



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
June 26th, 2017
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Mayor E. Foley led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor C. Soltysiak, Councilor K. Farrell, Councilor C. Whitney, Councilor J. Connors, Councilor K. McGlonn, and Councilor J. Lugar.
 - **Council members absent:** Councilor A. MacHaffie, Councilor M. Ashton Young, Councilor M. Golden and Councilor T. Danilak.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman J. Riggins, Mayor E. Foley, and Director of Finance R. Ware.
4. **Approval of Minutes: May 22nd 2017:** On motion of Vice President R. Bunker, seconded by Councilor C. Whitney, the motion approving the May 22nd 2017 council minutes were approved unanimously.
5. **Approval of Payrolls dated May 25th, June 8th and June 22nd in the amount of \$243,051.15 and Invoices totaling \$486,107.13.** On motion of Vice President R. Bunker, seconded by Councilor K. Farrell, the motion approving payrolls and invoices passed unanimously.
6. **Public Hearing 201 York Road Conditional Use – Midgard Properties and Ordinance #2017-4 Car Storage / Surface Parking.** Solicitor S. Kilkenny asked that Council open the Public Hearing regarding 201 York Road. On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion opening the public hearing for 201 York Road's conditional use passed unanimously. Solicitor S. Kilkenny explained the Public hearing policies and procedures prior to the commencement of the hearing itself. Court Stenographer M. Manjardi was in attendance and transcribed the hearing. Solicitor S. Kilkenny enter into record the evidence and documentation presented, as well as a brief overview of the application submitted by Midgard Properties. President D. Pancoe made a motion to closed the hearing after hearing from the developer, Jeff Lustig of Midgard Properties. On motion of President D. Pancoe, seconded by Councilor K. McGlonn, the motion closing the public hearing for 201 York Road's conditional use passed unanimously.

On motion of President D. Pancoe, seconded by Councilor K. Farrell, the motion opening the public hearing for Ordinance #2017-4 car storage / surface parking passed unanimously. Court Stenographer M. Manjardi was in attendance and transcribed the hearing. Solicitor S. Kilkenny enter into record the evidence and gave a brief overview of the Ordinance before Council this evening. Council discussed the Ordinance on record as transcribed by stenographer. President D. Pancoe made a motion, seconded by Councilor K. Farrell, to continue the hearing for Ordinance #2017-4 car storage / surface parking until July 24th at 7PM at Borough Hall. The motion passed unanimously.

President D. Pancoe made a motion, seconded by Vice President R. Bunker, to go back into the Borough's monthly meeting, and continue with the agenda items listed. The motion passed unanimously.

7. Public Comment: Peggy Downs, 301 Runnymede Avenue, appeared before Council to make a public statement regarding 303 Runnymede Avenue. Jenkintown appeared before Judge McHugh on June 7th and upheld the citations that were issued to 303 Runnymede Avenue.

Mary Jane Reilly, 410 West Avenue, appeared before Council to discuss the property maintenance issue at 412 West Avenue. Ms. Reilly wanted to inform Council and Borough Manager G. Locke that her neighbor has a deteriorated driveway that has now negatively affected her property.

Borough Manager G. Locke explained that the paving is deteriorated on the private property side of the driveway, behind the sidewalk. Borough Manager G. Locke notified the property owner that the driveway must be patched so that the asphalt does not negatively affect the neighboring properties.

Mary Jane Reilly, 410 West Avenue, also asked if the commercial district has been required to replace their curb and sidewalk like the residential areas in the Borough have been.

President D. Pancoe wanted Ms. Reilly to know that property maintenance is a concern and a topic point during the monthly Building, Zoning & Revitalization meeting and the Borough continues to monitor properties as well as a multiyear plan regarding the replacement of sidewalks which is implemented during the Borough's yearly paving program. President D. Pancoe also noted that the Borough applied for and received a grant a few years ago for the streetscaping of York Road, from Cherry Street to Summit Avenue, which included the replacement of their sidewalks. The Borough is now looking to continue the streetscape from Summit Avenue to Washington Lane. This streetscape is where a majority of the Borough's businesses are located.

8. Presentations: Marley Bice, MontCo Planning Commission, appeared before Council to present the 2035 Comprehensive Plan.

9. Committee Reports

- **Administration and Finance:** A written report was provided with the monthly meeting materials. Vice President R. Bunker highlighted that the Police Department's overtime expenses should decrease with the hiring of the two part-time officers. Also during the Administration & Finance Committee meeting, Vice President R. Bunker highlighted that the Borough had a presentation on modified accrual accounting as well as an economic development presentation.
- **Building, Zoning and Revitalization:** A written report was provided with the monthly meeting materials. Councilor K. Farrell wanted to thank the Borough staff for initiating the meeting with the economic developer during the Administration & Finance Committee meeting. Councilor K. Farrell highlighted that the Borough has also been receiving information regarding the Jenkintown Train Station project and will continue to be involved in those efforts. President D. Pancoe wanted to make a statement that some of the Borough representatives are not enthused with the proposed development of the train station. Solicitor S. Kilkenny recommended that Borough Council write a letter to SEPTA expressing their concerns and ideas regarding the proposed developments.
- **Public Safety:** A written report was provided with the monthly meeting materials. Councilor C. Whitney highlighted that they have multiple items on the agenda. Vice President R. Bunker added that the Borough contracted with a third party company to complete a training assessment and study to which the third party company gave recommendations to the Borough on how to proceed. Vice President R. Bunker wanted Council to know that Pioneer responded to the recommendations in what he felt was a very aggressive manner and the Fire Commission plans to review the recommendations, the responses and assess a plan to move forward.
- **Public Works:** A written report was provided with the monthly meeting materials. Councilor J. Connors highlighted that the Borough is approximately two months out from paving. The bids have been received and are currently under review by the Borough's Engineer. A recommendation is forthcoming.
- **Jenkintown School District:** Councilor K. McGlonn highlighted that herself and Borough Manager G. Locke have a monthly meeting with the School District. The School District has expressed their gratitude for the handling of the ice cream truck, including the waiver that also stated that they could not solicit on school property. The School District has also approved their preliminary budget which includes a tax increase. Finally, Councilor K. McGlonn highlighted that the construction project is underway.

- **Jenkintown Community Alliance:** No Report.
- **Multi-Municipal Group:** President D. Pancoe wanted to highlight that Building One America is having their annual conference July 21st in New Jersey.

9. Public Work's Report: A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins highlighted that the Public Works Department has been in continual communication with Henkles & McCoy regarding the restoration of trenches and removal of steel plates on the race routes. This communication had allowed for a successfully prepared race for both the Sunset 5K and the School Districts Color Run. President D. Pancoe wanted to thank the Public Works Department for continuing with the street sweeping schedule. President D. Pancoe also wanted to thank Public Works Foreman J. Riggins and Borough Manager G. Locke for meeting with Abington Township regarding the possibility of applying for a joint grant for the intersection of Washington Lane and Greenwood Avenue.

10. Engineers Report: A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that he has been reviewing and in communication with Cheltenham regarding the Sanitary Sewer Interceptor A update. Engineer K. Hassan also highlighted that Pennoni is currently reviewing the Cedar to Walnut project and will be preparing a recommendation to help alleviate the water back up in that area.

11. Solicitor's Report: Solicitor S. Kilkenny highlighted that the Borough went to court on June 7th on the citations in the matter of 303 Runnymede Avenue. During the hearing, Ms. Downs and former Councilor L. Durkin testified that there was a business being run out of 303 Runnymede Avenue to which Judge McHugh found the defendant guilty of violating the no-impact area. Solicitor S. Kilkenny wanted Council to know that he informed Ms. Downs that if any further violations occur, to inform his office and they will be evaluated accordingly. Solicitor S. Kilkenny also noted that his office has been working with the Borough on several Right to Know requests as well as several ordinance changes.

12. Mayor's Report: No Report. President D. Pancoe wanted to thank Mayor E. Foley for the Friday night films in Town Square.

13. Police Chief's Report: A written report was provided with the monthly meeting materials. Police Chief A. DiValentino wanted to highlight the Police Department held their coffee with the cops at the Train Station on June 22nd which went well. Police Chief A. DiValentino will be at the Immigration Forum tomorrow night, June 27th. Police Chief A. DiValentino also wanted Council to know that he is aware of the overtime issue and will attempt to keep it to a minimum, however the overtime is due to the investigation of car thefts.

14. Manager's Report: A written report was provided with the monthly meeting materials. Borough Manager G. Locke highlighted that the LED Lighting Procurement project is due to restart within the next two weeks. The Zoning Hearing Board Hearing for 610 York Road's continuance will be held on July 6th here at Borough Hall at 7:00PM. The Borough also has eight grants open currently that are either in review for awarding or have been awarded to the Borough.

ORDER OF BUSINESS

- 201 York Road Conditional Use:** President D. Pancoe made a motion, seconded by Vice President R. Bunker, to approve the conditional use application for 201 York Road as presented during the public hearing.
Motion passed 8-0
- Ordinance #2017-4 Car Storage / Surface Parking:** Item #2 was postponed during the public hearing.
- Waiver for the Solicitation of Ashraf Seliman:** President D. Pancoe made a motion, seconded by Councilor C. Soltysiak, to approve the waiver request on behalf of Ashraf Seliman, d/b/a Blue Bunny ice cream Salesman, to allow for the solicitation and street sales of ice cream within the Borough provided that Mr. Seliman complies with all requirements set forth by Borough Council.
Motion passed 8-0

4. **Appointment of Part-time Police Officer:** Councilor C. Whitney made a motion, seconded by Councilor K. McGlonn, to appoint Corey Baiada as a part-time police officer with the Jenkintown Police Department.
Motion passed 8-0
5. **Appointment of Part-time Police Officer:** Councilor C. Whitney made a motion, seconded by Councilor C. Soltysiak, to appoint Paul D'Onofrio as a part-time police officer with the Jenkintown Police Department.
Motion passed 8-0

NEW BUSINESS AND DISCUSSION: Borough Manager G. Locke stated that the Borough was notified by the County that they would be awarded the 2017 CDBG Grant to which the Borough will be awarded \$75,000. Both the County and the Borough's Engineer are recommending that the Borough combine the 2016 and 2017 CDBG which will save the Borough money on bid specs, engineering and so forth. This will also allow the Borough to run the project as one, which will save on advertisement and soft costs.

EXECUTIVE SESSION On motion of President D. Pancoe, seconded by Vice President R. Bunker, the motion to move into Executive Session for discussion of matters of real estate.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate. A motion made by Councilor J. Conners seconded by Councilor K. Farrell to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor K. McGlonn, seconded by Councilor C. Soltysiak, the motion adjourning the meeting passed unanimously.