PUBLIC WORKS COMMITTEE
July 13th, 2016
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present**: Chairperson J. Conners, Councilor C. Soltysiak, Councilor K. McGlonn, Councilor K. Farrell and Councilor M. Ashton Young.

- **Committee members absent**: Councilor J. Mixon

- **Others present**: Borough Manager G. Locke, Mayor E. Foley, Police Chief A. DiValentino and Engineer M. Saylor.

Public Comment: None at this time.

Reports

- **Public Works**: A written report was provided with the monthly meeting materials.

- **Engineer**: A written report was provided with the monthly meeting materials. Engineer M. Saylor highlighted that the she is closing out the 2015 Paving Project with PennDOT and General Asphalt. Also, Engineer M. Saylor has been going to the ongoing sanitary sewer meetings in Cheltenham with the Philadelphia Water Department. The sanitary sewer flow will be submitted at the end of this month for the third quarter. The MS4 Report was submitted on time at the end of last May.

New Business

1. **Ordinance #2016-2 Street Restoration –** Chairperson J. Conners made a motion, seconded by Councilor M. Ashton-Young to move Ordinance #2016-2, requiring all parties who perform a road opening of a road that has been paved/repaved within the last five (5) years and/or the street is disturbed for more than twenty-five (25) feet to restore the street. Restoration will include base repair, surface milling and overlay according to Borough specifications to the extent of the entire block, not to be less than 100 feet in length and full width of cartway to full council. Motion approved unanimously.

2. **2016 Paving Project - Update –** Chairperson J. Conners stated that PECO will be holding an upcoming public information session on the possible postponement of the 2016 Paving Project due to the gas main work that PECO needs to complete. The roads affected are not only what the Borough planned on paving this year, Rodman Avenue and Linda Vista Avenue, but also parts of Runnymede Avenue, Cheltena Avenue and Hillside Avenue which the Borough paved last year. Once more information is received on whether or not the work needs to be completed and the information session will be held, Chairperson J. Conners will inform the committee.

3. **Accessible Handicap Ramps – 2016 Paving Project –** Chairperson J. Conners highlighted that there are four ramps that are completed and six ramps left to go. The final six ramps will be installed by Nick Siravo & Sons. Nick Siravo & Sons started the work today on Rodman Avenue. The work will begin at Rodman Avenue and Runnymede Avenue.

4. **Concrete Repair (2016 Paving Project) -** Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work and that he is hopeful that all of the work will be completed before the paving program begins.

5. **Runnymede Avenue / Walnut Street Traffic Light Repair –** Chairperson J. Conners informed the committee that at the end of April there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance. The Borough is now currently waiting for the approval of the claim to issue the work order to complete this job.

6. **Public Works Department Trash Truck Repairs –** Chairperson J. Conners stated that the Borough Trash Truck had a mechanical failure and has been in the shop for approximately four weeks. The Public Works Department is expecting the truck to be back in the Borough functioning next week. Yard waste and bulk item pickups have been completed with the dump trucks while the trash truck has bene in the shop getting repaired.

7. **Rydal Road Repairs –** Chairperson J. Conners stated that the Borough has been receiving a lot of complaints regarding pot holes on Rydal Road near the intersection of York Road. The Public Works Department has gone out and assessed the situation, and has since made a decision that these repairs need to be completed very soon. The Public Works Department has scheduled these repairs to be completed in early August.

Old Business

1. **Borough wide Sanitary Sewer I&I Evaluation –** Chairperson J. Conners highlighted that this was the report that was done by Boucher & James. Last year the Borough had all of their sanitary sewers videotaped and Boucher & James put together a report of the findings. Chairperson J. Conners stated that the Borough has since received a copy of all of the video and himself along with Borough Manager G. Locke and Public Works Foreman J. Riggins have been reviewing the tapes and will be putting their recommendations together once the review is complete. Chairperson J. Conners did highlight that the repairs would be done without having to excavate the streets. Washington Lane will be the first repairs made as it appears to be the worst section of sewer pipes. The videos and reports are still being analyzed.

2. **Storm Inlet Installations -** Chairperson J. Conners wanted to discuss the storm inlets at the intersection of Rodman Avenue and Myrtle Avenue. With the Borough paving Rodman Avenue on this year's paving program, as required by the state, the handicap ramps and crosswalks need to be replaced. Borough Manager G. Locke has looked into many ways to try and make the current handicap ramps work, however none of these options are feasible. Instead, the Borough has replaced four inlets at this intersection, not only allowing for the maximum use of these inlets, but also to allow for the correct installation of the Borough's handicap ramps and crosswalks. Also two inlets were replaced on Harper Avenue and one inlet on Mather Road was replaced.

3. **Johnson Street and Hillside Avenue Signage & Striping Plan** – Chairperson J. Conners wanted to highlight that the Borough has been receiving several complaints from residents and business owners that people are going the wrong way on Hillside Avenue at Johnson Street. Hillside Avenue

is a one way from York Road to Johnson Street but cars mistakenly try to go to York Road there. The Borough's Traffic Engineer, Pennoni Associates, observed the conditions and has provided a drawing for pavement markings for that section of Hillside Avenue. There is proper signage in that area, but these pavement markings will continue to alert the drivers that that section is a one way. The Borough has requested quotes to complete the work.

4. **Cheltenham Proposed Sanitary Sewer Construction - Update –** Chairperson J. Conners stated there are no new updates since last meeting. Last meeting it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke has been attending the meeting every two weeks to continue to receive updates regarding the sanitary sewer updates. Borough Manager G. Locke stated that the archeological study has to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work will probably not be completed this year. The next meeting will be on August 3rd at Cheltenham Township.

5. **TAP Grant Streetscape - Submitted –** Chairperson J. Conners stated that the TAP Grant application has been filed and the Borough is currently waiting to hear back. This is to extend the streetscape on York Road from Cherry Street to Cloverly Avenue.

6. **Concrete Repair (2015 Paving Project) -** Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only three residents that have not completed this work as well as one commercial property. These homeowners were given a total of thirty days to complete the work, or by August 10th. If the work is not completed these owners will receive citations. All other repairs have been completed. Borough Manager G. Locke remains hopeful that all these repairs will be completed without the need for citations.

7. **Street Light Installation (Knock downs – York Road & West Avenue -** Chairperson J. Conners wanted to inform the Committee that the two lights have been installed on York Road and are completed but they have since been knocked down due to an automobile accident. The lights on West Avenue have not been completed yet as the Borough was shipped the wrong lights, but will soon have the correct poles and will install them as soon as they are received. The Borough is expecting to receive these poles next week.

8. **LED Procurement Project Update –** Chairperson J. Conners stated that the Borough will be meeting with Johnson Controls on Thursday July 14th to discuss the Investment Grade Audit and recommendations.

9. **CDBG Grant – Accessible Ramps –** Chairperson J. Conners stated that Borough did submit the CDBG Application to Norristown on April 15th. This Grant is to replace approximately fifty handicap ramps. The County has made a recommendation that the Borough receives $159,500 for the CDBG Grant. The Montgomery County Commissioners must vote on these amounts. Once more information is received Chairperson J. Conners will update the committee

10. **Completed FEMA/PEMA Jonas Reimbursement Request –** Chairperson J. Conners highlighted that the Borough received an email from FEMA changing the Borough's point of contact. The Borough has since been working iwht the new point of contact to finish closing out the reimbursement request. The Borough is expecting this to be completed very shortly. This reimbursement is for the blizzard that happened during the end of January.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor K. McGlonn, the motion to adjourn the meeting passed unanimously.