

JENKINTOWN BOROUGH

DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR PERMIT TO PLANT, REMOVE, OR PRUNE TREES

Application No. _____ Permit No. _____ Date _____

The undersigned hereby applies for a permit to plant, remove, or prune a tree, or multiple trees, located on a public right-of way within the Borough of Jenkintown. One permit may be used for multiple trees if the same operation (e.g. removal, prune) is to be performed for all trees. Otherwise a separate permit must be obtained for each tree activity.

REQUEST Tree Planting _____ Tree Removal _____ Tree Pruning _____

1. Owner of property having tree work done

Printed name _____
Address _____
Phone No. _____

2. Tree Location _____

3. Tree Description Type/Variety _____ Trunk Diameter _____

4. If this is a request to **plant** a tree, provide the following information.

- a. If proposed location is between sidewalk and curb, what is width of this space? _____ft.
- b. If proposed location is between sidewalk and house, what is the distance from sidewalk? _____ft.
- c. If proposed location is near a driveway, what is distance to the corner? _____ft.
- d. If proposed location is near a street corner, what is distance to the corner? _____ft.
- e. Are there power, phone, cable wires above the proposed site? _____
- f. Distance to the nearest large tree _____ft.
- g. Planned diameter of the root ball _____ft.
- h. The applicant must call "PA One-Call System (1-800-242-1776) to obtain a Serial No. certifying that there are no utility services (e.g. water, sewer, gas, electric lines) buried beneath the proposed planting site. Serial No. _____

5. If this is a request to **remove** a tree, provide the following information.

- a. Health of the tree (dead, sick, healthy, etc.) _____
- b. Reason you wish to remove the tree _____
- c. Note that the stump must be removed in accordance with Borough Ordinance 167-6.

6. If this is a request to **prune** a tree, provide the following information

- a. Health of the tree (sick, healthy, etc.) _____
- b. Type of pruning to be done (severe, trim, etc.) _____
- c. Reason you wish to prune the tree _____

OVER

7. Schedule of Fees

Tree Planting	\$10.00	
Tree Pruning	10.00	
Tree Removal	25.00	Note: There will be a rebate of this fee if the removed tree is replaced within six months.

In the implementation of this permit, the applicant agrees to perform, fulfill and comply with, all the terms, conditions and provisions of Jenkintown Borough Ordinances and Codes, and rules and regulations of the Jenkintown Borough Public Works Department. Specifically, the applicant is encouraged to obtain, and read, a copy of Borough Ordinance Chapter 167 entitled "Trees". Note that a permit expires 60 days from the date of issue.

Applicant Signature _____
Printed Name _____
Contractor Co. Name _____
Address _____
Phone Number _____

Permit Fee \$ _____
Other Fees \$ _____
Total Fees Paid \$ _____

Approved _____

Proof of Insurance _____

Work Completed satisfactorily _____