



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

February 23, 2015

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** Vice President R. Bunker called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** Vice President R. Bunker, Councilor J. Conners, Councilor L. Durkin, Councilor C. Soltysiak, Councilor K. Farrell, Councilor M. Marlowe, Councilor T. Danilak, Councilor J. Mixon, Councilor M. Golden, Councilor C. Durkin and Councilor K. McGlenn.
 - **Council members absent:** President D. Pancoe.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Mayor E. Foley, Police Lieutenant R. Tucker, Dave Naster, and Engineer M. Eishold.
4. **Approval of Minutes: January 26, 2015:** Councilor C. Durkin made a motion, seconded by Councilor J. Conners, approving the minutes from the January 26th,

Motion passed 11-0
5. **Approval of Payrolls dated February 5th and February 19th in the amount of \$134,293.09 and Invoices totaling \$219,499.08.** Vice-President R. Bunker made a motion, seconded by Councilor L. Durkin to approve payrolls dated February 5th and February 19th in the amount of \$134,293.09 and Invoices totaling \$219,499.08.

Motion passed 11-0
6. **Public Comment:** No Comment.
7. **Committee Reports**
 - **Administration and Finance:** The Report has been placed in Dropbox.
 - **Building, Zoning and Revitalization:** A report has been placed in Dropbox. Councilor L. Durkin stated that she and Borough Manager G. Locke will be setting up a "kick off" meeting for the comprehensive planning committee.
 - **Public Safety:** A report has been placed in Dropbox.
 - **Public Works:** A report has been placed in Dropbox.
 - **Jenkintown School District:** Councilor K. Farrell stated that the School District has adopted their preliminary budget but will continue to look over the budget until it will adopted in June. A copy of this budget is available for review at the Administration office. Councilor K. Farrell also wanted to inform Council that there was a water main break at the School near the Kindergarten, and they are still cleaning up the aftermath but did want to express their gratitude for the quick response by the Fire Department and Police Department. Also, there is a blood drive from 8-1 on March 18th at the School.

- **Jenkintown Community Alliance:** Councilor L. Durkin stated that there was a board meeting on Thursday and the finances were discussed and seem to be in good standing. The Art Festival did receive their final number which was a \$7,000 surplus. This was better than what was expected. They are currently updating their by-laws and will keep Council informed as time goes on.
 - **Multi-Municipal Group:** Councilor M. Golden stated that he did have a meeting with the DVRPC that was extremely productive and there is a report in Dropbox. Classic Towns is also holding a photo contest and would like the Borough to advertise on the website and email blast.
8. **Solicitor's Report:** A written report was provided in Dropbox. Solicitor S. Kilkenny also stated that there was a need for Executive Session tonight so that he may discuss matters of litigation.
9. **Mayor's Report:** No report given.
10. **Police Chief's Report:** A written report was provided with the monthly meeting materials.
11. **Director of Public Work's Report:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke discussed that a lot of the towns have run out of salt, and it is currently hard to receive salt in the county. That being said, the Borough has salt in reserves and is doing the best they can.
12. **Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke noted that he had met with the York Road Traffic Timing Engineers and they had given a list of things that needed to be fixed by the Borough such as signs missing, damaged signs. They are retiming from Cheltenham to Doylestown. Borough Manager G. Locke stated that they have mentioned to the Engineers not to take time away from the side streets because they do not want it backed up anymore. Also, there was a pre-construction meeting with Penn DOT regarding the paving of the road which will start in mid-May. They expect to be in Jenkintown around mid-July. There is an unexpected cost to the Borough as we must provide risers for the sewer man-hole. The 2014 Audit is currently underway and there is no problems. Borough Manager G. Locke stated that there is a meeting with AQUA on Tuesday concerning the upcoming water main project.
13. **Engineer's Report:** Engineer M. Eisold reported that his report is in Dropbox. He did however want to mention that the H2O Sewer Grant did complete Phase 1 and will be starting Phase 2 later this week weather permitting. Engineer M. Eisold stated that he did order manhole inserts to set in place to keep the rain water out of the man holes. The bid speculations have been started regarding the 2015 Paving Project and plan to be sent out to bid shortly. The retaining wall has two sections of wall remaining to be poured as well as the base for the brine tank and they plan to be completed in the beginning of next week.

ORDER OF BUSINESS

1. **Ordinance #2015-1 Liquid Fuel Paving Loan:** Vice President R. Bunker made a motion, seconded by Councilor J. Conners, to adopt Ordinance #2015-1 for the Liquid Fuel Paving Project Loan in the amount of \$400,000 to repave Borough Roads.

Motion passed 11-0

2. **Art Fest Funding:** Vice President R. Bunker made a motion, seconded by Councilor M. Golden, to approve the funding request from the Jenkintown Art Festival in the amount of \$500 to provide Emergency Medical Services during the event.

Motion passed 11-0

3. **Resolution #2015-1: Emergency Operation Plans:** Councilor K. Farrell made a motion, seconded by Councilor C. Durkin, to adopt Resolution #2015-1, updating the 2008 Emergency Operation Plan.

Motion passed 11-0

4. Recognition Agreement with Jenkintown Police Benevolent Association: Councilor K. Farrell made a motion, seconded by Councilor C. Durkin, to adopt the Recognition Agreement with the Jenkintown Police Benevolent Association.

Motion passed 11-0

5. Resolution #2015-2: Allowing the Disposition of Records: Vice President R. Bunker made a motion, seconded by Councilor L. Durkin, to adopt Resolution #2015-2 allowing the disposition of records following the intent of the Municipal Records Manual.

Motion passed 11-0

6. Resolution #2015-3: Disposition of Records: Vice President R. Bunker made a motion, seconded by Councilor C. Soltysiak, to approve Resolution #2015-3 allowing the destruction of documents listed in Exhibit A.

Motion passed 11-0

NEW BUSINESS AND DISCUSSION:

EXECUTIVE SESSION: On motion of Vice President R. Bunker, seconded by Councilor L. Durkin, the motion to move into Executive Session for discussion of matters of litigation passed unanimously.

At the conclusion of Executive Session, Vice President R. Bunker announced that an Executive Session was held for the purpose of discussing matters of litigation. A motion made by Vice President R. Bunker seconded by Councilor J. Conners to go back into the public meeting passed unanimously.

ADJOURNMENT: On motion of Vice President R. Bunker, seconded by Councilor T. Danliak, the motion adjourning the meeting passed unanimously.