



## JENKINTOWN BOROUGH COUNCIL

### PUBLIC MEETING

May 23<sup>rd</sup>, 2016

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

### MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Police Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Councilor C. Soltysiak, Councilor J. Conners, Councilor K. McGlenn, Councilor K. Farrell, Councilor L. Durkin, Councilor C. Whitney, and Councilor M. Golden.
  - **Council members absent:** Vice President R. Bunker, Councilor T. Danilak, Councilor J. Mixon and Councilor M. Ashton-Young.
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Mayor E. Foley, Solicitor S. Kilkenny, Director of Finance R. Ware, Public Works Foreman K. Riggins, Junior Councilor S. Whitney, Engineer M. Saylor.
4. **Approval of Minutes: April 25<sup>th</sup> 2016:** On motion of Vice President R. Bunker, seconded by Councilor C. Soltysiak, the motion approving the April 25<sup>th</sup> 2016 council minutes were approved unanimously.
5. **Approval of Payrolls dated April 28<sup>th</sup> and May 12<sup>th</sup> in the amount of \$129,029.16 and Invoices totaling \$112,478.48.** On motion of Councilor M. Golden, seconded by Councilor K. Farrell, the motion approving payrolls and invoices passed unanimously.
6. **Public Comment:** None at this time.
7. **Presentations:** A recognition and presentation was made honoring Dr. Timothy Wade and recognizing his outstanding work with not only the Jenkintown School District but the community as a whole. Resolution #2016-13 recognized his continuing efforts with the Jenkintown School Board.
8. **Committee Reports**
  - **Administration and Finance:** A written report was provided in Dropbox. President D. Pancoe wanted to highlight that Borough Manager G. Locke has begun to look into alternatives to Berkheimer as the Borough's tax collection agency.
  - **Building, Zoning and Revitalization:** A written report was provided in Dropbox. Councilor L. Durkin stated that 101 York Road has begun their demolition work to the old Exxon. Solicitor S. Kilkenny did want to mention that he recommends the Borough makes a motion to extend the land development application until June 29, 2016 as the Borough has not yet made a formal agreement with Glanzmann Subaru regarding the gateway signage. Councilor L. Durkin stated that the current issue at hand with the signage agreement is in regards to the contribution from Glanzmann Subaru. Mayor E. Foley is also working on a meeting with Abington Township in regards to Avelthorpe Park. Councilor L. Durkin also wanted to highlight that Councilor C. Whitney is working with Brian Havir from Cheltenham Township in regards to leasing the space at the SEPTA Train Station.
  - **Public Safety** A written report was provided in Dropbox. Councilor K. Farrell wanted to highlight that the Fire Department Grant Loan has been resolved and the Borough does not need to take any more action

regarding that matter. Councilor K. Farrell wanted to thank Borough Manager G. Locke and Borough Staff for working with FEMA's Grant Administrator helping with clearing up a few issues with the grant. Councilor K. Farrell also wanted to highlight that the study for the Greenwood Avenue School Zoning crossing has had their field test, and the report has been placed in Dropbox. This location does allow for a 15mph static school crossing sign.

- **Public Works:** A written report was provided in Dropbox. Councilor J. Conners wanted to highlight the 2016 paving project did go out for bid and the Borough is having their pre-construction meeting tomorrow, May 24<sup>th</sup> at 10am. The 2015 Paving Project has officially been completed, as the double yellow line on Greenwood Avenue has been painted. Councilor L. Durkin wanted to note that during the steering committee, it was discussed that the Borough's speed humps may not meet PennDOT standards. Borough Manager G. Locke stated that the ones that were re-installed on Runnymede Avenue and Greenwood Avenue were installed with PennDOT's latest specifications. However, all speed humps meet the standards at the time they were installed.
- **Jenkintown School District:** Councilor K. Farrell stated that there was a well-attended School Board meeting on the 16<sup>th</sup> of May in which the parents presented a petition to keep the class size small. There is much concern with the incoming kindergarten class has 54 kids. The School Board has verified that they have been watching that and that they have hired two additional teachers however, it is unsure how this will impact the school's budget. The superintendent also has been appointed.
- **Jenkintown Community Alliance:** Councilor L. Durkin stated that they will be updating the bylaws for the Jenkintown Community Alliance. The JCA has currently been working on the Inside Out Art Program with the Philadelphia Art Museum.
- **Multi-Municipal Group:** Councilor M. Golden stated that a written report was provided in Dropbox. Councilor M. Golden has been researching into the group Strong Towns, as it was suggested by a resident. Councilor M. Golden wanted to do a bit more research before bringing this before Council as there is a fee to be a part of the Strong Towns group. Councilor M. Golden wanted to also touch on the parking group. They have been actively meeting and looking for areas in which parking can be obtained. Church of Our Savior has expressed interested in something similar to what Immaculate Conception is doing, which is leasing spaces to others. The Borough's parking group has been working with Immaculate Conception and Church of Our Savior.
- **Comprehensive Plan:** Councilor L. Durkin stated that they have had two sessions on Economic Development and parking was a huge topic during these sessions. There was not much consensus on the parking discussion, however there was a lot of input and opinions. Also, there was an issue with being more forward thinking and having alternatives to cars in the medium and long range plans. The consultants will be doing a summer study on the parking details of the Borough. The last time the Borough did an inventory of parking was in 2006. The consultants are also going to do field visits for the parking and as where there will not be a detailed study, they will however have a broad brush of the demand vs opportunity of parking.

**9. Engineers Report:** A written report was provided with the monthly meeting materials. Engineer M. Saylor stated that she will be working with Borough Manager G. Locke to finish closing out the 2015 Paving Program now that the punch list has been completed. Boucher & James have also submitted the Sanitary Sewer Report and their recommendations last month and she will be willing to answer any questions that the Borough has. President D. Pancoe was not favorable to the Borough lining the entire system as that would be a huge expense. President D. Pancoe wanted the Borough to look into other remedies to help fix the sewers without such an expense. The Borough also submitted their CDBG Grant application on April 15<sup>th</sup> which would replace ADA handicap ramps across town.

**10. Solicitor's Report:** Solicitor S. Kilkenny wanted stated that he has been working with the Borough Staff regarding a few right to know requests, the Glanzmann negotiations that have not been finalized yet and the Fire Company Agreement that ultimately the Fire Company did not want.

**11. Mayor's Report:** Mayor E. Foley wanted to highlight FOX29's morning show Good Day Philadelphia will be coming to Jenkintown on June 10<sup>th</sup> to host their morning show called Good Day Drives You. The Borough has been working with the producers as well as the businesses for participating in the show as the show will be live broadcasting from Town Square from 7am until 10am. The Mayor, the Borough, the businesses, and the producers

are very excited for this show in Jenkintown. The Mayor will be continuing to work with the producers on this show and will keep Council informed.

- 12. Police Chief's Report:** A written report was provided in Dropbox. Police Chief A. DiValentino wanted to highlight that there will be extra enforcement along York Road the next few weeks as the Borough was accepted into the PA Click It or Ticket grant. Councilor M. Golden expressed his concern with the amount of people that he has seen running stop signs, red lights and speeding within the Borough. Police Chief A. DiValentino stated that the Borough has seen an increase in accidents over the years, since the Borough stopped receiving funding from the State for extra patrolling. Police Chief A. DiValentino stated that the funding was in the amount of \$5,000. Police Chief A. DiValentino also expressed that the program has not stopped, the Police Department has just had to cut back the number of hours and the man power that was spent patrolling these issues as it is not included within the Police Department budget. Councilor M. Golden asked that Chief bring this information to the next Public Safety and Administration and Finance meeting as he would like to possibly have the Borough fund the program to allow for the safety of not only the residents but the visitors within the town. Mayor E. Foley wanted to bring back up the discussion of paying parking tickets with can goods in lieu of money. This discussion happened years ago, but would like to take a look into it again as he does not want to financially burden the Borough or if it is legally allowed but would like to consider this idea. President D. Pancoe stated that this should also be discussed in Committee, after Solicitor S. Kilkenny looks into the legalities.
- 13. Public Work's Report:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the weather is getting better and the Public Works Department will be paving and cleaning streets with the street sweeper.
- 14. Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manger G. Locke wanted to highlight the Borough does have a reimbursement coming from FEMA and PEMA from the Blizzard at the end of January. The final step in this reimbursement is the Resolution that will be passed before Council tonight. Public Works used 85% of their annual over time budget during one weekend with winter storm Jonas, therefore the Borough is keeping a close eye on it. Borough Manger G. Locke has also been reviewing the sewer report from Boucher & James and will update Council after he completes his review. Finally, Borough Manger G. Locke wanted to highlight that the Public Works Department will be working a lot in Town Square with FOX29 News hosting their show in Town Square within the next few weeks. President D. Pancoe wanted to thank Borough Manager G. Locke and the staff for taking on the tasks that were needed to be completed while the Borough recruited the new Finance Director.

#### ORDER OF BUSINESS

- 1. Resolution #2016-11 DR-4267 FEMA/PEMA Jonas Reimbursement:** Councilor J. Conners made a motion, seconded by Councilor M. Ashton Young, to approve Resolution #2016-11, permitting the filing for reimbursement in the amount of \$13,706.00 for emergency services during winter storm Jonas.  
Motion passed 8-0
- 2. Resolution #2016-12 Authorization for Berkheimer Tax Liaisons:** President D. Pancoe made a motion, seconded by Councilor M. Ashton Young, to approve Resolution #2016-12, appointing George Locke and Rick Ware as the authorized representatives to Berkheimer Associates.  
Motion passed 8-0
- 3. Resolution #2016-13 Recognition of Dr. Timothy Wade:** Councilor K. Farrell made a motion, seconded by Councilor M. Golden, approving Resolution #2016-13, recognizing Dr. Timothy Wade, Superintendent of Jenkintown School District for his many contributions to both the School District as well as the Borough.  
Motion passed 8-0

**NEW BUSINESS AND DISCUSSION:**

President D. Pancoe made a motion, seconded by Councilor M. Golden, to extend the time condition for the Land Development Resolution #2016-14 between Jenkintown Borough and Glanzmann Subaru regarding the signage until June 28<sup>th</sup> 2016.

Councilor K. Farrell made a motion, seconded by Councilor J. Conners, to reappoint Penelope Cutler to the Zoning Hearing Board Resolution #2016-16 for a term to expire 12/31/2018

**EXECUTIVE SESSION** On motion of President D. Pancoe, seconded by Councilor K. Farrell, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by President D. Pancoe seconded by Councilor J. Conners to go back into the public meeting passed unanimously

**ADJOURNMENT:** On motion of Councilor J. Conners, seconded by Councilor L. Durkin, the motion adjourning the meeting passed unanimously.