



PUBLIC WORKS COMMITTEE
July 12th, 2017
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson C. Whitney, Councilor K. Farrell, Councilor J. Conners, Councilor C. Soltysiak, Councilor K. McGlenn and Councilor M. Ashton Young.
- **Committee members absent:** None.
- **Others present:** President D. Pancoe, Vice President R. Bunker, Borough Manager G. Locke, Engineer K. Hassan, Police Chief A. DiValentino, Fire Chief K. Lynch, Fire Chief M. Brogan, Fire Marshal K. Lynch, and Public Works Foreman K. Riggins.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that he met with PennDOT and the Borough's Traffic Engineer regarding the traffic signal that was knocked down at the intersection of Walnut Street and Runnymede Avenue. The installation of the foundation for the traffic light will be installed within the coming days, and the traffic light installation will take place shortly after. Public Works Foreman K. Riggins also highlighted that the Public Works Department assisted Passerini Construction in completing storm repairs. So far the Public Works Department has replaced two inlets at the intersection of Greenwood Avenue and Walnut Street. The Public Works Department and Passerini Construction also replaced a city inlet with three m-top inlets at the intersection of Cedar Street and Cheltona Avenue. This storm inlet repairs/replacements are being done in preparation to make intersections compliant for ADA handicap ramps to be installed.
- **Engineers Report:** A written report was provided with the monthly meeting materials.

New Business

1. **2016 CDBG Grant / 2017 CDBG Grant for handicap ramps** – Chairperson J. Conners highlighted that the Borough received funding in the amount of \$160,000 for the 2016 CDBG Grant and a preliminary award has been recommended to the County Commissioners for the 2017 CDBG Grant in the amount of \$79,000. Engineer K. Hassan highlighted that at the recommendation of his office and the County, Engineer K. Hassan would like to see the Borough combine both the 2016 and 2017 CDBG projects. Engineer K. Hassan believes that if the Borough acts on this within the coming weeks, the handicap ramps can be replaced in 2017. The

Public Works committee authorized Pennoni Associates to begin the process of combining the two grants to have the ramps replaced within 2017.

2. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough has requested a quorum to appear before the Administration & Finance committee meeting on July 17th to vote on to move the intent to award and waive the thirty day review period to full council on July 24th. Chairperson J. Conners also highlighted that the Borough is looking to award the project on July 24th at the full council meeting. Engineer K. Hassan stated that Pennoni has reviewed the bid documentations. Engineer K. Hassan stated that the Borough Solicitors are satisfied with the documents if the Borough Engineer is. Borough Manager G. Locke highlighted that the advertisement for the special meeting will be advertised on Friday July 14th.
3. **Other Paving to take place in 2017** – Chairperson J. Conners highlighted that the Borough intends to pave Rydal Road between York Road and Newbold Road in conjunction with PECO, Abington Township and the Borough.
4. **AQUA Water Main – Washington Lane & Township Line Road**– Chairperson J. Conners highlighted that the work has been completed in the sections that are within the Borough limits. Borough Manager G. Locke highlighted that the restoration of the trenches has begun, and the road has been reopened to traffic. Borough Manager G. Locke stated that the repaving of Washington Lane and Township Line Road is being planned and implemented by AQUA in conjunction with PennDOT.
5. **Cheltenham Proposed Sanitary Sewer Construction - Update** – No new updates. Last month, Chairperson J. Conners stated that Cheltenham has bid this project and the bid specs can be seen in Dropbox. The Borough has requested plans from Cheltenham for review and financial planning. Borough Manager G. Locke highlighted that the Borough did receive the plans this evening from Cheltenham, and the lowest bid appears to be approximately \$8.5 million. The Borough's Engineer will review the plans, and inform the Committee of the logistics of the project.
6. **Upcoming Grant Opportunities – RCAP Grant, Green Light Go Grant, TA Set-Aside** – Chairperson J. Conners stated that the Borough was looking into the following grants; RCAP Greenwood Avenue/Washington Lane flooding, Green Light Go Traffic Light at Township Line Road/Washington Lane and TA Set-Aside (Former TAP grant) Streetscape Phase 2 York Road. Borough Manager G. Locke noted that the Borough has a meeting with Abington Township next Wednesday, July 19th. Borough Manager G. Locke will update the committee after the meeting with Abington Township.
7. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – Chairperson J. Conners highlighted that the Borough was awarded \$150,000 for the PA Small Water Grant application which will be used to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. Borough Manager G. Locke stated that the Borough will be using the budgeting matching funds bringing the total amount to \$217,000. The bid documentation has been completed, and now need to go before council for advertisement.

Chairperson J. Conners made a motion, seconded by Councilor C. Whitney, to send the bidding documentation to full council for advertisement.

Motion passed unanimously.

8. **Chapter 156 Streets and Sidewalks** – Chairperson J. Conners highlighted that the Borough is looking to update the Borough Code Chapter pertaining to the streets and sidewalks. Borough Manager G. Locke has begun reviewing this Chapter and highlighting everything that no longer pertains or is relevant to the Borough, as well as asked the Borough's Engineer, the Borough's Solicitor and the Planning Commission to review the Chapter. Chairperson J. Conners stated that

the Borough received the Engineer's comments shortly before the meeting and will be reviewing their comments within the coming days.

- 9. Borough Construction Standards** – Engineer K. Hassan stated that the Borough is also working on a specification book for standards to create the guidelines in which all construction should be completed such as trenches, aprons, sidewalks and so forth. These standards will be guidelines and methods to follow and will also include sewer and storm repairs. The construction standards are still being drafted, and once completed will be delivered to the committee for review.

Old Business

- 1. PECO Gas Main Replacement Project** - Chairperson J. Conners stated that the gas mains have been completed on Rodman and Linda Vista Avenues as well as Hillside Avenue. Currently, PECO is completing the individual gas laterals on Rodman and Linda Vista Avenues. Chairperson J. Conners was happy to announce PECO is on target to be completed in mid-August, which will allow for the Borough to pave Rodman and Linda Vista Avenues as originally planned. Borough Manager G. Locke highlighted that the Borough has been in contact with PECO every day and has been attempting to send out road closure blasts at least 24 hours in advance.
- 2. Runnymede Avenue / Walnut Street Traffic Light Repair** – Updated during the Public Works Department Report.
- 3. Cedar Street Flooding Issue** – Chairperson J. Conners highlighted that the Borough currently working with Pennoni to provide video and assess damage and possible solutions. Pennoni to make configuration of right of way repairs.
- 4. Municipal Lease Program** – Borough Manager G. Locke highlighted that he has been researching information regarding a municipal leasing program. This program would allow the Borough to lease to own vehicles through banking institutions for all services such as Public Works Department, Police Department and both Fire Companies. Borough Manager G. Locke stated that the Borough is looking to finance a new Public Works Dump truck as Truck 27 has been decommissioned. The Borough is looking to replace this truck within the coming year.
- 5. Emergency Sanitary Sewer Repairs** – No new updates. Last month, Chairperson J. Conners stated that 8 emergencies discovered and 7 of them have been completed. The last repair is through an easement crossing private property and the Borough is coordinating with the property owner to have the repair completed. To help accurately define the area of repair the Borough videotaped the run between Cedar Street & Walnut Street and has sent the video to Pennoni for review, planning and implementation.
- 6. 2016 Paving Project Concrete Repair** - Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all the residents that have completed the work as there is only five people who have not complied. The Borough has sent these property owners a final letter with a 30 day compliance date. If the deadline is not met, the Borough intends to cite the property owners.
- 7. Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates. Councilor C. Soltysiak and President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Adjournment: On motion of Chairperson J. Conners, seconded by Councilor C. Soltysiak, the motion to adjourn the meeting passed unanimously.