



JENKINTOWN BOROUGH COUNCIL

PUBLIC MEETING

January 2nd, 2018

7:30 P.M.

700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. **Call to Order:** Ed Foley called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Ed Foley led those present in the Pledge of Allegiance
3. **Swearing in of Newly Elected Mayor:** Judge Elizabeth McHugh swore in Mayor Allyson Dobbs before those present.
4. **Swearing in of Newly Elected/Appointed Council Members:** Judge Elizabeth McHugh swore in Councilor Kimberly McGlenn, Councilor Deborra Sines Pancoe, Councilor Christian Soltysiak, Councilor Kieran Farrell, Councilor Richard Bunker, Councilor Anne MacHaffie, Councilor Jennifer Lugar before those present.
5. **Swearing in of Newly Elected Tax Collector:** Judge Elizabeth McHugh swore in Elizabeth Wolff before those present.
6. **Roll Call:**
 - **Council members present:** Councilor D. Pancoe, Councilor R. Bunker, Councilor J. Conners, Councilor K. McGlenn, Councilor K. Farrell, Councilor M. Golden, Councilor C. Whitney, Councilor C. Soltysiak, Councilor A. MacHaffie, Councilor J. Lugar, and Councilor M. Ashton Young.
 - **Council members absent:** None.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Director of Finance R. Ware, Solicitor J. Prior, Engineer M. Bickerton, Fire Chief K. Lynch, Fire Marshal K. Lynch and Mayor A. Dobbs.
7. **Nomination and Election of Borough Council President:** Mayor A. Dobbs entertained nominations for the office of Borough Council President. Councilor J. Conners made a motion to nominate Councilor Deborra Pancoe as Jenkintown Borough Council President. Mayor A. Dobbs asked if there was any other nominations, and with none being heard Mayor A. Dobbs closed the nominations for Borough Council President.

The motion on the floor to nominate Councilor Deborra Pancoe as Jenkintown Borough Council President which was made by Councilor J. Conners passed 12-0.

Upon the election of Deborra Pancoe as President of Borough Council, Mayor A. Dobbs turned the meeting over to the President.

8. **Nomination and Election of Borough Council Vice President:** President D. Pancoe entertained nominations for the office of Borough Council Vice President. Councilor K. McGlenn made a motion to nominate Councilor Rick Bunker as Jenkintown Borough Council Vice President. President D. Pancoe asked if there was any other nominations, and with none being heard President D. Pancoe closed the nominations for Borough Council Vice President.

The motion on the floor to nominate Councilor Rick Bunker as Jenkintown Borough Council Vice President which was made by Councilor K. McGlenn passed 12-0

9. Nomination and Election of Borough Council President Pro Tem: President D. Pancoe entertained nominations for the office of Borough Council President Pro Tem. Vice President R. Bunker made a motion to nominate Councilor Jay Conners as Jenkintown Borough Council President Pro Tem. President D. Pancoe asked if there was any other nominations, and with none being heard President D. Pancoe closed the nominations for Borough Council President Pro Tem.

The motion on the floor to nominate Councilor Jay Conners as Jenkintown Borough Council President Pro Tem which was made by Vice President R. Bunker passed 12-0

President D. Pancoe made a motion, seconded by Vice President R. Bunker to adjourn the order of business to receive any comments from members of the audience and other elected officials.

Motion passed 12-0

President D. Pancoe made a motion, seconded by Councilor J. Conners to reconvene the order of business for the appointment of Borough Officials.

Motion passed 12-0

ORDER OF BUSINESS

- 1. Borough Council Appointment, Ward 3:** President D. Pancoe made a motion, seconded by Councilor J. Lugar motion to approve Resolution #2018-4, appointing David Ballard to Borough Council, as a Representative of Ward 3, to the seat vacated by the resignation of Thomas Danilak.
Motion passed 11-0
- 2. Appointment of Vacancy Board Chairperson:** President D. Pancoe made a motion, seconded by Councilor J. Conners to appoint Shirley Curry as the Borough's Vacancy Board Chairperson.
Motion passed 12-0
- 3. Appointment of Chairperson of the Administration and Finance Committee:** President D. Pancoe made a motion, seconded by Councilor J. Lugar to appoint Vice President R. Bunker as the chairperson of the Administration and Finance Committee.
Motion passed 12-0
- 4. Appointment of Chairperson of Building, Zoning, and Revitalization Committee:** President D. Pancoe made a motion, seconded by Councilor C. Soltysiak to appoint Councilor K. Farrell as the chairperson of the Building, Zoning and Revitalization Committee.
Motion passed 12-0
- 5. Appointment of Chairperson of Public Safety Committee:** President D. Pancoe made a motion, seconded by Vice President R. Bunker to appoint Councilor C. Whitney as the chairperson of the Public Safety Committee.
Motion passed 12-0
- 6. Appointment of Chairperson of the Public Works Committee:** President D. Pancoe made a motion, seconded by Councilor K. McGlenn to appoint Councilor J. Conners as the chairperson of the Public Works Committee.
Motion passed 12-0
- 7. Appointment of Borough's Solicitor:** President D. Pancoe made a motion, seconded by Councilor J. Conners to appoint the Law Offices of Sean Kilkenny as the Borough's Solicitor.
Motion passed 12-0
- 8. Borough Manager's Employment Agreement:** President D. Pancoe made a motion, seconded by Vice President R. Bunker, to approve the Borough Manager's Agreement between Jenkintown Borough and George Locke which will be in effect from January 1 2018 until December 31 2019.
Motion passed 12-0

- 9. Appointment of Borough Secretary/Manager:** President D. Pancoe made a motion, seconded by Councilor J. Conners to appoint George Locke as the Borough's Secretary and Manager.
Motion passed 12-0
- 10. Appointment of Borough's Zoning Officer:** President D. Pancoe made a motion, seconded by Councilor M. Golden to appoint George Locke as the Borough's Zoning Officer
Motion passed 12-0
- 11. Appointment of Borough's Building Code Official:** President D. Pancoe made a motion, seconded by Councilor J. Lugar to appoint George Locke as the Borough's Building Code Official.
Motion passed 12-0
- 12. Appointment of Borough's Treasurer:** President D. Pancoe made a motion, seconded by Councilor M. Golden to appoint George Locke as the Borough's Treasurer.
Motion passed 12-0
- 13. Appointment of Borough's Municipal Engineer:** President D. Pancoe made a motion, seconded by Councilor J. Conners to appoint Pennoni Associates as the Borough's Municipal Engineer.
Motion passed 12-0.
- 14. Appointment of Borough's Traffic Engineer:** President D. Pancoe made a motion, seconded by Councilor M. Golden to appoint Pennoni Associates as the Borough's Traffic Engineer.
Motion passed 12-0.
- 15. Appointment of Borough's Police Chief:** President D. Pancoe made a motion, seconded by Councilor J. Conners to appoint Albert DiValentino as the Borough's Police Chief for the Jenkintown Police Department.
Motion passed 12-0
- 16. Appointment of Borough's Fire Chief:** Councilor C. Whitney made a motion, seconded by Vice President R. Bunker to appoint Ken Lynch from Independent Fire Company as the Borough's Fire Chief.
Motion passed 12-0
- 17. Appointment of Borough Fire Marshal:** Councilor C. Whitney made a motion, seconded by Vice President R. Bunker to appoint Kevin Lynch as the Borough's Fire Marshal.
Motion passed 12-0
- 18. Appointment of Building Inspection Services:** Vice President R. Bunker made a motion, seconded by Councilor M. Ashton Young to appoint Pennoni Associates as the Borough's Third Party Inspection Agency and Plan Reviewer.
Motion passed 12-0
- 19. Appointment of Labor Counsel:** Vice President R. Bunker made a motion, seconded by Councilor K. Farrell to appoint Curtin & Heefner as the Borough's Labor Counsel.
Motion passed 12-0
- 20. Appointment of Municipal Accountant:** Vice President R. Bunker made a motion, seconded Councilor K. McGlenn to appoint Tom Josiah Consulting LLC as the Borough's Municipal Accountant.
Motion passed 12-0
- 21. Appointment of Borough's Zoning Hearing Board Solicitor:** Councilor K. Farrell made a motion, seconded by Councilor J. Conners, to approve Rudolph Clarke LLC as the Borough's Zoning Hearing Board Solicitor
Motion passed 12-0
- 22. Resolution #2018-1 General Fee Schedule:** President D. Pancoe made a motion, seconded by Vice President R. Bunker, to approve Resolution #2018-1 adopting the 2018 General Fee Schedule as presented.
Motion passed 12-0

23. Resolution #2018-2 PECO Green Region Open Space Program: President D. Pancoe made a motion, seconded by Councilor J. Lugar, to approve Resolution #2018-2 authorizing the application to the PECO Green Region Open Space Program and commitment of matching funds not to exceed \$10,500.
Motion passed 12-0

24. Resolution #2018-3 Green Light Go Program: President D. Pancoe made a motion, seconded by Vice President R. Bunker to approve Resolution #2018-3 authorizing the application to the Pennsylvania Municipal Partnership Program for the 2018 Green Light Go Grant and to authorize Borough Manager George Locke to manage the Grant on behalf of the Borough of Jenkintown.
Motion passed 12-0

NEW BUSINESS AND DISCUSSION

President D. Pancoe noted that the Borough is still in the RFI Process for the sale of Borough owned properties as well as a relocation site. President D. Pancoe also highlighted that the Borough is looking to enter into an agreement with the Montgomery County Redevelopment Authority.

EXECUTIVE SESSION: None at this time.

ADJOURNMENT: On motion of Councilor J. Conners, seconded by Councilor C. Whitney, the motion adjourning the meeting passed unanimously.