP Grant Streetscape - Submitted** – Chairperson J. Conners stated that the TAP Grant application has been filed and the Borough is currently waiting to hear back. This is to extend the streetscape on York Road from Cherry Street to Cloverly Avenue.
4. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only two residents have not complied. The Borough has moved ahead with enforcement actions in the form of Citations to those two properties. There are three homes that have contracts to have the concrete work completed in the early spring this year. The Borough has extended the compliance date to these property owners until April 30th to have their concrete work completed. This timeline has since expired, but Borough Manager G. Locke will be reaching out to these property owners before citations are written.
5. **2015 Paving Project Punchlist** – Chairperson J. Conners highlighted that the double yellow line on Greenwood Avenue has since been completed and the 2015 paving program can officially be closed out.
6. **Street Light Installation (Knock downs – York Road & West Avenue)** - Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road and are completed but they have since been knocked down due to an automobile accident. The lights on West Avenue have not been completed yet as the Borough was shipped the wrong lights, but will soon have the correct poles and will install them as soon as they are received.
7. **LED Procurement Project Update** – Chairperson J. Conners stated that the Borough is still within the audit phase, which includes counting all of the street lights in the Borough. The Borough has received an interactive map showing each streetlight, the wattage, and pictures of the pole and the light head. Borough Manager G. Locke believes that it is going to be less than \$500 per light which will include the installation fee. The Borough has approximately 77 lights. Once more information is received Chairperson J. Conners will update the committee.
8. **Parking on Walnut Street Sidewalk** – Chairperson J. Conners stated that they had a discussion regarding this matter during last month's meeting. The Borough did put up "No Parking" signs in front of both 517 and 519 Walnut Street and have also painted the curb yellow, who have appeared to discuss this matter and have asked that the Borough pay for the repairs. The problem with this section of Walnut Street is not only is it a state road, but some homeowners on this street do not want "No Parking" signs in front of their property. Since the painting of the curb and the signage that was placed the Borough has not heard a complaint from either of these property owners.

Chairperson J. Conners stated that he does not believe the Borough will pay for their sidewalks and that this item can come off of the agenda.

9. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant is to replace approximately fifty handicap ramps. Once more information is received Chairperson J. Conners will update the committee.

Adjournment: On motion of Vice President R. Bunker, seconded by Councilor K. McGlenn, the motion to adjourn the meeting passed unanimously.