



PUBLIC WORKS COMMITTEE

April 9, 2014

7:30 p.m.

Meeting Minutes

Call to order: Chairperson Conners called the meeting to order at 7:30 p.m.

Attendance:

- **Committee members present:** Chairperson Conners, Councilor C. Durkin, Councilor Farrell, Councilor Mixon, and Councilor Soltysiak.
- **Committee members absent:** Councilor Boutcher.
- **Others present:** Vice-President Bunker, Mayor Foley, Chief DiValentino, Solicitor McDonald, Manager Locke, Public Works Director Frank, and Engineer Hyne.
- **Others absent:** Assistant Manager Bashore.

Public Comment: There was no public comment at this time.

Reports

- **Public Works Director:** A written report was provided with the monthly meeting materials. Public Works Director Frank highlighted that the new transformers for the streetlights have been ordered at a cost savings to the Borough. This repair will be completed in-house. Public Works Director Frank stated that the mailing to the business owners regarding spring clean-up has been sent. Mayor Foley noted a display on a parking meter that needed to be made. Councilor Farrell asked about a situation with a vacant house on Township Line Road. Manager Locke stated that this matter is being addressed by the Code Enforcement Officer and the Police Department. Chief DiValentino stated that the Police Department are still trying to determine the responsible party in this situation. Chief DiValentino noted that the Police Department is continuing to monitor the house in order to avoid trespassing. Vice-President Bunker asked about the payment of taxes on the property. Manager Locke stated that he will speak with the Borough Solicitor regarding tax payments on the property.

Councilor Farrell thanked Public Works Director Frank for the instituting the brining process.

- **Engineer:** A written report was provided with the monthly meeting materials. Engineer Hyne highlighted the continued work on the sewer lining and grouting H2O project. Engineer Hyne noted that a correction action plan will be provided to Cheltenham Township once the inter-municipal agreement is in place. Manager Locke noted that Keystone Alliance came highly recommended from Remington, Vernick, and Beach.

Old Business

1. **2013 Paving Project – ADA Ramp Replacements:** Councilor Conners asked where the ADA ramp replacement stands. Engineer Hyne stated that a punchlist for the contractor has been prepared. Engineer Hyne noted that Manager Locke has highlighted that the mark outs for the

corrections are incorrect and the repairs will be made correctly. Councilor Connors asked when the repairs will be made. Engineering Hyne stated that he will touch base with the contractor and provide a firm timeframe to the Borough.

2. **2014 Paving Project - Bid Results:** Councilor Connors stated that the bid results have been received. Engineer Hyne stated that bids were open on April 4, 2014 and the project involves West Ave. and Myrtle Ave. Engineer Hyne stated that there were eight (8) bids received and the low bidder was Joseph E. Sucher & Sons.

Councilor Connors asked about the difference on the leveling course between tons and square yards. Engineer Hyne stated that the 2013 paving project was bid according to tons and this year it was changed to square yards. Engineer Hyne stated that the leveling course is being paid according to square yards in 2014 and future projects will be bid according to ton. Councilor Connors asked if the cost of the project could increase if additional leveling course is needed. Engineer Hyne stated that it could, but he does not believe that it will go over the bid amount. Manager Locke stated that PennDOT Pub. 408 requires leveling course to be paid by the ton. Manager Locke noted that re-bidding the project would expose the Borough to receive higher bid totals.

ACTION: On motion of Councilor C. Durkin, seconded by Vice-President Bunker, the motion recommending awarding the contract for the 2014 paving project to Joseph E. Sucher & Sons in the amount of \$73,420 passed unanimously.

- **Curb and Sidewalk Project:** Manager Locke reported that all curb and sidewalk in the 2014 paving project area has been inspected and repair areas have been marked. A letter will be sent to the homeowners.
3. **Sewer Rate Study - Update:** Councilor Connors reported that the final two (2) proposals for the sewer rate study will be giving a presentation at the April Administration and Finance Committee meeting. Manager Locke stated that he spoke with Keystone Alliance regarding the price and noted that the price may be lowered if the Borough's staff can assist him with records.
 4. **Inter-municipal Sewer Agreement with Cheltenham Township:** Councilor Connors stated that the inter-municipal sewer agreement with Cheltenham Township has been circulated. Engineer Hyne stated that the agreement outlines how the Borough's sewage is treated through Cheltenham Township and in the City of Philadelphia. Engineer Hyne noted that it requires contributions to capital costs in proportion to flow from the Borough. Councilor C. Durkin asked about anticipated costs for the Borough through the agreement. Engineer Hyne stated that it is 11.9% for the current construction and future construction costs will be reduced to 8.9%. Solicitor McDonald noted that anticipated construction costs were stressed during negotiation of the agreement in order to adequately budget and this is outlined in the agreement. Councilor Nixon asked about the construction of the interceptor. Engineer Hyne stated that the interceptor being constructed is further downstream. Vice-President Bunker outlined that the work being done to address infiltration issues that are being addressed by all municipalities involved. Manager Locke noted that this is work that has been mandated by the PA Dept. of Environmental Protection. Engineer Hyne noted that the capacity cap will increase with completion of the current construction projects.

Councilor C. Durkin asked if the pipe near the Tookany Creek was addressed. Manager Locke stated that a temporary bypass pump was installed and the Borough contributed a portion of the cost for its installation. Engineer Hyne stated that the new agreement that the Borough will automatically receive a proportional share of any new EDUs released. Manager Locke noted that the connection management program will remain in place.

ACTION: On motion of Councilor C. Durkin, seconded by Councilor Mixon, the motion recommending adoption of the inter-municipal sewer agreement with Cheltenham Township contingent on Cheltenham Township satisfying the Borough's outstanding comments.

5. **Greenwood Ave. Bridge Project – Update:** A written report was provided with the monthly meeting materials. Councilor Conners reported that the next meeting will be held on April 25, 2014. Councilor Soltysiak noted that there are continued issues with the security of the sight.

- **Bridge Streetlights:** Manager Locke reported that the Borough received approval from PennDOT for the streetlights on the bridge. A new manufacturer was consulted and it will save the Borough approximately \$7,000.00. Councilor Farrell asked if the Borough was stuck with the lights that were too tall. Public Works Director Frank stated that they are same base as the streetscape lights and they will be used to replace lights on York Road.

New Business

1. **Brining System Presentation:** Public Works Director Frank prepared a presentation outlining the Borough's new brining system for roads in anticipation of snow storms. Public Works Director Frank stated that brine is \$0.07 per gallon and a hydrometer is used to measure the salt content. Councilor C. Durkin asked if there was any corrosion. Public Works Director Frank stated that a neutralizer was used to winterize the system and that should avoid the risk of corrosion. Mayor Foley asked about the expected life of the pump. Public Works Director Frank stated that it is approximately five (5) years. Public Works Director Frank noted that this will provide enhanced safety and cost saving benefits. Public Works Director Frank stated that the Borough could see a 70% reduction in salt use and 35% savings in labor costs with the brining system.

The Committee thanked Public Works Director Frank for his presentation.

2. PECO

- **Public Workshop - April 29, 2014 (6:00 p.m. to 8:00 p.m.):** Chairperson Conners stated that the Public Workshop with PECO will be held in the cafeteria of Jenkintown High School. Chairperson Conners stated that there will be various representatives present at the workshop. Mayor Foley asked if there was any discussion about underground transformers. Chairperson Conners stated that PECO does not replace transformers until they see continuous issues. Councilor C. Durkin asked if PECO could provide a tree trimming schedule for the Borough. Chairperson Conners stated that they come through every five (5) years. Manager Locke stated that he will ask that the tree trimming schedule be provided at the workshop.
- **Gas Main / Paving Project:** Chairperson Conners stated that there will be approximately 10 roads that will have gas mains replaced beginning this summer. Manager Locke stated that maps indicating the routes for the Borough's summer events have been provided to PECO. Engineer Hyne asked if they are doing full width paving. Chairperson Conners stated that they are doing half-width paving and the Borough is looking to see how to get the full-width paved. Manager Locke stated that the roads being worked on have been reviewed and certain roads have been selected based on need. The roads included Greenwood Ave., Healy St., and Linden St. Manager Locke stated that the estimated total to complete this paving is \$68,000.00. Manager Locke stated that PECO has competitively bid the project and the Borough Solicitor will review the bid in order to ensure that it is up to municipal standards. Councilor C. Durkin asked how this would be paid for. Manager Locke stated that the Borough has money available in the Capital Projects Fund and funds would be transferred back into the Capital Projects Fund in 2015 budget. Mayor Foley asked about the timetable on any necessary Council action. Manager Locke stated that he would hope to obtain action in May.

3. **Transportation Alternatives Grant Application - Streetscape Extension:** Manager Locke stated that this application would extend the streetscape improvements on York Road to Cloverly Ave. and Rydal Rd. to the north and Harper Ave. on the west side of York Road to the south. Manager Locke stated that this would be announced in the fall.
4. **Painting of Parking Meters and Streetlights:** Chairperson Conners stated that Council will need to select the colors for re-painting the streetlights and parking meter poles. Manager Locke noted that a majority of the parking meter poles have been primed. Mayor Foley recommended touching up the keystone sign on York Road as part of the project. Public Works Director Frank stated that he would like to keep the parking meters that are black the same color.
5. **Streetlight Maintenance Program:** Public Works Director Frank reported that a maintenance program for streetlights is being put in place.

Adjournment: On motion of Chairperson Conners, seconded by Councilor C. Durkin, the motion adjourning the meeting passed unanimously.