



PUBLIC WORKS COMMITTEE

May 10th, 2017

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Whitney, Councilor K. Farrell, Councilor C. Soltysiak, Councilor M. Ashton Young and Councilor K. McGlonn.
- **Committee members absent:**
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Engineer K. Hassan, Police Chief A. DiValentino and Public Works Foreman K. Riggins.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the Public Works Department has weeded, mulched and trimmed trees and plans to continue this weekly. Public Works Foreman K. Riggins highlighted that he attended a seminar in Harrisburg pertaining to Public Works Management. The crew has completed the maintenance on the milling machine and will be milling and paving within the coming weeks. Finally, the Public Works Department has repaired and performed maintenance on the street sweeper and the Borough wide sweeper route / cleaning will begin this coming Monday, May 15th.

Councilor K. Farrell asked Public Works Foreman K. Riggins if there was something wrong with Truck 27, as she was following it through town and it was producing a lot of black smoke. Public Works Foreman K. Riggins highlighted that this item is on the agenda however Public Works is aware of the problem and plans on replacing the truck as soon as possible.

- **Engineers Report:** A written report was provided with the monthly meeting materials.

New Business

1. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough will be looking to pave the same roads they planned to pave in 2016; Rodman Avenue, Linda Vista Avenue and Washington Lane from York Road to Greenwood Avenue. Chairperson J. Conners did highlight that the Borough has approved to add Shoemaker Avenue between Cedar Street and Leedom Street as an alternate as well due to the road being in poor condition. The RFP has been advertised and there is a pre-bid on May 17th with the bids opening up on May 30th. Engineer K. Hassan highlighted that they are still on track to continue the project before the start of school however you are allowed to pave until October 15th with liquid fuel funds.

2. **2017 CDBG Grant** – Chairperson J. Conners highlighted that the 2017 CDBG Application, which the Borough uses to update ADA compliant handicap ramps has been submitted.
3. **AQUA Water Main – Washington Lane & Township Line Road**– Chairperson J. Conners stated that AQUA is replacing the water main on Washington Lane between York Road and Greenwood Avenue. This work will continue in the coming weeks. The Township Line Road Water Main replacement has also begun but will continue until June 2017. The Borough's Engineer will be monitoring both replacements.
4. **PECO Gas Main Replacement Project** - Chairperson J. Conners stated that the Borough was informed that PECO will be replacing gas mains throughout town. The Borough did receive a list of roads that PECO will be installing gas mains on, however, the Borough will be working with PECO to provide a detailed schedule listing the dates and expected construction times on each phase. PECO has finished up Cloverly Avenue and Hillside Avenue will has begun work on Linda Vista Avenue, Rodman Avenue, and Shoemaker Avenue.
5. **Runnymede Avenue / Walnut Street Traffic Light Repair** – Chairperson J. Conners informed the committee that at the end of April 2016 there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance and the Borough has since received the approval of the claim to issue the work order to complete this job. The Borough has asked Pennoni Associates, specifically Engineer E. Armitage or Engineer M. Bickerton, to handle the completion of this project. Since then, the survey has been performed and the Borough has met with the property owner. The light will be installed within the coming weeks. The cost will cost up to \$70,000 which will be covered by the insurance of the driver who knocked it down.
6. **2017 Paving Project Required Concrete Repairs** – Chairperson J. Conners highlighted that fourteen letters were written to properties abutting Washington Lane. All work on Washington Lane is sidewalk work, there is no curb that needs to be replaced at this time.
7. **2016 CDBG Grant Accessible Curb Cut Ramps** – Chairperson J. Conners highlighted that the Borough received funding in the amount of \$160,000. The Borough intends to complete 22 ramps with 10 alternate ramps for a total of 32 ramps. The Borough has executed the 2016 contract, had the survey completed and the design of the ramps have begun, however the Borough needs to send the advertisement of the RFP to full council. Chairperson J. Conners made a motion, seconded by Vice President R. Bunker, to send the RFP for the 2016 CDBG Grant for Accessible Curb Cut Ramps to full Council. Motion passed unanimously.
8. **Municipal Lease Program** – Borough Manager G. Locke highlighted that he has been researching information regarding a municipal leasing program. This program would allow the Borough to lease to own vehicles through banking institutions for all services such as Public Works Department, Police Department and both Fire Companies. Borough Manager G. Locke has placed information into Dropbox and it will be discussing this in the coming months in both Public Works and Administration & Finance.
9. **Sunset 5K Run** – Chairperson J. Conners stated that the Sunset 5K run is fast approaching, as the run is taking place on June 6th. Borough Manager G. Locke and Police Chief A. DiValentino will be meeting with the run committee to discuss road closures and the runs route.

Councilor K. Farrell has highlighted that the run committee has begun the discussion of installing permanent markers and after discussion of not installing them in the asphalt, the run has discussed placing permanent signage along the route. The run committee has asked Councilor K. Farrell if the Borough would partner with the committee to install the signage to allow for people to run the

course whenever they would like. Councilor K. Farrell stated that this is only in the preliminary discussion phase however wanted to bring it to the attention of the committee and council to further discuss this week.

Old Business

1. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – Chairperson J. Conners highlighted that the Borough was awarded \$150,000 for the PA Small Water Grant application which will be used to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. The Borough Engineer and staff are not prioritizing the repairs. Borough Manager G. Locke stated that the Borough applied for \$381,000 grant with a required 15% match \$67,000 which the Borough budgeted for. The Borough however was awarded \$150,000. Borough Manager G. Locke is making the recommendation that the Borough spends the complete budgeted match amount of \$67,000.
2. **Emergency Sanitary Sewer Repairs** – Chairperson J. Conners stated that 8 emergencies discovered and 7 of them have been completed. The last repair is through an easement crossing private property and the Borough is coordinating with the property owner to have the repair completed. To help accurately define the area of repair the Borough will be videotaping a run between Cedar Street & Walnut Street. Borough Manager G. Locke stated that the Borough was able to video tape this area and have sent the video to Pennoni for review, planning and implementation.
3. **2016 Paving Project Concrete Repair** - Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all the residents that have completed the work as there is only five people who have not complied. The Borough has sent these property owners' letters with a compliance date of July 2017 as to allow for spring weather.
4. **Dump Body for Truck 23** – Public Works Foreman K. Riggins highlighted that the Borough did receive the dump truck today however, will be sending it to the mechanic for a few minor repairs.
5. **Future Replacement of Dump Truck 27** – Councilor J. Conners wanted the committee to know that the Borough will begin to consider replacing Truck 27. Truck 27 is starting to emit smoke and will begin to consider budgeting for a new truck in 2018. The Borough has spent \$10,000 in the past two years on this truck and continue to spend money to repair this truck, even though this truck is only 10 years old, it has several issues.
6. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated that the archeological study has been completed. The archeological study had to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. Cheltenham has bid this project and the bid specs can be seen in Dropbox.
7. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting Councilor C. Soltysiak asked that this item be placed on the agenda. President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Borough Manager G. Locke wanted to mention that the Borough has asked Pennoni Associates to review other areas in which the Borough's Sewer can flow to instead of Cheltenham. The Borough will be doing a few dye tests and will be discussing with Abington Township on the possibility of

rerouting a portion of the Borough's sewer to Abington Township instead of Cheltenham Township. The Borough and Pennoni Associates will be meeting with Abington Township tomorrow, May 11th and once that meeting is complete Borough Manager G. Locke will be able to inform the committee and council better.

Borough Manager G. Locke wanted to note that PennDOT will be working on the Noble Street bridge within the coming weeks. The Borough and the Borough's representatives will be meeting with PennDOT here at Borough Hall on Thursday May 25th.

Borough Manager G. Locke highlighted that himself and Councilor K. McGlenn have met with the Finance Director, Superintendent and the Facilities Manager. This meeting with the School District will be monthly and Borough Manager G. Locke feels as though that this monthly meeting is productive and helps with the communication between the School District and the Borough.

Borough Manager G. Locke also wanted to discuss the playground ramp that the Borough had to build an accessible ramp for to receive the grant. The ramp from the parking lot to the school has been completed which was considered phase one of the project. Phase two entails the path from the phase one path to the path leading to the playground. Borough Manager G. Locke highlighted that the Playground Committee intends to fundraise to complete this path.

Borough Manager G. Locke also highlighted that the Borough has been awarded the Montco 2040 Implementation Grant for the improvements to the South Gateway.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Soltysiak, the motion to adjourn the meeting passed unanimously.