



**PUBLIC WORKS COMMITTEE**  
**February 10<sup>th</sup>, 2016**  
**7:30 p.m.**

**MEETING MINUTES**

**Call to order:** Chairperson J. Conners called the meeting to order.

**Attendance:**

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak, Councilor J. Mixon, and Councilor M. Ashton Young.
- **Committee members absent:** None
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Public Works Foreman J. Riggins, Police Chief A. DiValentino, and Engineer M. Saylor.

**Public Comment:** Alyson Lester, 315 Greenwood Avenue, appeared this evening and gave a presentation of the upper softball field that the Jenkintown School District is now planning on re-grading and replacing the drainage. Alyson Lester is planning on working with the School Districts Engineer on the drainage plans for the upper field. A meeting will be held with our engineer and the school districts engineer to discuss this project and ways to remedy the drainage for all the parties involved.

**Reports**

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins wanted to highlight that the Public Works Department has been handling the snow storms that hit our area recently. Storm Reports were submitted and can be found in Dropbox.
- **Engineer:** A written report was provided with the monthly meeting materials. Engineer M. Saylor stated that the paving project is being closed out. The Borough is waiting on the punch list items and the work bond to be completed before the final payment is made. The manhole sanitary sewer inserts are 99% complete. The Borough needs approximately ten inserts that need to be custom made. Boucher & James has started to review the sanitary sewer dvd's from last year taping for the sewer. Finally, the CDBG Grant funding the application due date is April 15<sup>th</sup> and in order to put in an application the Borough must attend the meeting March 3<sup>rd</sup> to apply.

**New Business**

1. **Proposed Sanitary Sewer Construction Update** – Chairperson J. Conners stated that this is in regards to the Boroughs sanitary which goes through Cheltenham.
2. **2015 Paving Project Concrete Repairs Update** – Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only three residents have not responded to doing the work. The Borough has moved ahead with enforcement actions in the form of Citations to those properties. There are 17 homes that have contracts to have the concrete work

completed in the early spring this year. The Borough has extended the compliance date to these property owners until April 30<sup>th</sup> to have their concrete work completed.

3. **2016 Paving Project Update** – Chairperson J. Conners confirmed that the Borough will be paving Rodman Avenue and Linda Vista Avenue. The preliminary letters were sent out in September 2015 to those addresses affected but paving will not begin until August of 2016. Markings have been completed to mark the concrete that is in need of repair. The official letters went out January 21<sup>st</sup>.
4. **2016 Paving Project Engineers Proposal** – Councilor J. Conners wanted to inform the committee that two proposals were received for the engineering work. The first proposal, from Boucher and James was for approximately \$13,000 to do the opening of the project and the bidding of the project. The second proposal from Pennoni Associates, the Borough's Traffic Engineer, was for \$11,000 which included the opening of the project, the bidding, part time inspections (27 hours) and the closeout of the project.

Chairperson J. Conners made a motion, seconded by Councilor K. Farrell, to move to send Pennoni's Engineering Proposal for the 2016 Paving Project to full Council for consideration of approval.

Motion passed 6-0

5. **Road Salt & Brine Update** – Public Work Foreman K. Riggins informed the committee that in the two storms they have used 1400 gallons of brine in each storm. Currently, the Public Works Department has made 2150 in brine. The Public Works Department also used approximately 87.5 tons of salt combined in the past few storms. Currently, the Borough has 130 tons of salt on hand in Abington's yard.
6. **Storm Report** – Chairperson J. Conners stated that Public Works Foreman K. Riggins has provided the storm report in dropbox.
7. **CDBG Grant** – Engineer M. Saylor spoke to this earlier in the evening. The CDBG Grant funding the application due date is April 15<sup>th</sup> and in order to put in an application the Borough must attend the meeting March 3<sup>rd</sup> to apply.
8. **Committee Terms & Expirations** – Chairperson J. Conners stated that there are committee terms throughout the Borough that need re-appointment and discussed. Councilor K. Farrell is taking charge of coordinating the filling of these vacancies.

## Old Business

1. **TAP Grant Streetscape** – Chairperson J. Conners stated that the TAP Grant application has been filed and the Borough is currently waiting to hear back from them.
2. **SEPTA Parking Proposed Predesign Plan** – Chairperson J. Conners stated that SEPTA will be delivering a parking pre-design plan for the Borough to look at and discuss. It has not been received to date.
3. **Street Light Installations York Road** - Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road and the Borough is waiting for the light heads to be placed on them.
4. **LED Procurement Project Update** – Keystone Lighting Controls will be the company to calculate the Borough's estimated savings by switching over to the LED lights. The Borough has received a proposal from Johnson Controls to audit the installation of the lights. This amount is not to exceed \$16,000. Fire Chief K. Lynch works for Abington Township installing their LED lights and looked over the proposal. K. Lynch stated that overall the proposal looks good, but he did have a few

questions to where money can be saved specifically on how much it costs to have the lights installed.

Chairperson J. Conners made a motion, seconded by Councilor K. Farrell, to move Resolution #2016-4 for the authorizing Johnson controls to obtain an investment grade energy audit of the Borough's energy usage to full Council.

Motion passed 6-0

5. **H2O Sewer Grant Audit Update** – Chairperson J. Conners highlighted that the Audit is complete and the report has been received.

**Adjournment:** On motion of Chairperson J. Conners, seconded by Councilor K. Farrell, the motion to adjourn the meeting passed unanimously.

