



PUBLIC WORKS COMMITTEE
January 11th, 2016
7:30 p.m.

MEETING MINUTES

Call to order: Chairperson J. Conners called the meeting to order.

Attendance:

- **Committee members present:** Chairperson J. Conners, Councilor K. Farrell, Councilor C. Soltysiak and Councilor M. Ashton Young.
- **Committee members absent:** Councilor K. McGlenn
- **Others present:** President D. Pancoe, Vice President R. Bunker, Borough Manager G. Locke, Mayor E. Foley, Engineer K. Hassan, Public Works Foreman K. Riggins, and Police Chief A. DiValentino.

Public Comment: None at this time.

Reports

- **Public Works:** A written report was provided with the monthly meeting materials. Public Works Foreman K. Riggins highlighted that the Public Works Department was out for one storm this winter so far and used approximately thirty tons of salt, 1,200 gallon of brine.
- **Engineers Report:** A written report was provided with the monthly meeting materials. Engineer K. Hassan wanted to update the Committee on the Community Development Block Grant (CDBG) grant that was applied for in April 2016. At this time, on behalf of the Borough, Boucher & James applied for the CDBG grant in the amount of \$279,500 to replace 64 handicap ramps throughout the Borough, which is approximately \$3,351 per ramp. However, the Borough was only awarded \$160,000. When Pennoni Associates took over this grant, they noticed the numbers and noted that they have not seen a ramp cost less than \$5,000 and could cost up to \$7,500. With the Borough only being awarded \$160,000 Pennoni Associates have been working with Borough Manager G. Locke to assess the ramps that were applied for and determine which ramps need immediate attention as Engineer K. Hassan stated that they Borough would only be replacing 32 ramps. Engineer K. Hassan will continue to meet with Borough Manger G. Locke to determine the best way to proceed with this project.

New Business

1. **Residential Solid Waste & Recycling Collection Bid** – Chairperson J. Conners highlighted that the Borough's solid waste and recycling collection ends in the early months of 2017. The Borough has advertised the bid for Wednesday January 11th and Sunday January 15th. The bid specifications will be uploaded onto PennBid with the deadline of January 25th.

2. **PECO Gas Main Replacement Project** - Chairperson J. Conners stated that the Borough was informed that PECO will be replacing gas mains throughout town. The Borough did receive a list of roads that PECO will be installing gas mains on, however, the Borough will be working with PECO to provide a detailed schedule listing the dates and expected construction times on each phase.
3. **2017 Proposed Paving Project** – Chairperson J. Conners highlighted that the Borough will be looking to pave the same roads they planned to pave in 2016; Rodman Avenue, Linda Vista Avenue and Washington Lane from York Road to Greenwood Avenue. Pennoni did provide a project proposal for the engineering, as well as documentation for the 2017 paving project.
Chairperson J. Conners made a motion, seconded by Councilor C. Soltysiak, to send the proposal for the 2017 paving project in an amount not to exceed \$7,870 to full council.
Motion passed unanimously.
4. **Traffic Light Greenwood Avenue & Washington Lane** – Chairperson J. Conners highlighted that the light is working per approved PennDOT permit but not functioning effectively for current conditions and that the Borough is working with Abington, PennDOT and our traffic Engineer to resolve the issue. Last month, Borough Manager G. Locke noted that Mark Bickerton from Pennoni Associates completed a field observation for the traffic light concerns at Greenwood Avenue and Washington Lane. Mr. Bickerton did not see any issues with the timing of the light. Mr. Bickerton stated that he would also reach out to Abington Township, as most of the complaints on the light are filed through Abington Township.
5. **Traffic Light York Road & Washington Lane** – Chairperson J. Conners stated that the Lighting Consortium found that the issue was construction disturbance to system for 101 York Road. This loop is now disabled and should allow all other timings to function until original timing can be made.
6. **AQUA Water Main – Washington Lane & York Road** – Chairperson J. Conners stated that there is a preconstruction meeting set for Friday January 13th at 10 am to discuss the water main replacement on Washington Lane between York Road and Greenwood Avenue. This work will be beginning within the coming weeks.

Councilor K. Farrell wanted to discuss the sink hole on the 110 block of Cedar Street. Borough Manager G. Locke stated that while Public Works Foreman K. Riggins was driving he noticed the sink hole on Cedar Street and reached out to Borough Manager G. Locke as he felt as though the sink hole needed to be addressed as soon as possible. Borough Manager G. Locke assessed the situation and agreed with Public Works Foreman K. Riggins and has decided to have the repairs completed tomorrow, Thursday January 12th, to repair the sink hole. The Borough will also be restoring the road with hot asphalt as the plant will be making asphalt tomorrow. Councilor K. Farrell thanked Borough Manager G. Locke and Public Works Foreman K. Riggins for their quick assessment and work to repair the road.

Borough Manager G. Locke also wanted to inform the committee that the Borough received a great thank you letter from a resident on Mather Road who had a water service break in his front lawn. Borough Manager G. Locke was very pleased with the way the staff helped this property owner and will drop the thank you letter in Dropbox.

Old Business

1. **PA Small Water Grant Application: Sanitary Sewer Main Repair** – No new information. Last month, Engineer K. Hassan stated that the Borough is looking to apply for the PA Small Water Grant to assist the Borough in repairing their sanitary sewer system specifically in the West Avenue and Runnymede Avenue drainage basins. The Borough will be applying for funds in the amount of \$381,517.81 with a Borough match of \$67,326.67 for a total of \$448,844.48. This grant is anticipated to be awarded in April 2017.

2. **Runnymede Avenue / Walnut Street Traffic Light Repair** – No new information. Last month, Chairperson J. Conners informed the committee that at the end of April there was an accident at the intersection of Runnymede Avenue and Walnut Street where a car hit the traffic light pole causing the traffic light pole and the telephone pole to be knocked down. The Borough has since submitted the required insurance information to Cheryl Fazio of Joyce Insurance and the Borough has since received the approval of the claim to issue the work order to complete this job. The Borough has asked Pennoni Associates, specifically Engineer E. Armitage or Engineer M. Bickerton, to handle the completion of this project. The cost is could cost up to \$70,000 which will be covered by the insurance of the driver who knocked it down. The Borough's Traffic Engineer has also found out that the legal right of way is two feet behind the sidewalk onto the neighboring grass.
3. **Concrete Repair (2016 Paving Project)** - Chairperson J. Conners stated that there is a spreadsheet in Dropbox illustrating the work that has been completed to date. Chairperson J. Conners stated that he is pleased with the progress that has been made so far with all of the residents that have completed the work as there is only eight people who have not complied. The Borough has sent these property owners letters with a compliance date of July 2017 as to allow for spring weather.
4. **Concrete Repair (2015 Paving Project)** - Chairperson J. Conners stated there were approximately 260 homes on the 2015 paving program and only one resident still left on the 2015 curb and sidewalk program. This homeowner, who intends to comply, has recently reached out and hired a contractor who intends to begin in the beginning of spring. The Borough is hopeful that the property owner will complete all the work and the 2015 Concrete Repairs can be closed out. All other repairs for this program have been completed.
5. **Cheltenham Proposed Sanitary Sewer Construction - Update** – Chairperson J. Conners stated it was discussed that Cheltenham Township is required to do an archeological study which could take six to nine months. Borough Manager G. Locke informed the committee that the archeological study has been completed. The archeological study had to be completed before Cheltenham Township starts the Interceptor A line, which is where the Borough is responsible for part of the cost. This work will probably not be completed this year. Cheltenham plans to bid this project in April of this year. The next meeting has not been set at Cheltenham Township.
6. **Cheltenham Proposed Sanitary Sewer I&I Reduction Plan** – No new updates. This topic was discussed during Cheltenham Proposed Sanitary Sewer Construction Update. Borough Manager G. Locke did want to highlight that Cheltenham is redoing their CAP report as they do not think it will be necessary to reline every pipe in the system. The Townships Engineer, Boucher & James, will be reviewing their tape in the coming months. Cheltenham is also proposing an ordinance for lateral repairs by the homeowner.
7. **CDBG Grant Accessible Curb Cut Ramps** – Discussed during the Engineers Report.
8. **Long Narrow Planters on York Road** – Chairperson J. Conners stated there are no new updates since last meeting. Last meeting Councilor C. Soltysiak asked that this item be placed on the agenda. President D. Pancoe would also like to see a natural road buffer on York Road to help with pedestrian safety. President D. Pancoe believes that this could be a natural barrier to help encourage pedestrians to use crosswalks instead of crossing mid street as well as allow for safety while walking along York Road. Engineer K. Hassan stated that he will begin preliminary procedures and speak with PennDOT about allowing these buffers along York Road as York Road is a state road.

Adjournment: On motion of Councilor K. Farrell, seconded by Councilor C. Soltysiak, the motion to adjourn the meeting passed unanimously.