PUBLIC WORKS COMMITTEE
October 19th, 2016
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present**: Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. Farrell and Councilor M. Ashton Young.
- **Committee members absent**: Councilor K. McGlonn, and Councilor J. Mixon

Public Comment: Katherine Devlin, 203 Rodman Avenue, appeared before the committee tonight to ask for permit parking on the 200 block Rodman Avenue due to what she believes being a majority of train station patrons and school employees parking on Rodman Avenue. Chairperson J. Conners stated that there are criteria for permit parking and this Council is not inclined to continue to make streets permit parking as it will clog other streets with parking problems and the Borough cannot make every street in town permit parking. Chairperson J. Conners stated that the Borough has been in contact with SEPTA to find parking alternatives or more parking for the train station.

Randy Garbin, 99 Runnymede Avenue, appeared before the committee tonight to inform the committee that there is a Verizon line that is hanging 6 feet above his rear property. Borough Manager G. Locke stated that he would put a call into Verizon and see if he can assist on this matter. Secondly, Mr. Garbin wanted to discuss why Chairperson J. Conners was not replying to his emails and letters. Chairperson J. Conners responded by stating he has been receiving his emails and letters but is not responding due to the hostility of the letters and emails. Mr. Garbin asked the committee if the Borough coordinated their paving project with PECO. Chairperson J. Conners informed Mr. Garbin that the Borough met with PECO in the Spring of 2015 before the paving of Runnymede Avenue to discuss PECO’s twenty-year gas main replacement plan. PECO has informed the Borough that the PUC mandated that the plan had to be moved from a twenty-year plan to a ten-year plan which is why the Borough has been affected.

Lindy Communities, appeared before the committee tonight to ask that a parking spot in the Leedom Street lot be made into a handicap parking spot as one of their employees is handicap. Police Chief A. DiValentino stated that both himself and Borough Manager G. Locke were made aware of this situation and have been trying to remedy it for both parties. Police Chief A. DiValentino stated that he believes the best solution is to give Lindy back one of the parking spots it rents to the Borough and allow Lindy to make it a restricted parking spot. The Borough does not want to make it a handicap spot as all of
the public would be allowed to park in it which would not help this employee. Councilor K. Farrell stated that they will be bring this item before full council next week.

Adrienne Redd, 315 Summit Avenue, appeared before the committee to inform them that the EAC hopes that themselves and the Shade Tree Commission will form a stronger and closer connection with working within the Borough.

Reports

- **Public Works**: A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the Department has completed the paving for the School Districts accessible walk. Also, the Public Works Department participated in the "Touch a Truck" event at Immaculate Conception. Public Works Foreman K. Riggins stated that they replaced the motor in the brine tank and will be making within the coming weeks. Public Works Foreman K. Riggins wanted the committee to know that Public Works Laborer Mark Fregoni obtained his CDL this month.

- **Engineers Report**: A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni has completed their Sanitary Sewer I&I Evaluation and has completed their report which has been placed in Dropbox. Engineer K. Hassan stated that the sanitary sewer mains were built in the 1920’s. This report estimated repairs in excess of $500,000. However, Jenkintown Borough is looking to focus on and rehabilitate two of the three drainage basins within the Borough that are experiencing exceedances; specifically, Runnymede Avenue and West Avenue drainage basins. Rehabilitation methods include spot repairs, cured in place pipe (CIPP) lining, root control and grouting. This report helps the Borough with the PA Small Water Grant that the Borough is looking to apply for. The Borough will be applying for funds in the amount of $381,517.81 with a Borough match of $67,326.67 for a total of $448,844.48.

New Business

1. **Borough wide Sanitary Sewer I&I Evaluation** – Discussed under the Engineers Report.

2. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – Discussed under the Engineers Report. Engineer K. Hassan stated that the application for the grant is not due until October 31st.

3. **Milling & Paving Repairs** – Chairperson J. Conners highlighted that since the Borough is not completing the paving program this year on Rodman Avenue, Linda Vista Avenue and Shoemaker Avenue, Public Works has been doing repairs to these roads in attempt to help them remain weather-tight through the winter. The Borough completed these repairs to help alleviate the costs of sub-base repair when the road is paved in the future.

4. **Speed Hump Safety Striping (Cedar Street & Walnut Street)** – Chairperson J. Conners highlighted that this has been completed and the striping has been repainted.

5. **Street Cleaning – Sweeper Schedule** - Chairperson J. Conners highlighted that the sweeper schedule has not been completed yet, but should be completed within the next few days. The sweeper schedule is different than the leaf schedule.

6. **Snow Blower Attachment for Skid Steer** – Chairperson J. Conners stated that the attachment has been ordered and will be received in late November. This attachment will be used to help clear smaller streets such as Healy Street from snow, as the larger trucks cannot fit down them to plow.
7. **TAP Grant Streetscape** – Chairperson J. Conners stated that the Borough's application for the TAP Grant to extend the streetscape on York Road from Cherry Street to Rydal Road was denied. Borough Manager G. Locke stated that Pennoni suggested the multi-modal grant due to its similar aspects and costs. Pennoni will be submitting the Multi-modal grant on behalf of the Borough which is due in December of this year.

8. **PECO Gas Main Replacement Project** - Chairperson J. Conners stated that they will be going down Rodman Avenue to replace the gas mains, which should allow for Rodman Avenue and Linda Vista Avenue to be repaved in late summer 2017. The Borough has a meeting with PECO and their municipal rep, Suzanne Ryan, to discuss the complete schedule of repairs for 2017.

9. **Street Light Installation (Knock down on Johnson Street)** - Chairperson J. Conners wanted to inform the Committee that the new pole for Johnson Street has been ordered. Once the Borough receives the pole they will install it within the following days.

**Old Business**

1. **2016 Paving Project Postponement** – Chairperson J. Conners informed the committee that PECO has confirmed that they will be installing new gas mains in town which has required the postponement of the 2016 Paving Project. The roads affected are not only what the Borough planned on paving this year, Rodman Avenue and Linda Vista Avenue, but also parts of Runnymede Avenue, Cheltena Avenue and Hillside Avenue. A letter was sent on September 1st to residents on Rodman Avenue and Linda Vista Avenue that their roads would not be paved this year due to this work. The Borough will be meeting with representatives from PECO to discuss a timeline and specific roads affected by the gas main installation. Once more information is received, Chairperson J. Conners will inform the committee.

2. **Leaf Schedule** – Borough Manager G. Locke wanted to note that the 2016 leaf schedule has been completed and has been placed on the website. This year’s leaf schedule lasts approximately eight weeks.

3. **Runnymede Avenue / Walnut Street Traffic Light Repair** – Chairperson J. Conners informed the committee that at the end of April there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance. Within the last few days, the Borough has received the approval of the claim to issue the work order to complete this job. The Borough will be letting Pennoni Associates, specifically Engineer E. Armitage, will be handling the completion of this project. The cost is approximately $46,000 which will be covered by the insurance of the driver who knocked it down.

4. **Storm Inlet Relocation at Rodman Avenue & Florence Avenue** - Chairperson J. Conners highlighted that the storm inlet relocation and the handicap ramp was completed on the intersection of Rodman Avenue and Florence Avenue.

5. **Reconfiguration of Handicap Ramps at Rodman Avenue & Florence Avenue** – Borough Manager G. Locke stated that the work has been completed.

6. **Concrete Repair (2016 Paving Project)** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work as there is only seven people who have not complied. The Borough will be sending them a reminder letter within the coming days.
7. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only one resident still left on the 2015 curb and sidewalk program. This homeowner, who intends to comply, has been in contact with the Borough to discuss the required repairs and remedies. All other repairs for this program have been completed.

8. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work will probably not be completed this year. The next meeting has not been set at Cheltenham Township.

9. **Cheltenham Proposed Sanitary Sewer I&I Reduction Plan** – This topic was discussed during Cheltenham Proposed Sanitary Sewer Construction Update.

10. **CDBG Grant – Accessible Ramps** – Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant is to replace approximately fifty handicap ramps. The County has approved that the Borough receives $159,500 for the CDBG Grant. The kickoff meeting is planning to be held in the late October. The kick off meeting has not been scheduled yet.

11. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting President D. Pancoe asked that this item be placed on the agenda. President D. Pancoe would like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

**Adjournment:** On motion of Chairperson J. Conners, seconded by Councilor K. Farrell, the motion to adjourn the meeting passed unanimously.