Call to order: Chairperson K. Farrell called the meeting to order.

Attendance:

- **Committee members present**: Chairperson K. Farrell, Councilor C. Soltysiak, Councilor J. Conners, and Councilor M. Ashton Young.

- **Committee members absent**: Councilor K. McGlonn, and Councilor J. Mixon.


Public Comment: None at this time.

Reports

- **Police Department** - A written report was provided with the monthly meeting materials.

- **Second Alarmers** - A written report was provided with the monthly meeting materials.

- **Pioneer Fire Company** – A written report was provided with the monthly meeting materials. Fire Chief M. Brogan stated that their truck passed inspection however the bill was sent into Borough Manager G. Locke for payment.

- **Independent Fire Company**- A written report was provided with the monthly meeting materials. Fire Chief K. Lynch highlighted that they held a demonstration at Beaver Hill that had a great turn out.

New Business

1. **Fire Department Training Assessment** – Chairperson K. Farrell stated that the Assessments have been completed and a preliminary report has been provided for review. Chairperson K. Farrell stated that it is a lengthy review and Council is still reviewing but discussions have begun with the Fire Company Chiefs.

2. **Fire Commission Meeting**– Chairperson K. Farrell stated that the next meeting will be held on Nov. 16th at Independent Fire Company.

3. **Watch Children Sign, 400 block of Cedar Street**– Chairperson K. Farrell stated that the signage has been installed. The sign will not be a watch children sign but it will be a “children at play” sign due to those residents having sidewalks which is a PennDOT standard.
4. **Speed Hump Striping (2 on Summit Avenue)** – Chairperson K. Farrell highlighted that the signs have been installed by the Public Works Department and the striping for the speed humps will be completed tomorrow.

5. **Signage Directional / Regulatory** – Borough Manager G. Locke stated that the Public Works Department was making progress with replacing the signs throughout the Borough until the sign machine broke. Since the machine has been fixed, PennDOT changed the font of the signs. The Borough is now ready to begin making signs again as the machine has been fixed and the new font has been downloaded onto the machine.

6. **Police Staffing** – Police Chief A. DiValentino wanted to highlight the police staffing increase he is proposing in the budget. Right now the Police Department has eleven full-time officers not including himself. He is looking to retain two part-time police officers by making them full-time. They would be part-time officer Ronald Ulary and part-time officer Colleen Harner. Police Chief A. DiValentino wanted to note the increase in this line on his budget and will answer any questions the committee may have regarding this increase.

7. **Town Square Electric Upgrades** – Chairperson K. Farrell wanted to note that the Borough has hired an electrician to look at the GFI outlets in Town Square and replace the outlets if needed. Borough Manager G. Locke was happy to announce that all the work on the outlets have been completed and are in working order. Borough Manager G. Locke plans to have the electrician look inside the kiosk and finish the electrical work inside.

8. **2017 Meeting Schedule** – Schedule placed in Dropbox for review. Borough Manager G. Locke wanted the committee to review the 2017 Meeting schedule as it will be advertised and approved by the end of the year.

9. **Resident Concerns regarding Walnut Street** – Charles Dotger, 311 Rodman Avenue, spoke before the committee to try and improve the pedestrian crossing at the intersection of Rodman Avenue and Walnut Street. Mr. Dotger was looking to have the Borough install a pedestrian walkway, stop sign and signalization. Engineer K. Hassan explained to Mr. Dotger that a study must be completed before the Borough installs any signage and PennDOT has the final say as this intersection is on a state road, however Engineer K. Hassan stated that they would begin the study to look into the possibility of creating a safer intersection for pedestrians. Police Chief A. DiValentino also stated that he would increase patrol in that area.

**Old Business**

1. **Status of Permit Parking on 200 block of Rodman** – Police Chief A. DiValentino stated that the Police Department has observed the parking on the 200 block of Rodman Avenue. The Police Department only observed five cars on the block which all belonged to residents on Rodman Avenue. Police Chief A. DiValentino did not seem to think that the 200 block of Rodman Avenue warranted permit parking.

2. **Timing of Traffic Light at Greenwood/Summit/Township Line** – Engineer K. Hassan noted that the requested changes have been made and they are waiting for a follow up meeting to check on the implementation of the changes. Last month, Borough Manager G. Locke stated that they did meet on site with PennDOT and the Traffic Engineers. Both PennDOT and the Traffic Engineers believe that the light is operating like it should with the timing, however, when they met on site PennDOT realized that they needed to add a few seconds onto the West Avenue light, to allow for cars to go right over the bridge. PennDOT will not be shortening the light for the Township Line Road side. Borough Manager G. Locke stated that you also cannot see the stop here on red sign
as you approach it from West Avenue, therefore, PennDOT will be adding another stop here on red sign on the island.

3. **Accessible Walk to Playground** - Borough Manager G. Locke stated that the school’s contractor will be out this weekend to finish the asphalt corrections on the school's portion of the walkway. The only part that is left for the first phase is the installation of the railings which should be completed by the end of the month. The Borough and JSD are collaboratively working towards connecting the two paths, which will hopefully be completed over winter break.

4. **School Zone Safety Lights Update** – Borough Manager G. Locke highlighted that the Borough has signed their portion of the contract, it is now to the Solicitor's office for review and signatures. Borough Manager G. Locke stated the project is moving along as scheduled. The Borough just signed a contract with Amour Electric with a cost around $70,000. Pennoni is looking to issue a “Notice to Proceed” on December 27th. Traffic Engineer M. Bickerton is hopeful that the project can be completed by March 2017.

5. **Greenwood Avenue School Safety Zone Report** – Engineer K. Hassan stated that the plans have been prepared and will be submitted to PennDOT this week. Last month, Chairperson K. Farrell stated that Pennoni has conducted a field survey they recommended a static school zone crossing. The static school zone crossing is the one that they used to have on Walnut Street. Pennoni believes that this intersection does not meet the criteria for a flashing school zone light. A report has been placed in Dropbox. Borough Manager G. Locke stated that the Borough would have to go before PennDOT, in which Pennoni filed. Traffic Engineer M. Bickerton stated that PennDOT approved this signage and Pennoni will be moving ahead with installing signage as quickly as possible. Once more information is received Borough Manager G. Locke will update the committee.

6. **Location of Fuel Disbursement** – Borough Manager G. Locke highlighted that the Borough did buy and receive a reel and hose, and the fuel disbursement has been completed.

7. **Walnut Street Safety Submittal to PennDOT** – There is no new updates for this topic. Last month, Chairperson K. Farrell stated that Police Chief A. DiValentino pulled all of the accident reports on Walnut Street, between Hillside Avenue and Runnymede Avenue. Council has concerns regarding this section of Walnut Street due to the bend in Walnut Street at Cheltena Avenue. Traffic Engineer M. Bickerton, from Pennoni Associates, stated that Pennoni completed a field evaluation and have completed their recommendation. Pennoni recommends new reflective signage, more signage and new pavement markings. Traffic Engineer M. Bickerton stated that Pennoni Associates then filed with PennDOT for this project to be a part of PennDOT’s low cost safety improvement contract, and as of this morning PennDOT agreed to include Walnut Street as a part of it. Their current contract is expired and is out to bid right now. The bid opening date is October 20th and PennDOT is hopeful that the improvements should be completed by the Spring of 2017.

8. **Water Testing Results** – Borough Manager G. Locke wanted to highlight that AQUA’s new water test has been placed in Dropbox for review.

**Adjournment:** On motion of Vice President R. Bunker, seconded by Councilor J. Conners, the motion to adjourn the meeting passed unanimously.