



**JENKINTOWN BOROUGH COUNCIL
PUBLIC MEETING
July 24th, 2017
7:30 P.M.
700 Summit Avenue, Jenkintown Pennsylvania**

MINUTES

1. **Call to Order:** President D. Pancoe called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance:** Chief A. DiValentino led those present in the Pledge of Allegiance
3. **Roll Call:**
 - **Council members present:** President D. Pancoe, Vice President R. Bunker, Councilor C. Soltysiak, Councilor K. Farrell, Councilor C. Whitney, Councilor K. McGlonn, Councilor M. Golden, Councilor A. MacHaffie, and Councilor J. Lugar.
 - **Council members absent:** Councilor J. Conners, Councilor M. Ashton Young, and Councilor T. Danilak.
 - **Others Present:** Manager G. Locke, Chief A. DiValentino, Solicitor S. Kilkenny, Engineer K. Hassan, Public Works Foreman J. Riggins, and Director of Finance R. Ware.
4. **Approval of Minutes: June 26th 2017 and July 17, 2017:** On motion of Vice President R. Bunker, seconded by Councilor M. Golden, the motion approving the June 26th 2017 and July 17, 2017 council minutes were approved unanimously.
5. **Approval of Payrolls dated July 6th and July 20th in the amount of \$151,169.77 and Invoices totaling \$91,766.47.** On motion of Vice President R. Bunker, seconded by Councilor K. Farrell, the motion approving payrolls dated July 6th and July 20th in the amount of \$151,169.77 and invoices totaling \$91,766.47 were approved unanimously.
6. **Presentations:** Ed Micciolo, Abington Township's Public Works Director, appeared before Council to discuss a joint grant opportunity to address the flooding issues at the intersection of Washington Lane and Greenwood Avenue. This grant would be filed by Abington Township, with Jenkintown Borough's support.

President D. Pancoe made a motion, seconded by Vice President R. Bunker to support Abington Township's Joint Grant Proposal and to commit funds up to \$200,000 for improvements to the intersection of Washington Lane and Greenwood Avenue, which is split between the two municipalities.
7. **Public Comment:** Maya Cheek, 614 Washington Lane, appeared before Council to express her concern regarding the joint project with Abington Township that was discussed during presentations. Ms. Cheek wanted Council to know that the last joint project in the area of Washington Lane and Greenwood Avenue was not executed with Jenkintown residents in mind, as Abington Township expressed that Jenkintown residents do not live within Abington. Ms. Cheek also asks Council to continue to voice the opinions and concerns for the Jenkintown residents during this project.
8. **Committee Reports**
 - **Administration and Finance:** A written report was provided with the monthly meeting materials. Vice President R. Bunker highlighted that there is one item on the agenda that Vice President R. Bunker would like to withdraw due to ClearGov not being ready to launch. President D. Pancoe wanted to mention that the Administration & Finance Committee made a motion to fund the emergency personnel, Second Alarmers, for the Arts Fest.

- **Building, Zoning and Revitalization:** A written report was provided with the monthly meeting materials. Councilor K. Farrell highlighted that the Borough is still in the process of reviewing the ordinance pertaining to streets and sidewalks. Also on August 2nd at 7pm, the Borough will be holding the continuance of the Zoning Hearing Board Hearing for 610 York Road. Councilor K. Farrell also highlighted that the residential use and occupancy inspection has passed, and will be going into effect within the coming weeks.
- **Public Safety:** A written report was provided with the monthly meeting materials. Councilor C. Whitney highlighted that they have multiple items on the agenda.

Councilor M. Golden wanted to highlight that Abington Township has approached the Borough about the installation of stop signs at the intersection of Rydal Road, Newbold Road and Upland Avenue. Councilor M. Golden highlighted that the residents in that area are favorable to those signs. Borough Manager G. Locke highlighted that the Borough's Traffic Engineer has been working with Abington Township on this and the Borough will sign off on the project once the work has been deemed approved by our Traffic Engineer.

- **Public Works:** A written report was provided with the monthly meeting materials. Councilor K. Farrell highlighted that the Borough issued the Intent to Award the 2017 Paving Project to General Asphalt. Councilor C. Soltysiak also highlighted that the Borough was awarded approximately \$75,000 for the 2017 CDBG grant.
- **Jenkintown School District:** Councilor K. McGlenn highlighted that the School District held their monthly meeting and the group discussed various outstanding projects such as the construction of the classrooms and the playground pathway. Councilor K. McGlenn stated that they will be meeting with the School District next month before school starts.
- **Jenkintown Community Alliance:** Councilor K. Farrell highlighted that the Jenkintown Community Alliance met earlier in the month to discuss how the Jenkintown Community Alliance would like to appropriate funds for various projects.
- **Multi-Municipal Group:** Councilor M. Golden highlighted that the Pennsylvania Municipal League will be appearing before the Administration and Finance Committee in September to discuss if the PA Municipal League benefits the Borough.

9. Public Work's Report: A written report was provided with the monthly meeting materials. Public Works Foreman J. Riggins highlighted that the Public Works Department has completed inlets this month at the corners of Cheltona Avenue and Cedar Street as well as Greenwood Avenue and Walnut Street. The Public Works Department has also been working on sign replacement throughout the Borough.

Councilor A. MacHaffie asked Public Works Foreman K. Riggins when the sign would be replaced at the corner of Johnson Street and Hillside Avenue. Public Works Foreman K. Riggins noted that the sign was taken down to replace gas mains in that area and the Borough must now PA One Call the intersection to find out where the laterals are before the replacement of the sign.

10. Engineers Report: A written report was provided with the monthly meeting materials. Engineer K. Hassan highlighted that Pennoni is working on the final escrow release for the Glanzmann Subaru property at 101 York Road. Engineer K. Hassan has also noted that Pennoni is completing their opinion of the Cedar to Walnut Project and that should be completed within the coming weeks.

11. Solicitor's Report: Solicitor S. Kilkeny highlighted that his office has been working with the Borough on the car storage ordinance as well as several Right to Know requests and the Request For Information process.

12. Mayor's Report: No Report.

13. Police Chief's Report: A written report was provided with the monthly meeting materials. Councilor C. Soltysiak wanted to thank Police Chief A. DiValentino and the Police Department on the saving of a gentleman's life that was posted on Facebook. Councilor C. Soltysiak wanted to begin the discussion of the possibility of a Public

CPR class for the residents to help create awareness of CPR. Councilor C. Soltysiak is going to reach out to the Rec Board regarding this possibility.

- 14. Manager's Report:** A written report was provided with the monthly meeting materials. Borough Manager G. Locke highlighted that the RFI deadline has passed and the Borough received two submittals. Also, LED Lighting Procurement project started today on the East side of town and the Borough is on schedule with that. Borough Manager G. Locke also wanted to note that the PECO Gas Main replacement project is a week ahead of schedule and will be off of Rodman and Linda Vista Avenue before school starts to allow for paving. The Borough is down to approximately five residents that need to complete their curbs and / or sidewalks. Borough Manager G. Locke wanted Council to know that he has been working with the Office of Open Records through the State and will be setting up a three hour training class to help the Borough on the laws of the Freedom of Information Act. This training is set for Thursday August 24th from 9AM until 12PM.

ORDER OF BUSINESS

- 1. Mid-Block Crosswalk on the 300 Block of Florence Avenue:** Councilor C. Whitney made a motion, seconded by Councilor C. Soltysiak, to approve the mid-block crosswalk on the 300 block of Florence Avenue in the 2017 CDBG Grant scope of work
Motion passed 9-0
- 2. Advertisement of PA Small Water Grant Bid Documents:** President D. Pancoe made a motion, seconded by Councilor K. Farrell, to advertise the PA Small Water Grant Bid Documentation, which will be used to assist the Borough in repairing their sanitary sewer system
Motion passed 9-0
- 3. 2017 Paving Project Award:** Councilor J. Lugar made a motion, seconded by Vice President R. Bunker, to award the 2017 Paving Project to General Asphalt, provided that they meet the criteria of the Borough's Responsible Contractor Ordinance.
Motion passed 9-0
- 4. ClearGov:** Vice President R. Bunker made a motion, seconded by Councilor K. Farrell, to table the launching of ClearGov.
Motion passed 9-0
- 5. Resolution #2017-7 Supporting the Paris Climate Accord:** Councilor K. Farrell made a motion, seconded by President D. Pancoe, to approve Resolution #2017-7, supporting the Paris Climate Accord.

President D. Pancoe wanted Council to know that she appeared before the EAC to inform them of the Borough's intent to approve this Resolution supporting the Paris Climate Accord. President D. Pancoe wanted Council to know that the Borough has been making strides to improve the climate by continuing the improvements on Borough infrastructure as well as the implementation of the "No Idling Zone" in front of the school.

Motion passed 9-0

- 6. Advertisement of Ordinance #2017-4 Car Storage:** Councilor K. Farrell made a motion, seconded by Councilor J. Lugar, to advertise Ordinance #2017-4 pertaining to Car Storage.
Motion passed 9-0

NEW BUSINESS AND DISCUSSION: President D. Pancoe stated that the Borough received two responses to the Request for Information that the Borough advertised. President D. Pancoe noted that the RFI is a proposal that includes the Borough owned properties on Summit Avenue for the possibility of development. President D. Pancoe also noted that there is a developer who is currently in the process of purchasing Salem Baptist Church. The Borough received two RFI's, one from BET Investments, the other from Roizmann Development Inc. BET Investment's proposal was received after the deadline. Due to BET's proposal being received after the deadline, the Borough can only consider Roizmann's proposal. In efforts to have an open and transparent process, President D. Pancoe would like reject both proposals, readvertise and have both of these developers resubmit.

Councilor M. Golden asked if the Borough is required to place a deadline on the Request for Information.

Solicitor S. Kilkenny informed Councilor M. Golden that a deadline is not required for a Request for Information, however once you state a guideline or restriction, the Borough must follow that guideline or restriction.

Vice President R. Bunker made a motion, seconded by Councilor K. McGlenn, to reject both proposals submitted for the Request for Information and to readvertise the Request for Information with the submittal deadline to be September 15th.

Councilor M. Golden wants to know why the Borough is setting a deadline so soon, and even why the Borough is setting a deadline in general as he feels as though the Borough is "backing themselves into a corner".

Solicitor S. Kilkenny stated that the RFI could be open ended, however he believes Council wants to act on or choose to not act on the RFI, which is why the deadline is in place.

Councilor C. Whitney believes that it is good to have a firm deadline and that the Borough should act on this soon. Councilor C. Soltysiak added that a deadline lets the developers know that the Borough is serious about the possible acquisition of land.

Peggy Downs, 301 Runnymede Avenue, wanted to know if the first party who was compliant with their submission would retract their submission.

Councilor M. Golden would like the deadline to move to October 15th.

Councilor M. Golden made a motion, seconded by Councilor K. McGlenn to amend the original motion to extend the deadline until October 15th.

On the amended motion, Councilor C. Soltysiak, Councilor C. Whitney, Councilor J. Lugar, Councilor A. MacHaffie, Vice President R. Bunker and Councilor D. Pancoe all voted against the amended vote. Councilor K. McGlenn, Councilor M. Golden and Councilor K. Farrell all voted in favor of the amended vote. By a vote of 6-3, the amended vote was not approved.

On the original motion, made by Vice President R. Bunker, seconded by Councilor K. McGlenn, to reject both proposals submitted for the Request for Information and to readvertise the Request for Information with the submittal deadline to be September 15th.

Motion passed 9-0

Councilor M. Golden wanted to know if the Borough can set meetings with the developers after their submittals are received to discuss details about their proposal.

Solicitor S. Kilkenny suggested process to vote on or discuss at the August meeting.

EXECUTIVE SESSION On motion of Councilor K. Farrell, seconded by Councilor J. Lugar, the motion to move into Executive Session for discussion of matters of real estate.

At the conclusion of Executive Session, President D. Pancoe announced that an Executive Session was held for the purpose of discussing matters of real estate. A motion made by Vice President R. Bunker seconded by Councilor K. Farrell to go back into the public meeting passed unanimously

ADJOURNMENT: On motion of Councilor K. McGlenn, seconded by Councilor C. Soltysiak, the motion adjourning the meeting passed unanimously.