Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. McGlenn, Councilor K. Farrell and Councilor M. Ashton Young.

- **Committee members absent:** Councilor J. Mixon

- **Others present:** Borough Manager G. Locke, Mayor E. Foley, Engineer K. Hassan, Traffic Engineer M. Bickerton, Public Works Foreman K. Riggins, and Police Chief A. DiValentino.

Public Comment: Alyson Lester, 315 Greenwood Avenue, appeared before the committee tonight to discuss the School District’s Upperfield Drainage Project, specifically with Engineer K. Hassan as the Borough just contracted with Pennoni Associates. Ms. Lester informed Mr. Hassan that she would be happy to assist or answer any questions he may have throughout the construction of the project.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that both the backhoe and the skid-steerer passed their inspection. The Public Works Department also assisted Passerini Construction on a repair to the sewer main on Washington Lane between York Road and Greenwood Avenue. Public Works Foreman K. Riggins also wanted to highlight that he has been reviewing the sewer flow data and will continue to analyze for any overages the Borough may have.

- **Engineer:** A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that the first part of the School District path has been successful and is almost complete. The Borough is just waiting for the installation of hand rails and a few minor paving corrections from the basketball court. Engineer K. Hassan also highlighted that 101 York Road received Land Development approval during last month’s Council meeting and Pennoni has begun inspections on the site. Finally, Engineer K. Hassan wanted to note that Pennoni has been working on constructing a new inlet for the intersection of Rodman Avenue and Florence Avenue.

New Business

1. **2016 Paving Project Postponement** – Chairperson J. Conners informed the committee that PECO has confirmed that they will be installing new gas mains in town which has required the postponement of the 2016 Paving Project. The roads affected are not only what the Borough planned on paving this year, Rodman Avenue and Linda Vista Avenue, but also parts of...
Runnymede Avenue, Cheltena Avenue and Hillside Avenue. A letter was sent on September 1st to residents on Rodman Avenue and Linda Vista Avenue that their roads would not be paved this year due to this work. The Borough will be meeting with representatives from PECO to discuss a timeline and specific roads affected by the gas main installation. Once more information is received, Chairperson J. Conners will inform the committee.

2. **Storm Inlet Relocation at Rodman Avenue & Florence Avenue** - Chairperson J. Conners highlighted that the handicap ramp was completed on the intersection of Rodman Avenue and Florence Avenue, however due to the existing storm sewer inlet there was a buffer of concrete that extended onto the natural progression of the sidewalk. Due to multiple resident complaints the Borough as well as the Borough’s Engineer constructed a plan to move the inlet onto Florence Avenue and abandon the current inlet. This will allow for the concrete to continue a natural progression to the handicap ramp. The Borough will be contracting Passerini Construction to do the work.

3. **Borough wide Sanitary Sewer I&I Evaluation** – Chairperson J. Conners highlighted that this was the report that was done by Boucher & James. Last year the Borough had all of their sanitary sewers videotaped and Boucher & James put together a report of the findings. The Borough did not think the report represents what was shown in the video.

   Chairperson J. Conners made a motion, seconded by Vice President R. Bunker, to contract with Pennoni Associates to review the sewer tapes and write a new recommendation better reflecting the condition of the Borough’s pipes. This motion is to go before to full council.

   Motion passed unanimously

4. **LED Procurement Project Update** – Borough Manager G. Locke wanted to highlight that a representative from Johnson Controls will be making a presentation on the Borough’s Investment Grade Audit during the Administration & Finance Committee on September 19th. Borough Manager G. Locke also wanted to highlight that the Audit is still showing no increase in cost for the Borough.

5. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – Chairperson J. Conners highlighted that the Borough is looking into applying for the PA Small Water Grant. This grant would help alleviate the costs of the repairs to the Borough’s Sanitary Sewer system. The Borough will be submitting Pennoni’s review and recommendation of the Sanitary Sewer System in with the grant application. The Borough intends on applying for the full amount that can be awarded, $500,000.

   Chairperson J. Conners made a motion, seconded by Council K. Farrell, to allow Pennoni Associates to prepare and assist the Borough in applying for the PA Small Water Grant. This motion is to go before to full council.

   Motion passed unanimously

6. **Milling & Paving Repairs** – Chairperson J. Conners highlighted that since the Borough is not completing the paving program this year on Rodman Avenue and Linda Vista Avenue, Public Works has been doing repairs to these roads in attempt to help them remain weather-tight through the winter. The Borough intends to do these repairs to help alleviate the costs of sub-base repair when the road is paved in the future.

7. **Street Light Pole Refurbishing** – Chairperson J. Conners highlighted that the Public Works Department has begun repainting and refurbishing the street light poles throughout town. The Public Works Department finished five poles on Homestead Road and plan to continue the refurbishing as weather permits.

8. **Leaf Schedule** – Borough Manager G. Locke wanted to note that the 2016 leaf schedule has been completed and will be on the website tomorrow. The Borough also intends to mail out the schedule with the final solid waste payment which will be delivered to residents within the next few weeks. This year’s leaf schedule lasts approximately eight weeks.
9. **Striping and Signage Replacement** – Public Works Foremen K. Riggins wanted to highlight that he has begun inventory on the Borough’s signage as well as striping. As noted in his report, the Borough will be repainting the speed hump striping on Walnut Street within the following days after paving. Public Works K. Riggins also wanted to note that the Public Works Department has begun replacing signs throughout town that are illegible. Public Works intends to continue to make and replace signs on a weekly basis.

10. **Walnut Street Speed Hump** – Public Works Foreman K. Riggins highlighted that the Public Works Department will be milling and paving around the speed hump on the 100 block of Walnut Street next week to help preserve the life of the road as well as the speed hump. Once the paving is complete the Borough has contracted to have the pavement marking repainted to signify a speed hump on the road.

11. **Brine and Snow Removal Equipment** – Public Works Foreman K. Riggins stated that the Public Works Department has begun to install new pumps on their brine tank for the upcoming winter months. It is the intent of Public Works Foreman K. Riggins to begin making brine in the first and second week of October. Public Works intends to have a full tank of brine by October 31st.

12. **Long Narrow Planters on York Road** – President D. Pancoe asked that this item be placed on the agenda. President D. Pancoe would like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

**Old Business**

1. **Arts Fest Staffing** – Borough Manager G. Locke stated that the Annual Festival of the Arts is this coming Sunday, September 18th. Borough Manager G. Locke, along with Police Chief A. DiValentino and members of Public Works met with Arts Fest representatives to discuss day of procedures such as road closures and staffing. Borough Manager G. Locke is excited for this year’s event as it is a great attraction to assist with getting people to visit Jenkintown.

2. **Concrete Repair (2016 Paving Project)** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work.

3. **Runnymede Avenue / Walnut Street Traffic Light Repair** – There is no new updates for this topic. Last month, Chairperson J. Conners informed the committee that at the end of April there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance. The Borough is now currently waiting for the approval of the claim to issue the work order to complete this job.

4. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is
where the Borough is responsible for part of the cost. This work will probably not be completed this year. The next meeting will be on August 3rd at Cheltenham Township.

5. **Cheltenham Proposed Sanitary Sewer I&I Reduction Plan** – This topic was discussed during Cheltenham Proposed Sanitary Sewer Construction Update.

6. **TAP Grant Streetscape** – Chairperson J. Conners stated that the Borough’s application for the TAP Grant to extend the streetscape on York Road from Cherry Street to Rydal Road was denied. Borough Manager G. Locke stated that Pennoni suggested the multi-modal grant due to its similar aspects and costs. The Multi-modal grant which is due in December of this year.

7. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only two residents still left on the 2015 curb and sidewalk program. One resident has reached out to Borough Manager G. Locke and stated that the contractor will be completing the work next week. All other repairs for this program have been completed.

8. **Street Light Installation (Knock downs – York Road & West Avenue** - Chairperson J. Conners wanted to inform the Committee that the light has been installed on West Avenue, however the following night there was an automobile accident, knocking down a light on Johnson Street. The Police Department did receive insurance information from the accident and the new pole for Johnson Street has been ordered.

9. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant is to replace approximately fifty handicap ramps. The County has approved that that the Borough receives $159,500 for the CDBG Grant. The kick-off meeting is planning to be held in the beginning of October.

Councilor K. Farrell asked Borough Manager G. Locke when Verizon would be removing the telephone poles as most have all the wires removed and have been cut. Borough Manager G. Locke stated that he has asked the Borough’s PECO Rep, Suzanne Ryan, to further look into this matter s Ms. Ryan stated she had a contact at Verizon Services. To date, the Borough has yet to hear back from Ms. Ryan, however the Borough has a meeting on October 10th with PECO and will ask for an update at that time.

**Adjournment:** On motion of Councilor K. Farrell, seconded by President D. Pancoe, the motion to adjourn the meeting passed unanimously.