JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
September 26th, 2016
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania

MINUTES

1. Call to Order: President D. Pancoe called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance: Chief A. DiValentino led those present in the Pledge of Allegiance

3. Roll Call:
   - Others Present: Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Director of Finance R. Ware and Public Works Foreman K. Riggins

4. Approval of Minutes: August 22nd 2016 and September 8th 2016: On motion of Vice President R. Bunker, seconded by Councilor L. Durkin, the motion approving the August 22nd 2016 and September 8th 2016 council minutes were approved unanimously.

5. Approval of Payrolls dated September 1st and September 15th in the amount of $134,261.90 and Invoices totaling $248,624.71. On motion of Vice President R. Bunker, seconded by Councilor C. Soltysiak, the motion approving payrolls and invoices passed unanimously.

6. Public Comment: No Comment.

7. Presentations
   - Mike Biesa: Johnson Controls: Mike Biesa from Johnson Controls appeared before the committee to discuss the results of the Investment Grade Audit. The goal is to have all the projects approved this evening so that the bond can be pulled November 1st and work may begin.

8. Committee Reports
   - Administration and Finance: A written report was provided in Dropbox. Vice President R. Bunker highlighted that the Fire Department Audit was in Dropbox and will further be discussed during the Fire Commission meeting.
   - Building, Zoning and Revitalization: A written report was provided in Dropbox. Councilor L. Durkin highlighted that a bulk of the meeting was spent on zoning issues on Runnymede Avenue. Borough Manager G. Locke will be visiting the property again within the next few days. Councilor L. Durkin wanted to highlight that in October the committee will begin the Zoning Code Review.
   - Public Safety: A written report was provided in Dropbox. Councilor K. Farrell highlighted that PennDOT included Walnut Street into their current safety bid to update signage and road striping. Councilor K. Farrell also wanted to highlight that PennDOT approved the signage for the Greenwood Avenue School Safety Zone and Pennoni will be moving ahead with installing signage as quickly as possible.
• Public Works: A written report was provided in Dropbox. Councilor J. Conners highlighted that the Borough sent the residents of Rodman Avenue and Linda Vista Avenue a letter stating the postponement of the 2016 paving program. Councilor J. Conners also highlighted that the 2016 leaf schedule has been printed and is ready for distribution.

• Jenkintown School District: Councilor K. Farrell stated that the School Board meeting attendance has significantly grown due to the larger numbers in the kindergarten classes. This has caused a lot of discussion.

• Jenkintown Community Alliance: Councilor L. Durkin highlighted that the Arts Festival was very successful this year. JCA is waiting for the officially funding numbers and is looking forward to planning for the years to come.

• Multi-Municipal Group: No Report.

• Comprehensive Plan: No Report.

9. Engineers Report: A written report was provided in Dropbox. Engineer K. Hassan highlighted that the handicap ramp at Rodman Avenue and Florence Avenue is in place and the curb and flat work will be reinstalled soon. Once the concrete is finished the intersection will be completed and closed out. Pennoni is completing the Sanitary Sewer Review and Report. This report should be completed by next month and be in Dropbox for Council’s review.

10. Solicitor’s Report: No Written Report Provided. Solicitor S. Kilkenny wanted to highlight that his office has been assisting the Borough administration with multiple right to know requests as well as assisting with the LED contracts. Solicitor S. Kilkenny also has placed a memo in Dropbox regarding the use of medical marijuana.


12. Police Chief’s Report: A written report was provided in Dropbox. Police Chief A. DiValentino stated that there was nothing significant to report.

13. Public Work’s Report: Public Works Foreman K. Riggins wanted to highlight that the Public Work Department has finished up their paving for the year. Public Works is also preparing for the leaf season as well as preparing the brine tank so that the Department can begin to make brine in October.

14. Manager’s Report: A written report was provided with the monthly meeting materials. Borough Manager G. Locke wanted to highlight that there is only one resident left to comply for the concrete in the 2015 paving project. Borough Manager G. Locke also wanted to highlight that the engineers were able to reconfigure and change the handicap ramp at the corner of Florence Avenue and Rodman Avenue. The Borough also received a $20,000 grant for the playground rehabilitation which the Borough is excited for.

ORDER OF BUSINESS

1. Ordinance #2016-3 Lost & Stolen Gun: Vice President R. Bunker made a motion, seconded by President D. Pancoe, to approve Ordinance #2016-3, which would require any person who is the owner of a firearm that is lost or stolen within the Borough to report the loss or theft of the firearm to the Jenkintown Borough Police Department within 72 hours after discovery of the loss or theft of the firearm. Failure to so report a lost or stolen firearm, upon conviction thereof, shall result in a fine of not more than $600 plus all costs and, in default of said fine and costs, to a term of imprisonment not to exceed 90 days. Motion passed 7-0

2. Resolution #2016-20 LED Investment Grade Audit: Vice President R. Bunker made a motion, seconded by Councilor K. Farrell, to approve Resolution #2016-20 approving the investment grade audit and authorizing the delivery to JCI of notice of acceptance of the investment grade audit.
3. **Resolution #2016-21 LED Program Agreement**: Vice President R. Bunker made a motion, seconded by Councilor J. Conners, to approve Resolution #2016-21, approving the borrowing by the Borough in an amount not to exceed $149,385 as defined in the Investment Grade Audit and approve the Program Agreement. 
   Motion passed 7-0

4. **Borough Sanitary Sewer Main I&I Evaluation / Recommendation**: Councilor J. Conners made a motion, seconded by Vice President R. Bunker, to approve the proposal from Pennoni Associates for evaluation of the Borough’s Sanitary Sewer system and to make a recommendation for repairs. The proposal is not to exceed $10,654.00
   Motion passed 7-0

5. **Public Budget Workshop Schedule**: Vice President R. Bunker made a motion, seconded by Councilor M. Ashton-Young, to approve the proposed budget workshop schedule for the 2017 Budget preparations.
   Motion passed 7-0

   Motion passed 7-0

7. **Recreation Board Appointment**: President D. Pancoe made a motion, seconded by Councilor K. Farrell, to appoint Michele Raymond, Susanna D'Arcy, Alexander Bartlett and Michael Fine to the Jenkintown Recreation Board for terms not to exceed 4 years.
   Motion passed 7-0

**NEW BUSINESS AND DISCUSSION:**

**EXECUTIVE SESSION** On motion of President D. Pancoe, seconded by Councilor J. Conners, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by President D. Pancoe seconded by Vice President R. Bunker to go back into the public meeting passed unanimously

**ADJOURNMENT**: On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion adjourning the meeting passed unanimously.