



PUBLIC WORKS COMMITTEE

July 8, 2015

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak, Councilor J. Mixon and Councilor K. McGlonn
- **Committee members absent:** Councilor C. Durkin
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Public Works Director T. Frank, Police Chief A. DiValentino, Engineer M. Eisold

Public Comment: None.

Reports

- **Public Works Director:** A written report was provided with the monthly meeting materials. Public Works Director T. Frank wanted to highlight that the Public Works Department replaced the inlet that was covered for the past three years at the corner of Highland Avenue and Hillside Avenue.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Eisold stated that the first round of manhole inserts were installed by the Public Works Department and the Borough is in the process of ordering the second set. The flushing and video inspection for phases three and five for the Sewer Study are completed. Boucher & James are currently putting together a report and will present their findings as soon as they become available. An intent to award letter was sent to General Asphalt Paving for the 2015 Paving Project. General Asphalt was the lowest bidder.

New Business

1. **Utility Payments on Paving Coordination** – Chairperson J. Conners stated the Borough has received payment from AQUA in the amount of \$12,000. PECO is in the process of signing the agreement for payment. This agreement was recommended by our Solicitor stating the amount and the roads to be paved by the Borough's contractor, General Asphalt.
2. **Liquid Fuel Paving Loan** – Chairperson J. Conners stated the Liquid Fuels Paving Loan was bonded and settled today in the amount of \$400,000.
3. **Comprehensive Infrastructure Schedule** – **Councilor J. Conners** confirmed that PennDOT has started to repave York Road. The paving is completed in the left lanes, but PennDOT has not completed the right lanes yet. The paving has been on both the north and south bound lanes of York Road. Also, PennDOT will be paving all of West Avenue, from York Road to Leedom Street, and half of West Avenue from Leedom Street to Walnut Street.

4. **Manhole Pan Inserts** – Councilor J. Conners stated that Engineer M. Eisold previously spoke on this earlier in the meeting, but to recap the first round of manhole inserts were installed and the second set of manhole inserts have been ordered.
5. **Semi-Annual Budget Review & Analysis** – Chairperson J. Conners stated that half way through the year the Borough always looks at the budget for Public Works. Right now, the Public Works budget is overbudget. Chairperson J. Conners stated that the Committee as well as the Borough Manager will continue to keep an eye on the budget.
6. **2015 Accessible Ramp Project** – Chairperson J. Conners stated that the Borough is in the process of receiving three quotes for the replacement of the handicap ramps. The Borough has budgeted \$25,000 for the replacement and/or addition of handicap ramps in the Borough.
7. **Final 2015 Paving Program Roster** – Chairperson J. Conners confirmed the final 2015 Paving roster.

Old Business

1. **Concrete Repair Update** – Chairperson J. Conners confirmed that work is being continued and cooperation with the Borough Residents has been very well received. There is approximately 30 days left. The Borough will be sending out the final violation letter tomorrow. Borough Manager G. Locke did recommend that if the concrete work is not completed by the time paving will be started, the homeowners would still be responsible but to continue to pave the streets.
2. **Street Light Installation – York Road and Maple Street** – Chairperson J. Conners stated that two lights on York Road are still being worked on due to the foundations having to be replaced. The light on Maple Street was installed with brand new lights.
3. **RT 611 York Road Repaving Project** – As stated earlier in the meeting, Chairperson J. Conners confirmed that that PennDOT has started to repave York Road. The paving is completed in the left lanes, but PennDOT has not completed the right lanes yet. The paving has been on both the north and south bound lanes of York Road.
4. **LED Procurement Project** – Chairperson J. Conners wanted to remind the committee that is a county wide project to update the street lights in Boroughs and Townships. Five Counties have joined together to save money on this project. This project will allow savings in the energy costs across the county. This project is going out to bid and once more information is received the committee will be informed.
5. **H2O Sewer Grant TV Inspection** - Chairperson J. Conners wanted to remind the committee that the flushing and video inspection for phases three and five for the Sewer Study are completed. Boucher & James are currently putting together a report and will present their findings as soon as they become available

Councilor J. Mixon wanted to discuss the Borough's use of pesticides in Town Square. Public Works Director T. Frank confirmed that the Borough does not use pesticides while weeding and flowering any of the Borough's property. After some discussion, Vice President R. Bunker asked the Committee if he could go before Legal Counsel to be advised on the use of pesticides in the Borough. The Committee agreed to allow Vice President R. Bunker to contact Legal Counsel.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Durkin, the motion to adjourn the meeting passed unanimously.