



PUBLIC WORKS COMMITTEE
November 9th, 2016
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. Farrell and Councilor M. Ashton Young.
- **Committee members absent:** Councilor K. McGlonn, and Councilor J. Mixon
- **Others present:** President D. Pancoe, Vice President R. Bunker, Borough Manager G. Locke, Mayor E. Foley, Engineer K. Hassan, Public Works Foreman K. Riggins, and Police Chief A. DiValentino.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials.
- **Engineers Report:** A written report was provided with the monthly meeting materials. A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that he will be meeting with representatives from Council as well as the Design Review Board regarding the Gateway Sign for Jenkintown.

New Business

1. **Residential Solid Waste & Recycling Collection Bid** – Chairperson J. Conners highlighted that the Borough's solid waste and recycling collection ends in the early months of 2017. The Borough has begun looking into bid information and plans on bidding the project out by the end of the year.
2. **Snow Blower Attachment for Skid Steer** – Chairperson J. Conners stated that the attachment has been ordered and delivered. This attachment will be used to help clear smaller streets such as Healy Street from snow, as the larger trucks cannot fit down them to plow.
3. **Streetscape Phase II – Multimodal Grant** – Chairperson J. Conners stated that the Borough's application for the TAP Grant to extend the streetscape on York Road from Cherry Street to Rydal Road was denied. Pennoni then suggested to the Borough that we consider filing for the multimodal grant due to its similar aspects and costs, however the project is 1.2 million dollars and requires the Borough to set up a \$500,000 match. Pennoni will begin looking into other grant options for phase two of the streetscape.

4. **PECO Gas Main Replacement Project** - Chairperson J. Conners stated that they will be going down Rodman Avenue to replace the gas mains, which should allow for Rodman Avenue and Linda Vista Avenue to be repaved in late summer 2017. The Borough is scheduling a meeting with PECO and their municipal rep, Suzanne Ryan, to discuss the complete schedule of repairs for 2017.
5. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough will be looking to pave the same roads they planned to pave in 2016; Rodman Avenue, Linda Vista Avenue and Washington Lane from York Road to Greenwood Avenue.
6. **Traffic Light Greenwood Avenue & Washington Lane** – Borough Manager G. Locke noted that Mark Bickerton from Pennoni Associates completed a field observation for the traffic light concerns at Greenwood Avenue and Washington Lane. Mr. Bickerton did not see any issues with the timing of the light. Mr. Bickerton stated that he would also reach out to Abington Township, as most of the complaints on the light are filed through Abington Township.
7. **Proposed Bids – Concrete Sidewalk / Curb & Emergency Storm Response** – Borough Manager G. Locke stated that after many requests he looked into these two proposals. The first proposal is to have the Borough bid out work for curb and sidewalk estimates and allow the residents to contract with the single contractor to try and lower costs for the residents. The second was to bid out the emergency storm response work that if the Borough were to need more manpower or if machinery was to break down the Borough could contract with this contractor to assist where needed. Vice President R. Bunker stated that legal informed him that the Borough should not get involved as a legal issue may arise between the contractor and the property owner.
8. **Dump Body Replacement – Truck 23** – Borough Manager G. Locke wanted to highlight that the Borough is looking to replace the dump body on truck 23. The truck is in great condition however the dump body is rusted and needs replaced. The Borough is looking to fund the dump body out of their liquid fuels account.

Old Business

1. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – No new information. Last month, Engineer K. Hassan stated that the Borough is looking to apply for the PA Small Water Grant to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. The Borough will be applying for funds in the amount of \$381,517.81 with a Borough match of \$67,326.67 for a total of \$448,844.48. This application for the grant is not due until October 31st.
2. **Borough wide Sanitary Sewer I&I Evaluation** – No new information. Last month, Engineer K. Hassan highlighted that Pennoni has completed their Sanitary Sewer I&I Evaluation and has completed their report which has been placed in Dropbox. Engineer K. Hassan stated that the sanitary sewer mains were built in the 1920's. This report estimated repairs in excess of \$500,000. However, Jenkintown Borough is looking to focus on and rehabilitate two of the three drainage basins within the Borough that are experiencing exceedances; specifically, Runnymede Avenue and West Avenue drainage basins. Rehabilitation methods include spot repairs, cured in place pipe (CIPP) lining, root control and grouting. This report helps the Borough with the PA Small Water Grant that the Borough is looking to apply for.
3. **Street Light Installation (Knock down on Johnson Street)** - Chairperson J. Conners wanted to inform the Committee that the new pole for Johnson Street has been ordered. Once the Borough receives the pole they will install it within the following days.
4. **Leaf Schedule** – Borough Manager G. Locke wanted to note that the 2016 leaf schedule has been completed and has been placed on the website. This year's leaf schedule lasts approximately eight weeks. The leaf collection began on October 31st and appears to be going well.

5. **Runnymede Avenue / Walnut Street Traffic Light Repair** – No new information. Last month, Chairperson J. Conners informed the committee that at the end of April there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance. Within the last few days, the Borough has received the approval of the claim to issue the work order to complete this job. The Borough will be asking Pennoni Associates, specifically Engineer E. Armitage, to handle the completion of this project. The cost is could cost up to \$70,000 which will be covered by the insurance of the driver who knocked it down.
6. **Concrete Repair (2016 Paving Project)** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work as there is only eight people who have not complied. The Borough has sent these property owners letters with a compliance date of July 2017.
7. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only one resident still left on the 2015 curb and sidewalk program. This homeowner, who intends to comply, has recently reached out and hired a contractor. The Borough is hopeful that the property owner will complete all the work and the 2015 Concrete Repairs can be closed out. All other repairs for this program have been completed.
8. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke informed the committee that the archeological study has been completed. The archeological study had to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work will probably not be completed this year. The next meeting has not been set at Cheltenham Township.
9. **Cheltenham Proposed Sanitary Sewer I&I Reduction Plan** – This topic was discussed during Cheltenham Proposed Sanitary Sewer Construction Update. Borough Manager G. Locke did want to highlight that Cheltenham is redoing their CAP report as they do not think it will be necessary to reline every pipe in the system. The Townships Engineer, Boucher & James, will be reviewing their tape in the coming months.
10. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant is to replace approximately fifty handicap ramps. The County has approved that that the Borough receives \$159,500 for the CDBG Grant. The kick off meeting has not been scheduled yet.
11. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting Councilor C. Soltysiak asked that this item be placed on the agenda. President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Adjournment: On motion of President D. Pancoe, seconded by Councilor K. Farrell, the motion to adjourn the meeting passed unanimously.