



PUBLIC WORKS COMMITTEE

March 8th, 2017

7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor C. Whitney, Councilor K. Farrell, Councilor C. Soltysiak, Councilor K. McGlonn, and Councilor M. Ashton Young.
- **Committee members absent:** None
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Engineer K. Hassan, Police Chief A. DiValentino and Public Works Foreman K. Riggins.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted the emergency sewer repairs that the Public Works Department helped Passerini construction complete. The Public Works Department has also been working with a resident on Township Line Road who has a sewer lateral break, and the Public Works Department will continue to work with and help the resident in any way they can. Public Works Foreman K. Riggins highlighted that the Borough replaced the M top storm sewer grate on Cedar Street. This should help with the complaints that the Borough has received from residents regarding the "banging" from the inlet being driven over. The Public Works Department also replaced a city inlet on the corner of Florence Avenue and Runnymede Avenue relocating it and placing it as an M top in the street.
- **Engineers Report:** A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that they are currently waiting for the awarding information for the PA Small Water Grant. Today there was a mandatory municipal training session for the 2017 CDBG application. Engineer K. Hassan stated that he is working closely with Borough Manager G. Locke to prepare and submit the 2017 CBDG Grant which is due April 17th.

New Business

1. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough will be looking to pave the same roads they planned to pave in 2016; Rodman Avenue, Linda Vista Avenue and Washington Lane from York Road to Greenwood Avenue. Chairperson J. Conners did highlight that the Borough has approved to add Shoemaker Avenue between Cedar Street and Leedom Street as an alternate as well due to the road being in poor condition.

- 2. ADA Compliance Ramps on York Road** – Chairperson J. Conners stated that PennDOT began replacing the non-compliant ADA handicap ramps on York Road. The non-compliant ramps will be replaced from Cheltenham Township to County Line Rd. They are currently working on the ramps at the corner of Summit Avenue and York Road.

Councilor K. Farrell asked Borough Manager G. Locke if they were going to do the ramp on the other side of Summit Avenue, on the southbound side. Borough Manager G. Locke confirmed that they will not be replacing that ramp. Councilor K. Farrell also wanted clarification on why PennDOT is placing a handicap ramp on the northbound side of York Road across from Summit Avenue as the Borough was told months' prior that a cross walk would not be feasible there due to no traffic control devices for the pedestrian.

- 3. 2017 CDBG Grant Training Class** – Chairperson J. Conners highlighted that Public Works Foreman K. Riggins and Director of Finance R. Ware attended the training class this afternoon, March 8th. This training class is for the 2017 CDBG Application, which the Borough uses to update ADA compliant handicap ramps.
- 4. AQUA Water Main – Washington Lane & Township Line Road**– Chairperson J. Conners stated that AQUA is intending to replace the water main on Washington Lane between York Road and Greenwood Avenue. This work has begun and will continue in the coming weeks. The Township Line Road Water Main replacement has also begun but will continue until June 2017. The Borough's Engineer will be monitoring both replacements.

Councilor K. Farrell asked if the residents have been notified that the work will continue until June. Borough Manager G. Locke stated that AQUA has notified the Borough that they have sent letters to the affected residents stating the start date to the approximate end date.

- 5. PECO Gas Main Replacement Project** - Chairperson J. Conners stated that the Borough was informed that PECO will be replacing gas mains throughout town. The Borough did receive a list of roads that PECO will be installing gas mains on, however, the Borough will be working with PECO to provide a detailed schedule listing the dates and expected construction times on each phase. PECO has finished up Cloverly Avenue will begin work on Hillside Avenue next week.
- 6. Traffic Signal Maintenance Contract** – Chairperson J. Conners stated that the Borough will be leaving the Consortium as the Consortium disbanded. The Borough has now been in discussion to contract with Abington Township to continue the traffic signal maintenance. Borough Manager G. Locke has placed a memo and the proposed contract in Dropbox, which Abington Township would like as soon as possible. The Borough will be paying Abington Township \$66 per hour instead of \$93 per hour that the Borough was paying the consortium.

Chairperson J. Conners made a motion, seconded by Councilor C. Whitney, to move the traffic signal maintenance contract with Abington Township to full council.

Motion passed unanimously.

- 7. Emergency Sanitary Sewer Repairs** – Chairperson J. Conners stated that 8 emergencies discovered and 7 of them have been completed. The last repair is through an easement crossing private property and the Borough is coordinating with the property owner to have the repair completed. To help accurately define the area of repair the Borough will be videotaping a run between Cedar Street & Walnut Street.
- 8. Paving Estimates for Joint Roads Shared with Abington Township** – Chairperson J. Conners highlighted that Abington Township has approached the Borough to pave joint roads shared by Abington and the Borough in 2017. Rydal Road from York Road to Clement Road including both sides of the road is estimated at \$28,264. Rydal Road from Clement Road to Newbold Road (one side) is \$12,420. Washington Lane from Greenwood Avenue to York Road is estimated at \$26,992,

which AQUA will be required to pay half of after the completion of the water main. Borough Manager G. Locke is going to have Director of Finance R. Ware make sure the funds are available and will report back during the Administration & Finance committee meeting.

9. **Emergency Storm Water Repair** – This was discussed during Public Works Department Report.
10. **Dump Body for Truck 23** – Chairperson J. Conners highlighted that the dump body is in stock and Public Works is coordinating installation.
11. **Reappointment of Pennoni Associates Inc as Borough Traffic Engineer** – Chairperson J. Conners noted that the Borough never formally accepted the new engagement letter for the traffic engineering services provided to the Borough for 2017.

Chairperson J. Conners made a motion, seconded by Vice President R. Bunker, to move the motion to accept the 2017 Engagement Letter from Pennoni Associates for the traffic engineering services provided to the Borough to full council retroactive to January 1, 2017. There is a slight increase in fees, which is 3%.

Motion passed unanimously

Old Business

1. **Residential Solid Waste & Recycling Collection Bid** – Chairperson J. Conners highlighted that the contract has been awarded to Republic Services as of February 27th 2017. The Borough's extension of the contract ends on March 31st.
2. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – No new information. Last month, Engineer K. Hassan stated that the Borough applied for the PA Small Water Grant to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. The Borough applied for funds in the amount of \$381,517.81 with a Borough match of \$67,326.67 for a total of \$448,844.48. This grant is anticipated to be awarded in April 2017.
3. **Runnymede Avenue / Walnut Street Traffic Light Repair** – No new information, as the Borough will be setting up a meeting with the property owner at that location. Last month, Chairperson J. Conners informed the committee that at the end of April 2016 there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance and the Borough has since received the approval of the claim to issue the work order to complete this job. The Borough has asked Pennoni Associates, specifically Engineer E. Armitage or Engineer M. Bickerton, to handle the completion of this project. The cost will cost up to \$70,000 which will be covered by the insurance of the driver who knocked it down. The Borough's Traffic Engineer has also found out that the legal right of way is two feet behind the sidewalk onto the neighboring grass.
4. **2016 Paving Project Concrete Repair** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all the residents that have completed the work as there is only eight people who have not complied. The Borough has sent these property owners letters with a compliance date of July 2017 as to allow for spring weather.
5. **Cheltenham Proposed Sanitary Sewer Construction - Update** – No new information, Last month, Chairperson J. Conners stated that the archeological study has been completed. The archeological study had to be completed before Cheltenham Township starts the Interceptor A line,

which is where the Borough is responsible for part of the cost. Cheltenham plans to bid this project in April of this year.

6. **2016 CDBG Grant Accessible Curb Cut Ramps** – Councilor J. Conners highlighted that the Borough received funding in the amount of \$160,000. The Borough intends to complete 22 ramps with 10 alternate ramps for a total of 32 ramps. The Borough has executed the 2016 contract and the design of the ramps have begun.

7. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting Councilor C. Soltysiak asked that this item be placed on the agenda. President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Adjournment: On motion of Councilor K. Farrell, seconded by Vice President R. Bunker, the motion to adjourn the meeting passed unanimously.