



PUBLIC WORKS COMMITTEE
January 13th, 2016
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak, Councilor J. Mixon, and Councilor M. Ashton Young.
- **Committee members absent:** None
- **Others present:** Vice President R. Bunker, Councilor M. Golden, Borough Manager G. Locke, Public Works Foreman J. Riggins, Police Chief A. DiValentino, Traffic Engineer E. Armitage, Engineer D. Jones, and Engineer M. Saylor.

Public Comment: None.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins wanted to highlight that the Public Works Department has ended leaf collection. The Public Works Department has also been cleaning inlets to prepare for possible winter storms. The Department has also been removing holiday decorations in Town Square. With the help of Passerini Construction Inc the Department installed an inlet at the 400 block of Runnymede Avenue to help with a drainage issue there. Public Works is also preparing for the winter, prepping brine and salt. They have also bought new plow blades to be ready for the winter season and snow.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Saylor stated that the manhole sanitary sewer inserts are 99% complete. The Borough needs approximately ten inserts that need to be custom made. Boucher & James has prepared a work authorization letter to review the sanitary sewer dvd's from last year, which would be consisting of a review, analyzing, and putting together a report of recommendation. PennDOT issued a letter of no finding for the 2015 Paving Program. Boucher & James submitted the MS-999 report to Borough which Director of Finance B. Lucy sent out yesterday, January 12th.

Chairperson J. Conners made a motion, seconded by Vice President R. Bunker, to move the work authorization from Boucher & James for the review and analyzation of the sanitary sewer dvd's in the amount of \$5,600 to full Council.

Motion passed 7-0

New Business

1. **2015 Paving Progress Update** – Chairperson J. Conners stated the paving has been completed and as Engineer M. Saylor stated the MS-999 form has been completed and sent out.

2. **2016 Paving Project Update** – Chairperson J. Conners confirmed that the Borough will be paving Rodman Avenue and Linda Vista Avenue. The preliminary letters were sent out in September 2015 to those addresses affected but paving will not begin until August of 2016. Markings will be completed this Friday to mark the concrete that is in need of repair. The official letters will go out shortly following the markings.
3. **Resolution #2016-2 TAP Grant** – Councilor J. Conners stated that the Borough has submitted TAP Grant this coming year to continue Streetscape along York Road. Borough Manager G. Locke stated that the Borough has submitted for the TAP Grant for the Phase two of the Streetscape program. The Borough is looking to complete the streetscape on York Road from Cherry Street to Rydal Road. The Borough with the help of Pennoni Associates prepared and submitted for this Grant.

Chairperson J. Conners made a motion, seconded by Councilor J. Mixon, to move Resolution #2016-2 for the support of the TAP Grant to full Council.

Motion passed 7-0

4. **Keystone Lighting Controls Proposal** – Chairperson J. Conners stated that this is in regards to the LED Procurement project. Keystone Lighting Controls will be the company figuring out the Borough will be saving a significant amount with switching over to the LED lights. The proposal is for the primary and secondary review. It is not one fee. This does not need to go to Council just yet. Borough Manager G. Locke is asking that he be permitted to research this proposal further.
5. **TAP Grant Streetscape to Full Council** – Discussed during Resolution #2016-2
6. **SEPTA Parking Proposed Predesign Plan**– Chairperson J. Conners stated that currently SEPTA has parking on one side of West Avenue where they are horizontal parking spaces. SEPTA would like to change those spaces into diagonal spaces and widen the area 15 feet on to SEPTA's property to allow for more parking spaces. SEPTA had a meeting with the Borough on January 4th at 6:30pm to discuss parking on West Avenue. After discussions, SEPTA will be creating artist renditions of the parking and bringing it into the Council meeting for it to be further discussed.
7. **Emergency Heater Replacement at Borough Hall** – Chairperson J. Conners confirmed that the heater broke and the Borough needed to replace the heater as soon as possible. The heater has been replaced and is working nicely.
8. **Road Salt and Brine Update** – PublicWorks Foreman J. Riggins confirmed that the Borough has 2700 gallons of brine, 128 tons of road salt in storage and 22 tons will be delivered tomorrow and 200 pounds on hand for sidewalk.
9. **CDBG Grant** – Chairperson J. Conners wanted to inform the committee that there will be a class in February for this grant and submittal is due in April. This will be for the handicap ramps that are being replaced throughout the Borough. Borough Manager G. Locke just wants to keep this at the attention of the committee
10. **2015 Paving Project Request** – Chairperson J. Conners made a motion, seconded by Councilor K. Farrell, to move the payment authorization from Boucher & James for the 2015 Paving Program in the amount of \$466,763.24 to full Council.

Motion passed 7-0

Old Business

1. **Manhole Pan Inserts** – Engineer M. Saylor spoke to this earlier in the evening.

2. **Concrete Repair Update** – Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only 2 residents have not responded to doing the work. The Borough will be moving ahead shortly with enforcement actions to those properties. There are approximately 15 homes that have contracts to have the concrete work completed in the early spring this year. The Borough has allowed these property owners until April to have their concrete work completed.
3. **Street Light Installations York Road** - Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road.
4. **LED Procurement Project Update** – Discussed during the Keystone Lighting Proposals.
5. **H2O Sewer Grant Audit Update** – Chairperson J. Conners highlighted that the Audit is complete and the report has been received.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Durkin, the motion to adjourn the meeting passed unanimously.