



PUBLIC WORKS COMMITTEE
June 14th, 2017
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak, Councilor M. Ashton Young and Councilor K. McGlonn.
- **Committee members absent:** Councilor C. Whitney
- **Others present:** Vice President R. Bunker, Borough Manager G. Locke, Engineer K. Hassan, Police Chief A. DiValentino Public Works Foreman K. Riggins, and Fire Marshal K. Lynch.

Public Comment: Jackie Connolly, 402 Leedom Street, appeared before the Committee to discuss the parking on Leedom Street. Ms. Connolly stated that the parking on Leedom Street is very difficult for residents due to the current sign restrictions. Currently the sign says three hour parking unless residential parking permit. Ms. Connolly would like to see the sign say residential permit parking only, with three metered spots at the top of Leedom Street and West Avenue. This would help the residents on Leedom Street have a place to park close to their house.

Bryan Spitko, 413 Leedom Street, appeared before the Committee to further express and support Ms. Connolly's statement regarding the residential permit parking for the residents to park closer to their house.

Chief A. DiValentino's only concern is how that would impact the businesses right there on the corner. Also, Chief A. DiValentino was concerned on whether the residents could park in the metered spots all day.

After discussion, the Borough will look into making the first few spots permit parking, whether it be two or three, and discuss and assess from there. The Committee was in agreement that parking on Leedom Street is difficult for residents and would like to find a solution that fits everyone best.

Jackie Connolly, 402 Leedom Street, also wanted to discuss the issue of speeding on Leedom Street between West Avenue and Cherry Street. Police Chief A. DiValentino stated that the Police Department will patrol Leedom Street more actively. Also, Ms. Connolly wanted to note that the Time Chronicle buildings lights from the parking lot are bright and shining into the windows of the residents of Leedom Street.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke highlighted that the Borough did receive the dump truck back and it is operational. Also, the Borough has been using the street sweeper and has had success with the street sweeper route. Borough Manager G. Locke discussed about the possibility of creating an odd even schedule to allow for both sides of the street to be swept on streets with a lot of parking traffic. Public Works Foreman K. Riggins highlighted that the Public Works Department attended a meeting regarding the LED lights, to discuss the kelvins and how to adjust the lights to shine down instead of out.
- **Engineers Report:** A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted drainage issue down on Washington Lane and Greenwood Avenue. The Borough is looking to collaborate a cooperative effort with Abington Township to address the drainage issue in this area by applying for a grant. Engineer K. Hassan also noted that Pennoni Associates has been working with the Borough to assess the drainage issue on the Cedar to Walnut Project. A draft of the bid documents for the 2016 CDBG grant has been submitted to the County, if everything is approved by County the bid documents will be given to Borough Manager G. Locke for final review and approval.

New Business

1. **2016 CDBG Grant Accessible Curb Cut Ramps** – Chairperson J. Conners highlighted that the Borough received funding in the amount of \$160,000. The Borough intends to complete 22 ramps with 10 alternate ramps for a total of 32 ramps. The Borough has executed the 2016 contract, had the survey completed and the design of the ramps have begun. The Borough has sent the bid specs to the County for review, and once that review is completed the RFP will be advertised.
2. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough will be looking to pave the same roads they planned to pave in 2016; Rodman Avenue, Linda Vista Avenue and Washington Lane from York Road to Greenwood Avenue. Chairperson J. Conners did highlight that the Borough has approved to add Shoemaker Avenue between Cedar Street and Leedom Street as an alternate as well due to the road being in poor condition. The Borough is reviewing the bids that have been submitted, and the recommendation of award is forthcoming.
3. **Other Paving to take place in 2017** – Chairperson J. Conners highlighted that the Borough intends to pave Rydal Road between York Road and Newbold Road in conjunction with PECO, Abington Township and the Borough.
4. **2017 CDBG Grant** – Chairperson J. Conners highlighted that the 2017 CDBG Application, which the Borough uses to update ADA compliant handicap ramps has been submitted and a preliminary award has been recommended to the County Commissioners. This preliminary award is in the amount of \$75,000 and will be considered in July 2017 by the County Commissioners.
5. **AQUA Water Main – Washington Lane & Township Line Road**– Chairperson J. Conners stated that AQUA is replacing the water main on Washington Lane between York Road and Greenwood Avenue. Chairperson J. Conners highlighted that the work has been completed in the sections that are within the Borough limits.
6. **PECO Gas Main Replacement Project** - Chairperson J. Conners stated that the Borough was informed that PECO will be replacing gas mains throughout town. The Borough did receive a list of roads that PECO will be installing gas mains on, however, the Borough will be working with PECO to provide a detailed schedule listing the dates and expected construction times on each phase. PECO is currently working on Rodman Avenue, Linda Vista Avenue, Shoemaker Avenue and Hillside Avenue.

7. **Runnymede Avenue / Walnut Street Traffic Light Repair** – Chairperson J. Conners informed the committee that at the end of April 2016 there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance and the Borough has since received the approval of the claim to issue the work order to complete this job. The Borough has asked Pennoni Associates, specifically Engineer E. Armitage or Engineer M. Bickerton, to handle the completion of this project. The light will be installed within the coming weeks. The cost will cost up to \$70,000 which will be covered by the insurance of the driver who knocked it down.
8. **Sunset 5K Run** – Chairperson J. Conners stated that the Sunset 5K run was a success and the Borough along with the Public Utility Companies successfully coordinated a safe race course.
9. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated that Cheltenham has bid this project and the bid specs can be seen in Dropbox. The Borough has requested plans from Cheltenham for review and financial planning. Borough Manager G. Locke highlighted that the Borough did receive the plans this evening from Cheltenham, and the lowest bid appears to be approximately \$8.5 million. The Borough's Engineer will review the plans, and inform the Committee of the logistics of the project.
10. **Upcoming Grant Opportunities – RCAP Grant, Green Light Go Grant, TA Set-Aside** – Chairperson J. Conners stated that the Borough was looking into the following grants; RCAP Greenwood Avenue/Washington Lane flooding, Green Light Go Traffic Light at Township Line Road/Washington Lane and TA Set-Aside (Former TAP grant) Streetscape Phase 2 York Road.
11. **Cedar Street Flooding Issue** – Chairperson J. Conners highlighted Borough Engineer reviewing study/recommendation performed by CKS Engineering as well as all project documents and field conditions so that a plan can be produced to apply for funding opportunities.

Old Business

1. **Municipal Lease Program** – Borough Manager G. Locke highlighted that he has been researching information regarding a municipal leasing program. This program would allow the Borough to lease to own vehicles through banking institutions for all services such as Public Works Department, Police Department and both Fire Companies. Borough Manager G. Locke has placed information into Dropbox and it will be discussing this in the coming months in both Public Works and Administration & Finance.
2. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – Chairperson J. Conners highlighted that the Borough was awarded \$150,000 for the PA Small Water Grant application which will be used to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. The Borough Engineer and staff are not prioritizing the repairs. Borough Manager G. Locke stated that the Borough will be using the budgeting matching funds bringing the total amount to \$217,000. The Borough is currently preparing bid specs.
3. **Emergency Sanitary Sewer Repairs** – No new updates. Last month, Chairperson J. Conners stated that 8 emergencies discovered and 7 of them have been completed. The last repair is through an easement crossing private property and the Borough is coordinating with the property owner to have the repair completed. To help accurately define the area of repair the Borough will be videotaping a run between Cedar Street & Walnut Street. Borough Manager G. Locke stated that the Borough was able to video tape this area and have sent the video to Pennoni for review, planning and implementation.

4. **2016 Paving Project Concrete Repair** - Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all the residents that have completed the work as there is only seven people who have not complied. The Borough has sent these property owners' letters with a compliance date of July 2017 so repairs can be completed prior paving.
5. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting Councilor C. Soltysiak asked that this item be placed on the agenda. President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Borough Manager G. Locke wanted to mention that the air conditioner that services the Council room and the lobby needs replaced. The Borough has budgeted for this replacement and the Borough is looking to receive quotes, however the lowest quote to date that the Borough received has been \$7,400.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Soltysiak, the motion to adjourn the meeting passed unanimously.