



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

March 28th, 2016

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor E. Foley led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor T. Danilak, Councilor C. Soltysiak, Councilor J. Conners, Councilor K. McGlenn, Councilor K. Farrell, Councilor L. Durkin, Councilor J. Mixon, Councilor C. Whitney and Councilor M. Golden.
 - **Council members absent:** Councilor M. Ashton-Young.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Mayor E. Foley, Solicitor S. Kilkenny, Junior Councilor S. Whitney, and Engineer D. Jones.
4. **Approval of Minutes February 22nd 2016:** The minutes have not been placed in Dropbox and will be placed in Dropbox for the April 25th council meeting.
5. **Approval of Payrolls dated March 3rd and March 17th in the amount of \$203,706.88 and Invoices totaling \$257,476.32.** On motion of Vice President R. Bunker, seconded by Councilor J. Conners, the motion approving payrolls and invoices passed unanimously.
6. **Public Comment:** None at this time.
7. **Presentations:**

Barbacane Thorton & Company – Audit Presentation: Pam Baker from Barbacane Thorton & Company appeared before Council tonight to speak regarding the 2015 Financial Audit. No findings were found during this audit.

801 Cloverly Avenue Minor Lot Line Change: Rob Cunningham from Cunningham and Holmes appeared before Council to present the lot line change at 801 Cloverly Avenue. They own two parcel next to each other on Cloverly Avenue. The lot line change is to combine two lots into one, allowing for one large lot. The lot line change is to reduce the need of a setback variance in the future.

Vice President R. Bunker made a motion, seconded by Councilor J. Conners, to approve the lot line change for 801 Cloverly Avenue.

Motion approved 11-0
8. **Committee Reports**
 - **Administration and Finance:** A written report was provided in Dropbox. Vice President R. Bunker wanted to highlight there is still an ongoing search to the replacement of the Director of Finance.
 - **Building, Zoning and Revitalization:** A written report was provided in Dropbox. Councilor L. Durkin stated that the Steering Committee met on Thursday February 4th. This meeting had the lowest attendance to date. This meeting discussed the transportation, which SEPTA and PennDOT was in attendance.

- **Public Safety** A written report was provided in Dropbox. Councilor K. Farrell wanted to highlight that much of the Public Safety meeting was discussing the two Police K9 dogs that will be voted upon this evening.
 - **Public Works:** A written report was provided in Dropbox. Councilor J. Conners wanted to highlight Public Works Foreman J. Riggins NECEPT Certification. Also that the 2016 Paving Project is currently taking place and will continue to receive updates from the Borough in the Public Works Committee meeting.
 - **Jenkintown School District:** Councilor K. Farrell stated that Jenkintown School District stated the School District now has a budget which makes planning for the 2017-2018 budget easier. Also, Spring break just concluded and there is no new news regarding the superintendent search.
 - **Jenkintown Community Alliance:** Councilor L. Durkin stated that they had a reorganization meeting last month. Melissa Clarke-Poe is the new President of JCA and Councilor L. Durkin is the treasurer, there is no Vice President. Planning for the Arts Festival has begun. JCA had given a grant to the school for a sign in the amount of \$6000.00. There is discussion that the school may be giving the money back if they cannot get zoning approval.
 - **Multi-Municipal Group:** No Report Given.
- 9. Engineers Report:** A written report was provided with the monthly meeting materials. Engineer D. Jones wanted to highlight the Sanitary Sewer Repair should have a draft this week. Engineer D. Jones also wanted to highlight that he will be meeting with Borough Manager G. Locke regarding the CDBG grant submission will also be taking place this week.
- 10. Solicitor's Report:** Solicitor S. Kilkenny wanted to highlight that Solicitor N. Taylor-Smith attended the Zoning Hearing Board Hearing for 101 York Road to show support for the moving of the building and the neutrality of the flat roof. Both of these variances have since been granted.
- 11. Mayor's Report:** No Report Given.
- 12. Police Chief's Report:** A written report was provided in Dropbox. Police Chief A. DiValentino wanted to note that the Police Department is in the middle of the self-assessment stage of the CALEA accreditation status. Police Chief A. DiValentino wanted to thank Mayor E. Foley and the Rec Board for the successful and excellent Egg Hunt.
- 13. Public Work's Report:** A written report was provided with the monthly meeting materials.
- 14. Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manger G. Locke wanted to highlight that the Borough is moving forward with the County District Court relocation and it is quite possible that the first Judge will be in the court house will be in by July 2016. The TCDI Grant has an April 27th deadline, which will be submitted by Pennoni. Borough Manger G. Locke also wanted to highlight that the Department of Environmental Protection has stated they have received our EDU submittals and the two should be approved.

ORDER OF BUSINESS

- 1. Resolution #2016-6 Community Development Block Grant:** President D. Pancoe made a motion, seconded by Councilor J. Conners, to adopt Resolution #2016-6, requesting the approval of a Community Development Block Grant Application.
Motion passed 11-0
- 2. Police Department K9 Purchase:** Councilor K. Farrell made a motion, seconded by Vice President R. Bunker, to authorize the purchase of two K9 Police dogs from Tarheel Canine Training Inc not to exceed \$15,000.00
Motion passed 11-0

3. **2016 Paving Project – Permission to Advertise:** Councilor J. Conners made a motion, seconded by Councilor J. Mixon, to authorize the advertisement of the 2016 Paving Program.
Motion passed 11-0
4. **2016 Farmers Market Agreement:** Councilor L. Durkin made a motion, seconded by Councilor J. Mixon, to authorize the Farmers Market Agreement as written with Stephanie Berardi.
Motion passed 11-0
5. **Ordinance #2016-1: Floodplain:** President D. Pancoe made a motion, seconded by Councilor J. Conners, to adopt Ordinance #2016-1, revising Article XX of the Zoning Ordinance and establish new provisions governing development in the floodplain as promulgated by the Montgomery County Planning Commission and the Federal EmergencyM Agency.

NEW BUSINESS AND DISCUSSION:

EXECUTIVE SESSION On motion of Councilor J. Conners, seconded by Councilor K. Farrell, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of litigation. A motion made by President D. Pancoe seconded by Councilor J. Conners to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor J. Conners, seconded by Councilor L. Durkin, the motion adjourning the meeting passed unanimously.

