



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

March 23, 2015

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor E. Foley led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor J. Conners, Councilor L. Durkin, Councilor C. Soltysiak, Councilor K. Farrell, Councilor M. Marlowe, Councilor T. Danilak, Councilor J. Mixon, Councilor M. Golden, Councilor C. Durkin and Councilor K. McGlonn.
 - **Council members absent:** none.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Mayor E. Foley, Police Lieutenant R. Tucker, Junior Councilor D. Willey, and Engineer M. Eishold.
4. **Approval of Minutes: February 26, 2015:** Councilor C. Durkin made a motion, seconded by Vice President R. Bunker, approving the minutes from the January 26th,

Motion passed 12-0
5. **Approval of Payrolls dated March 5th and March 19th in the amount of \$136,181.81 and Invoices totaling \$323,875.14.** Vice-President R. Bunker made a motion, seconded by Councilor L. Durkin to approve payrolls dated March 5th and March 19th in the amount of \$136,181.81 and Invoices totaling \$323,875.14.

Motion passed 12-0
6. **Public Comment:** Tom Fetterman, Midgard Properties 301 York Road, intersection of Greenwood Avenue and York Road is not safe. Mr. Fetterman believes that there is at least one accident at the intersection a month and would like to keep the residents and visitors of Jenkintown safe. Borough Manager G. Locke stated that Penn DOT is currently doing a project along Route 611, York Road, which may retime the traffic lights. The initial inspections have been completed before the pre-construction meeting. During this pre-construction meeting the municipalities, such as Jenkintown, will be adding their input into the retiming of the traffic lights.
7. **Recognition of Midgard Properties:** President D. Pancoe wanted to recognize Jeff Lustig of Midgard Properties for his continuous work in improving the Borough of Jenkintown. Jeff Lustig and Tom Fetterman of Midgard Properties applied for the Façade Grant and was awarded in January of 2014. Mr. Lustig and Mr. Fetterman worked with the Borough employees and has provided all paperwork in a timely manner. Midgard Properties made closing this grant very quick and stress-free.
8. **Presentations:**
 - **AAA –** Amy Farrell came before Council to discuss the proposed AAA center at the intersection of Wyncote Road and York Road. AAA wants to add a "Car Care Center" in the Jenkintown Commons Court, which is zoned as Gateway Commercial. As where AAA would be able to do oil changes, windshield replacement, inspections and so forth it will primarily be used as an office or retail use, which is permitted in the Gateway Commercial District. Borough Staff suggested that Amy Farrell come before Council to further explain the

idea and concept of what the AAA would look like. Borough Manager G. Locke stated that if this was a service repair center this proposed AAA Center would have to go to Zoning Hearing Board for a variance.

- **208 Summit Avenue** – Lauren Gallagher from Rudolph Gallagher appeared before Council to discuss the minor lot line change at 208 Summit. The lot at 208 Summit Avenue will be adding land from 221 Wyncote Road in the amount of 392 square feet. This will not make 221 Wyncote Road a non-conforming lot. Both the Jenkintown Planning Commission and the Montgomery County Planning Commission were favorable to this lot line change.

President D. Pancoe made a motion, seconded by Vice President R. Bunker, to approve the petition from 208 Summit Avenue to move the lot line as proposed.

Motion passed 12-0

9. Committee Reports

- **Administration and Finance:** The Report has been placed in Dropbox.
- **Building, Zoning and Revitalization:** Councilor L. Durkin stated that her report has been placed in Dropbox. Councilor L. Durkin wanted to highlight that Glanzmann's Zoning Hearing Board Hearing was approved with conditions. These conditions will be put into writing and given to him during the agreement.
- **Public Safety:** Councilor K. Farrell stated that the minutes and report is in Dropbox. President D. Pancoe wanted to make note on March 7th Public Safety Minutes that Fire Chief J. Connolly will only be using eight spaces next to Pioneer Fire Company for five to seven days while the floor is being done. President D. Pancoe would like this to be added as a notation into those minutes. The Borough will lose \$80 a week in revenue. Councilor J. Mixon also wanted to state that the Civil Service Commission will change their rules for the exam score. The physical portion of the test is now a pass or fail which allows the written and oral to be 50% each. This will be proposed by Resolution at the April Council Meeting.
- **Public Works:** A report has been placed in Dropbox.
- **Jenkintown School District:** Councilor K. Farrell stated that the School District has adopted their preliminary budget but will continue to look over the budget until it will adopted in June. A copy of this budget is available for review at the Administration office. They are currently accepting three bids for three projects, details of this project will be discussed further once they become known.
- **Jenkintown Community Alliance:** Councilor L. Durkin stated that the Bylaws and have been changed and circulated and will keep Council informed as information becomes available.
- **Multi-Municipal Group:** Councilor M. Golden stated that there is a report in Dropbox. There is a Classic Towns training in New Jersey which everyone is invited to attend. Classic Towns has asked that the Borough places the Classic Towns logo on the Borough Website. Councilor M. Golden wanted to state that they are still working on the Traffic Study and provide an update when one is provided.

10. Engineer's Report: Engineer M. Eisold reported that his report is in Dropbox. He did however want to mention that the retaining wall is 95% completed, the only thing left to be installed is the fence. Engineer M. Eisold did confirm that the sanitary sewer video phase 1 & 2 are complete and they are currently on Phase 3. The 2015 Paving Documents have been for the 2015 Paving Project have been prepared and give to Borough Staff.

11. Solicitor's Report: A written report was provided in Dropbox. Solicitor S. Kilkenny stated that he will be moving to Norristown with Allison McDonald, Bob Careless, Dave Sander, and has requested to be Jenkintown's Solicitor. Solicitor S. Kilkenny also stated that there was a need for Executive Session tonight so that he may discuss matters of litigation.

12. Mayor's Report: No report given.

13. Police Chief's Report: A written report was provided with the monthly meeting materials. Police Chief A. DiValentino wanted to state that he will be heading to Harrisburg April 1st for the re-accreditation of Jenkintown Police Department.

14. Director of Public Work's Report: A written report was provided with the monthly meeting materials.

15. Manager's Report: A written report was provided with the monthly meeting materials. Borough Manager G. Locke noted that the Infrastructure Schedule is almost complete and will be out within the next two days. AQUA is coming in on March 30th and will be working on West Avenue at night.

ORDER OF BUSINESS

1. Ordinance #2015-2 Pension Spouse Ordinance Amendment: Vice President R. Bunker made a motion, seconded by Councilor C. Durkin, to adopt Ordinance No. 2015-2 amending the definition of spouse in the Uniform and Non-Uniform Pension Ordinance.

Motion passed 12-0

2. Resolution #2015-4 Republic Daily Depository: Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to adopt Resolution #2015-4 authorizing Republic Bank to be the Borough's daily banking and depository.

Motion passed 12-0

3. Appointment of Part Time Police Officers: This item on the agenda has been tabled until the April 27th meeting.

4. 2015 Paving Project – Boucher & James Proposal: Councilor J. Conners made a motion, seconded by Councilor C. Durkin, to approve the engineering proposal, submitted by Boucher & James, for the 2015 Paving Project.

Motion passed 12-0

5. Borough Website Redevelopment: Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to allow the Borough to sign an agreement with Johan Harvey to allow the redevelopment of the Borough Website.

Motion passed 12-0

6. Solicitor Appointment: Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to appoint Sean Kilkenny as the Borough Solicitor for 2015 calendar year.

Motion passed 12-0

7. Resolution #2015-5 Pension Authorized Signers: Vice President R. Bunker made a motion, seconded by Councilor C. Durkin, to adopt Resolution #2015-5 authorizing Director of Finance Bonnie Lucy, Councilor J. Conners and Councilor C. Soltysiak as the Authorized Pension Signers.

Motion passed 12-0

8. 2015 Paving Project Bid: Vice President R. Bunker made a motion, seconded by Councilor C. Durkin, to allow the bid advertisement for the 2015 Paving Project.

Motion passed 12-0

9. Steering Committee: Councilor L. Durkin made a motion, seconded by Councilor M. Marlowe, to appoint the individuals on the list provided to the 2015 Steering Committee.

Motion passed 12-0

10. Ordinance #2015-1 Paving Project Loan: Vice President R. Bunker made a motion, seconded by Councilor K. McGlenn, to adopt Ordinance No. 2015-1 for the Liquid Fuel Paving Project Loan in the amount of \$400,000 to repave Borough roads.

Motion passed 12-0

NEW BUSINESS AND DISCUSSION:

1. Agreement with Glanzmann Subaru: Councilor M. Golden made a motion, seconded by Councilor J. Conners, to approve the agreement with Jim Glanzmann of Glanzmann Subaru which is regarding 526 Greenwood Avenue and 101 York Road.

Motion passed 12-0

EXECUTIVE SESSION: On motion of President D. Pancoe, seconded by Councilor C. Durkin, the motion to move into Executive Session for discussion of matters of litigation passed unanimously.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of litigation. A motion made by President D. Pancoe seconded by Councilor J. Conners to go back into the public meeting passed unanimously.

ADJOURNMENT: On motion of President D. Pancoe, seconded by Councilor T. Danliak, the motion adjourning the meeting passed unanimously.