PUBLIC WORKS COMMITTEE
October 18th, 2017
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

Committee members present: Chairperson J. Conners, Councilor C. Whitney, Councilor C. Soltysiak, Councilor K. McGlonn and Councilor K. Farrell.

Committee members absent: Councilor M. Ashton Young.

- **Others present**: Vice President R. Bunker, Borough Manager G. Locke, Engineer K. Hassan, Police Chief A. DiValentino, Fire Chief K. Lynch, Fire Marshal K. Lynch, and Public Works Foreman K. Riggins.

Public Comment: None at this time.

Reports

- **Public Works**: A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the Public Works Department along with Siravo & Son Inc completed ADA Handicap Compliant ramps at the intersection of Greenwood Avenue and Walnut Street. Also, the Public Works Department has been attending LTAP Training sessions. All crew employees have attended atleast one training, and this training will continue.

- **Engineers Report**: A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted the report recently completed to mitigate the flooding on the 100 Block of Cedar Street. Engineer K. Hassan reviewed previous reports, videos and possible causes of flooding. The proposal installs pipe on Washington Lane so that the current flow coming from Summit and Washington Lane continue on Washington Lane instead of diverting to Cedar Street. Engineer K. Hassan believes that this is the best scenario and that this scenario will work. The Borough will be looking at an estimated cost of repair of approximately $800-$850K and the project will take approximately six months to complete.

  Chairperson J. Conners asked what the disturbance would be on private property and state roads. Engineer K. Hassan responded by stating that there would be no disturbance of private property and limited disturbance on York Road, by Harper Avenue.

  Vice President R. Bunker asked if there are grants available to offset the costly proposed work. Engineer K. Hassan responded by stating that there are grants available, current Pennoni is looking for the grant that would best suit the scope of work with the least amount of cost to the Borough. Pennoni is also looking for a grant that will allow the Borough to submit as soon as possible.

Maureen Lucak, 115 Cedar Street, asked if all the current lines are clear. Engineer K. Hassan responded by stating that all lines are clear and there is no blockage.

New Business

1. **2017 Paving Project –** Chairperson J. Conners highlighted that the 2017 Paving Project is substantially complete. Contractor is coordinating with Pennoni Associates to complete punch-list. Pennoni provided a certificate of payment #1 to pay the contractor $103,976.84.

   Chairperson J. Conners made a motion, seconded by Councilor C. Whitney to release $103,976.84 as per Pennoni's recommendation provided in the certificate of payment. Motion approved unanimously.

2. **2018 Proposed Paving Project -** Chairperson J. Conners highlighted that the 2018 proposed paving project had an initial scope of; Hillside Avenue, Florence Avenue (West to Runnymede) Leedom Street (Hillside to Cloverly), Rydal Road (Newbold to York). Chairperson J. Conners noted that the initial scope set, and the Borough is currently working with Aqua and PECO to determine if Rydal/Washington will be included. Decision forthcoming shortly.

3. **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps** – Chairperson J. Conners highlighted that the Borough received funding in the amount of $306,000 for the 2016/2017 CDBG Grant. The Project will be bid in early 2018, with review and award in March or April 2018. Chairperson J. Conners noted that construction is to begin in June 2018.

4. **AQUA Water Main – Washington Lane (York Road to Township Line Road) –** Chairperson J. Conners highlighted that the project was canceled a day before construction was to begin (September 27th). AQUA redesigned the plans and submitted a permit. Currently, those plans are under Engineer review. Construction expected in 2018.

5. **Cheltenham Proposed Sanitary Sewer Construction - Update –** Borough Manager G. Locke noted that the project is progressing nicely. No major issues reported. Project is hitting rock concrete and very deep trenches.

6. **Replacement of Dump truck 27 / Quotes for Municipal Lease Program Funding -** Chairperson J. Conners highlighted there was information placed in the packets for tonight's meeting. The Borough will be purchasing a F550 fully equipped dump truck including the dump body, plow and salt spreader for $77K. The Borough will receive an interest rate of 2.2%. This purchase was motioned to full Council during the Administration & Finance committee meeting earlier this week.

7. **PA Small Water Grant Application: Sanitary Sewer Main Repair –** Chairperson J. Conners highlighted that the Borough issued the intent to award during the September Council Meeting. Chairperson J. Conners made a motion, seconded by Vice President R. Bunker to move the consideration to award the project to the responsible, responsive, lowest bidder: "National Water Main Cleaning Company" in the amount of $146,997 to full Council. This work is scheduled to begin late 2017.

8. **100 Block of Cedar Street Flooding Issue -** Chairperson J. Conners highlighted that the engineered study nearing completion. Engineer's presentation earlier this evening.

Old Business

1. **Chapter 156 Streets and Sidewalks –** Chairperson J. Conners highlighted that the Ordinance was reviewed by all parties and a copy is available in Borough Hall for review. This Ordinance is under consideration by Council on Monday October 23rd

2. **2017 Paving Project – Substantially complete (punch-list items) –** Chairperson J. Conners highlighted the work is underway. Engineer K. Hassan added that the contractor is hit a snag using a SIKA product and the punch list will be completed by early next week.

3. **Runnymede Avenue / Walnut Street Pedestrian Light–** Chairperson J. Conners highlighted the Engineer reviewed permit and field conditions, sketch of pedestrian signage provided and repairs of deficiencies ordered through lighting consortium.

4. **Upcoming Grant Opportunities – RCAP Grant, Green Light Go Grant, TA Set-Aside –** Chairperson J. Conners stated that the Borough was looking into the following grants; RCAP Greenwood Avenue/Washington Lane flooding, Green Light Go Traffic Light at Township Line Road/Washington Lane and TA Set-Aside (Former TAP grant) Streetscape Phase 2 York Road.

5. **West Avenue & Greenwood Avenue Concrete / Code Enforcement –** Chairperson J. Conners highlighted 25 originally cited on West Avenue where 3 remain 1 of which have pulled a permit and 21 originally cited, 2 remain 1 of which pulled a permit and completed sidewalk but not curb on Greenwood Avenue. Citations will be issued to these properties.

6. **Long Planters on York Road –** Chairperson J. Conners highlighted the Borough's Traffic Engineer is working on the application to PennDOT to install planters. Specific details of planters will be provided to Committee in November for discussion.

Adjournment: On motion of Councilor K. Farrell, seconded by Vice President R. Bunker, the motion to adjourn the meeting passed unanimously.