1. **Call to Order**: President D. Pancoe called the meeting to order at 7:30 p.m.

2. **Pledge of Allegiance**: Chief A. DiValentino led those present in the Pledge of Allegiance

3. **Roll Call**:
   - **Council members present**: President D. Pancoe, Vice President R. Bunker, Councilor C. Soltysiak, Councilor J. Conners, Councilor K. Farrell, Councilor L. Durkin, Councilor C. Whitney and Councilor M. Ashton-Young.
   - **Others Present**: Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Mayor E. Foley, and Director of Finance R. Ware.

4. **Approval of Minutes: September 26th 2016**: On motion of Vice President R. Bunker, seconded by Councilor L. Durkin, the motion approving the September 26th 2016 council minutes were approved unanimously.

5. **Approval of Payrolls dated September 29th and October 13th in the amount of **$135,290.21** and Invoices totaling **$129,787.42****: On motion of Vice President R. Bunker, seconded by Councilor C. Soltysiak, the motion approving payrolls and invoices passed unanimously.

6. **Public Comment**: Kate Pettit, 210 Hillside Avenue, appeared before Council to ask if the Jenkintown Music Theatre can hang a banner on the Jenkintown sign behind the trough. This banner would benefit the Jenkintown Music Theatre as it will be seen by those crossing over the Greenwood Avenue Bridge who may not travel York Road. Ms. Pettit wanted Council to note that this banner will not be paid for by the Borough but will be paid for through donations and sponsors for the Jenkintown Music Theatre. President D. Pancoe noted that this item should go before the Public Works Committee.

Peggy Downs, 301 Runnymede Avenue, appeared before Council to express her concerns regarding what she feels is the operation of a concrete business out of 303 Runnymede Avenue. Ms. Downs stated that while she knows that the operation on Leedom Street is not of issue, the business has continued onto Runnymede Avenue. Ms. Downs has expressed that she believes it is the intention of the tenant to run their concrete business out of the residential property. Ms. Downs wanted to inform Council that she notified Borough Manager G. Locke on August 21st of the “clear zoning violations of the Jenkintown Borough Code.” Ms. Downs now is looking to see how the code was interpreted and how it continues to be enforced. Solicitor S. Kilkenny stated that the Borough does have limitations on the interpretation of the code and that if she feels as though there are new violations to forward that information to the Borough. However, Solicitor S. Kilkenny stated that he has personally looked at all the information that has been forwarded over and does not see a violation.

Dave Downs, 301 Runnymede Avenue, expressed to the Borough that the stockpiling for 303 Runnymede still exists and is behind the garage on SEPTA property.
Ryan Downs, 301 Runnymede Avenue, wanted to know what measures have been taken to receive compliance from the tenants. President D. Pancoe stated that a letter detailing the items that needed to be removed from the property were removed and that the Borough will continue to monitor along with the Solicitor, Zoning Officer and Code Enforcement Officer.

Mayor E. Foley wanted the residents to know that he sympathizes with them, however the Borough must separate the law from the Borough Code from the personal opinion of others.

Carolyn Riley, 203 Runnymede Avenue, believes that a business is being run out of that property. Ms. Riley is curious if taxes have been paid for the business. Solicitor S. Kilkenny noted that the business privilege tax is paid with Berkheimer, however the taxes for this business are not current and Berkheimer is taking action on the business owner.

Tom Oliver III, 406 Rodman Avenue, stated that he believes that the section of the Borough Code pertaining to rental properties has a “hole in the code”. Mr. Oliver suggested that the Borough look into a public nuisance section in the rental ordinance such as other municipalities in the area. Solicitor S. Kilkenny stated that Norristown had an ordinance that had those conditions and they were sued by the ACLU due to the fear of repercussions if the renters would call the Police. The federal courts upheld the suit, and the ordinance was struck down.

Councilor L. Durkin stated that the property looks fantastic but believes that the business is still being run. She encourages any residents to send any information regarding the tenants running a business to Borough Manager G. Locke so that the Borough and the Solicitors office can review the files.

Ethyl Treatman, 315 Runnymede Avenue, stated that she is afraid to take pictures because she feels as though the renter is "volatile and will attack neighbors who try to take pictures showing the business operation."

Vice President R. Bunker stated that he is sympathetic will all the neighbors regarding the situation however, the zoning code does not prohibit different kinds of people from living in the town.

Councilor L. Durkin believes that this is a serious problem that deserves all resources from the Borough and all manpower to resolve.

Police Chief A. DiValentino stated that the residents should call if they feel threatened or in danger. It will not inconvenience the Police Department to file reports on the matter.

Councilor J. Conners stated that he is sympathetic towards residents and wants everyone involved to know that the Borough continually keeps a close eye on that property.

Peggy Downs, 301 Runnymede Avenue, thanked Borough Council for their time and feels grateful that Council has listened to their concerns however she feels as though unless the residents continue to appear in large groups at meetings to get answers that the matter dies as she feels as though it is not of importance to everyone.

7. Presentations: None at this time

8. Committee Reports

- **Administration and Finance:** A written report was provided in Dropbox. Vice President R. Bunker highlighted that the Borough is deep into budget season with the next budget meeting being November 9\textsuperscript{th}. Vice President R. Bunker wanted to note that the Borough is requesting a moderate increase in the 03 fire fund.

- **Building, Zoning and Revitalization:** A written report was provided in Dropbox. Councilor L. Durkin highlighted that she has been engaging a lot of her time into the comprehensive plan and planning the implementation of the plan in the 2017 budget such as the economic revitalization.

- **Public Safety:** A written report was provided in Dropbox. Councilor K. Farrell highlighted that Mark Bickerton from Pennoni Associates completed a traffic study at the Greenwood Avenue Bridge and made three recommendations that will be implemented with the next few weeks.
• **Public Works**: A written report was provided in Dropbox. Councilor J. Conners highlighted that the Borough is geared up for fall and winter. The leaf schedule is out and Public Works has begun the brining preparation and the cleaning of the leaf truck and trailer.

• **Jenkintown School District**: Councilor K. Farrell stated that the School has undertaken the task of creating a comprehensive plan as well as forming a steering committee.

• **Jenkintown Community Alliance**: No Report.

• **Multi-Municipal Group**: No Report.

• **Comprehensive Plan**: No Report.

9. **Engineers Report**: A written report was provided in Dropbox. Engineer K. Hassan highlighted that Pennoni has completed the review of the sanitary sewer report. The sewer system is dated back to the 1920's and consists mostly of 10-inch and 8-inch clay pipes. This system is owned and operated by the Borough. Engineer K. Hassan wanted to highlight that the method used for reviewing the system is followed by NASCO and a ranking system of 1 to 5. The Engineer’s Sanitary Sewer Report focused mostly on the basins located at the Runnymede meter and the West meter. Since the costs exceed $400,000 Engineer K. Hassan suggested that the Borough look into the PA Small Water Grant applying for approximately $381,000 with a required Borough match of approximately $64,000.


12. **Police Chief’s Report**: A written report was provided in Dropbox. Police Chief A. DiValentino highlighted that he was asked to speak at Delaware Valley College about sexual assault. Also, Police Chief A. DiValentino wanted to highlight that the Police Department will be open for Halloween.

13. **Public Work's Report**: A written report was provided in Dropbox. Borough Manager G. Locke highlighted that the Public Works Department participated in the “Touch a Truck” event held at Immaculate Conception. Also, Borough Manager G. Locke was excited to announce that Public Works Laborer Mark Fregoni obtained his CDL.

14. **Manager's Report**: A written report was provided with the monthly meeting materials. Borough Manager G. Locke wanted to highlight that budget season has started with November 9th being the next budget meeting. Also, Borough Manager G. Locke wanted to highlight that the Borough only has one more payment left for the Borough’s street sweeper, which will mean that the Borough will no longer have to budget for this expense. Also, the handicap ramp and Rodman Avenue and Florence Avenue has been completed.

**ORDER OF BUSINESS**

1. **Design Review Board Appointment**: President D. Pancoe made a motion, seconded by Councilor L. Durkin, to appoint Kevin Sforza and Phillip Zimmerman to the Jenkintown Design Review Board for terms not to exceed 4 years.
   
   Motion passed 8-0

2. **Civil Service Commission Appointment**: President D. Pancoe made a motion, seconded by Councilor J. Conners, to appoint Christopher Durkin and Maxine Marlowe to the Jenkintown Civil Service Commission for terms not to exceed 5 years.
   
   Motion passed 8-0

3. **Police Department Budget Inquiry**: Councilor K. Farrell made a motion, seconded by Councilor J. Conners, to approve the Jenkintown Police Department’s request to use the $10,000 in budget line 01-410-140 to be used for a dash mounted camera instead of body cameras.
Motion passed 7-0

4. **Lindy Parking Spot**: Councilor K. Farrell made a motion, seconded by Councilor J. Conners, to approve the release one parking spot from the Borough’s lease agreement with Lindy Properties to allow for a restricted parking spot for a handicap employee with Lindy Properties.  
   Motion passed 8-0.

**NEW BUSINESS AND DISCUSSION**: None at this time.

**EXECUTIVE SESSION** On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion to move into Executive Session for discussion of matters of personnel.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of personnel. A motion made by President D. Pancoe seconded by Vice President R. Bunker to go back into the public meeting passed unanimously.

**ADJOURNMENT**: On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion adjourning the meeting passed unanimously.