



## JENKINTOWN BOROUGH COUNCIL

### PUBLIC MEETING

JUNE 22, 2015

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

### MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
  - **Council members present:** President D. Pancoe, Councilor J. Conners, Vice President R. Bunker, Councilor C. Durkin, Councilor J. Mixon, and Councilor C. Soltysiak, Councilor M. Marlowe, Councilor K. McGlonn, Councilor M. Golden and Councilor T. Danilak.
  - **Council members absent:** Councilor L. Durkin, and Councilor K. Farrell.
  - **Others Present:** Manager G. Locke, Chief A. DiValentino, Director of Finance B. Lucy, Solicitor A. Fritzges, and Engineer M. Eisold.
4. **Approval of Minutes: May 18<sup>th</sup>, 2015:** On motion of Councilor C. Durkin, seconded by Councilor J. Conners, the motion approving the minutes from the April 27<sup>th</sup>, 2015 meeting of Borough Council passed unanimously.
5. **Approval of Payrolls dated May 28<sup>th</sup>, and June 11<sup>th</sup> in the amount of \$137,011.07 and Invoices totaling \$491,996.55:** On motion of Vice-President R. Bunker, seconded by Councilor T. Danilak, the motion approving payrolls and invoices passed unanimously.
6. **Public Comment:** None at this time.

### 7. Presentations

- **Police Recognitions:** Police Chief A. DiValentino recognized Dr. Owen Fink, as well as Dr. Cynthia Otto and Tracy Darling for the surgery performed in 2014 on the Police K9, Rocky. Dr. Owen Fink and his colleagues work out of the University of Pennsylvania's veterinary hospital and completed the emergency surgery successfully. Chief A. DiValentino stated that Rocky is currently doing well and is back on the force. Dr. Fink, Dr. Otto and Ms. Darling all received a warm welcome from Rocky, the Jenkintown Police Department and the Jenkintown Borough Council and each received a picture of Rocky as well as an accommodation award for ultimately saving Rocky's life.

Also recognized were officers from the Jenkintown and Cheltenham Police Departments as well as a Detective from Springfield Police Department for their roles following a strong-arm robbery that occurred on March 21. Each officer received an accommodation in their quick actions.

- **Pennoni Associates, Earl Armitage:** Earl Armitage spoke on behalf of Pennoni Associates to discuss several issues that Council had brought before the Traffic Engineers. One issue was the possibility of a pedestrian crosswalk at Summit Avenue and York Road. Mr. Armitage strongly recommended a meeting with the PennDOT's Traffic Unit to discuss the pedestrian crosswalk at this location since it crosses a State Road. More information on the crosswalk will become available after Pennoni completes their pedestrian crosswalk study on July 17<sup>th</sup>.

Mr. Armitage also appeared before Council to discuss parking on Walnut Street. He confirmed that the easiest way to create parking on Walnut Street is to shift the double yellow lines over a few feet to allow

parking on atleast on side of the street. However, since this section of Walnut Street is a State Road, the Borough would have to go through PennDOT for these changes.

Furthermore, Earl Armitage touched on the topic of making Summit Avenue, from Leedom Street to Cedar Street, a one way to allow for parking on one side of the street. Mr. Armtiage stated that he believed turning Summit Avenue into a one way would create a hazard due to a speed issue but he would estimate the number of spaces it would create for Borough parking. While on the subject of parking, Earl Armitage did not reccomend additional levels on the current municipal lot at the current location.

Finally Earl Armitage stated that the TAP Grant for the school safety lights has been completed and submitted to PennDOT for review.

## 8. Committee Reports

- **Administration and Finance:** Vice President R. Bunker highlighted that the Borough was looking appoint a new Accountant to review the books for the Borough. This would be voted on later in the meeting.
- **Building, Zoning and Revitalization:** President D. Pancoe confirmed the Comprehensive Planning is going well and that there is continued progress on the vacant properties in the Borough.
- **Public Safety:** Councilor C. Durkin wanted to note the discussion with Pennoni which came before Council earlier in the evening.
- **Public Works:** Councilor J. Connors wanted to highlight the Borough will hopefully be awarding the paving project later this evening.
- **Jenkintown School District:** No Report Given.
- **Jenkintown Community Alliance:** Councilor C. Soltysiak stated that JCA had a very productive meeting after the Sunset 5k Run. During this meeting they cleaned up the bylaws and gave terms for Committee members.
- **Multi-Municipal Group:** Councilor M. Golen stated that the DVRPC had a very informative meeting on Tax Incentives.

**9. Engineers Report:** A written report was provided with the monthly meeting materials. Engineer M. Eisold stated that the Borough had received five bids and General Asphalt was the lowest bidder for the 2015 Paving Project. Boucher & James recommends that the Borough award General Asphalt the 2015 Paving Program as long as they meet the full Responsible Contractors Ordinance requirements. The first set of manhole inserts have been received and installed for the H2O Water and Sewer Study and the Borough is in the process of ordering the second installation of the manhole lids. Engineer M. Eisold confirmed that TriState Grouting has completed the video taping of phases three, four and five.

**10. Solicitor's Report:** Solicitor A. Fritzges stated that he items to go before Executive Session in the matters of litigation.

**11. Mayor's Report:** No Report.

**12. Police Chief's Report:** A written report was provided in Dropbox. Police Chief A. DiValentino indicated that he only had matters to go before the Executive Session in the matters of personnel.

**13. Director of Public Work's Report:** A written report was provided with the monthly meeting materials.

**14. Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke wanted to highlight that he attended Memorial Day Parade on Monday May 25<sup>th</sup> and the Sunset 5k run on Tuesday June 2<sup>nd</sup> and both events went well for the residents of the Borough. Also, Borough Manager G. Locke mentioned that the Borough was awarded the 49.5 EDU's they had requested from PA Dep and Cheltenham. These EDU's will go toward future projects in the Borough. Discussion of adding the purchase of EDU's to next year's fee schedule was discussed and will continue to be discussed during this year's budget season. Finally, Borough Manager G. Locke wanted to state that the Dollar Store at 455 York Road, next to Dunkin Donuts and NOVACARE has officially opened and recommended that Council stops in because everything is truly one dollar.

## ORDER OF BUSINESS

1. **Approval of General Asphalt as Paving Contractor:** Councilor J. Conners made a motion, seconded by Councilor J. Conners to appoint General Asphalt as the 2015 Paving Project Contractors with the condition that they must meet the criteria of the Responsible Contractors Ordinance.

Motion passed 9-0

2. **Resolution #2015-9 BPT Tax Payers Bill of Rights:** Vice President R. Bunker made a motion, seconded by Councilor T. Danilak to approve Resolution #2015-9, Tax Payers Bill of Rights, establishing the regulations implementing the local tax payer's bill of rights.

Motion passed 9-0

3. **Master Casting Agreement:** Councilor J. Conners made a motion, seconded by Councilor C. Durkin to approve Resolution #2015-8, Master Casting Agreement, establish a contract of cost of repairs to utility structures on State Roads.

Motion passed 9-0

4. **Ordinance #2015-2 Paving Restoration:** Councilor J. Conners made a motion, seconded by Councilor C. Durkin to approve the advertisement of Ordinance #2015-2, amending the Borough Code and revising Chapter 156 pertaining to the restoration of streets disturbed during utility work.

Motion passed 9-0

5. **Insurance Broker of Record:** Vice President R. Bunker made a motion, seconded by Councilor T. Danilak to appoint Cohen Partners LLC as the Broker of Record for Jenkintown Borough Municipality Property Casualty Insurance Program.

Motion passed 9-0

6. **2015 Farmers Market:** President D. Pancoe made a motion, seconded by Councilor K. McGlenn to continue the Farmers Market Agreement with Stephanie Berardi with a change to the state date from Tuesday July 2<sup>nd</sup>, 2014 to Tuesday June 23<sup>rd</sup>, 2015.

Motion passed 9-0

7. **Jenkintown Library Permit Fee Waiver:** Vice President R. Bunker made a motion, seconded by Councilor K. McGlenn to approve the Jenkintown Library's request to waive their building permit fee for the roof replacement on the library building in the amount of \$2,254.00.

Motion passed 9-0

8. **Borough Accounting:** Vice President R. Bunker made a motion, seconded by Councilor J. Mixon to appoint Tom Josiah Consulting as the Borough Accountant.

Motion passed 9-0

9. **Jenkintown School District Lease:** President D. Pancoe made a motion, seconded by Councilor C. Durkin to approve the Lease with Jenkintown School District to allow the public access to the playground located at 325 Highland Avenue, Jenkintown, PA 19046.

Motion passed 9-0

## NEW BUSINESS AND DISCUSSION:

**EXECUTIVE SESSION:** On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion to move into Executive Session for discussion of matters of litigation and personnel passed unanimously.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of litigation. A motion made by President D. Pancoe seconded by Councilor T. Danilak in to go back into the public meeting passed unanimously.

**ADJOURNMENT:** On motion of President. D. Pancoe, seconded by Councilor J. Conners, the motion adjourning the meeting passed unanimously.